



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

December 14, 2021

REGIONAL MEMORANDUM

No. **001872**, s. 2021

**ORIENTATION ON THE RECONCILIATION OF THE REPORTED
GSIS PREMIUM DEFICIENCIES**

To: Schools Division Superintendents
Regional Chief of the Administrative Division
School Heads of Implementing Units-Secondary Schools (IU-SS)
Designated Technical Working Groups for Reconciliation of GSIS Premium
Deficiencies at the Schools Division Offices and Implementing Units
RO and SDO AAOs and ERF Handlers.
All Others Concerned

1. Attached is a Memorandum dated December 1, 2021 from Usec Annalyn M. Sevilla, Undersecretary for Finance and Director Wilfredo E. Cabral, Officer-In-Charge, Office of the Undersecretary, Human Resource and Organizational Development, DepEd Central Office, relative to the conduct of the **Orientation on the Reconciliation of the Reported GSIS Premium Deficiencies**.
2. A total of **673** (RO-10, SDO-117, IU-SS-546) are the expected participants from DepEd Region VIII which include the Division Agency Authorized Officers (AAOs), Electronic Remittance File (ERF) Handlers, and the SDO and IUs Technical Working Group members on the Reconciliation of GSIS Premium Deficiencies.
3. The orientation for Region VIII is on **December 17, 2021, 1:30PM-6:30PM**. Link will be provided after the submission of online registration. Participants are requested to submit confirmation of attendance and prepare advance issues and concerns related to the subject through this link: <https://bit.ly/3GspmiJ>.
4. Immediate dissemination of and strict compliance with this Memorandum are desired.


EVELYN R. FETALVERO, CESO IV

Regional Director

Enclosure: As stated

Reference: As stated

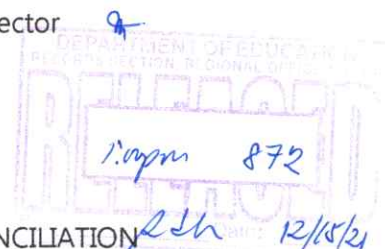
To be indicated in the Perpetual Index
under the following subjects:

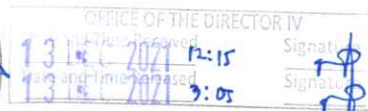
GSIS

ORIENTATION

RECONCILIATION

AD-PS-EDR





Republic of the Philippines
Department of Education
OFFICE OF THE UNDERSECRETARY FOR FINANCE


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MEMORANDUM

TO : ALL REGIONAL DIRECTORS
SCHOOLS DIVISION SUPERINTENDENTS
SCHOOL HEADS OF IMPLEMENTING UNITS-SECONDARY
SCHOOLS (IU-SS)
DESIGNATED TECHNICAL WORKING GROUPS FOR
RECONCILIATION OF GSIS PREMIUM DEFICIENCIES AT THE
CENTRAL, REGIONAL AND SCHOOLS DIVISION OFFICES
AND IU-SS

FROM : 
ANNALYN M. SEVILLA
Undersecretary for Finance


WILFREDO E. CABRAL
Director IV, DepEd National Capital Region and
Officer-In-Charge, Office of the Undersecretary
Human Resource and Organizational Development

SUBJECT : ORIENTATION ON THE RECONCILIATION OF THE REPORTED
GSIS PREMIUM DEFICIENCIES

DATE : December 1, 2021

1. Please be informed of the upcoming three (3) Clusters "*Orientation and Consultation Meeting on the Reconciliation of the Reported GSIS Premium Deficiencies*" to be conducted by the DepEd Central Office (CO) to all Technical Working Groups (TWGs) designated in a Memorandum OUF No. 0384, s. 2021 entitled "*Creation of Technical Working Groups (TWGs) for the Management and Reconciliation of Department of Education's GSIS Alleged Premium Deficiencies*," copy attached, marked as Enclosure 1.
2. The said orientation aims to:
 - a. Provide participants with an overview and background of the alleged GSIS Premium deficiencies;

- b. Update the TWG members about the reconciliation process of GSIS premia records of DepEd personnel at the CO, Regional Offices (ROs) and Schools Division Offices (SDOs) including the IU-SS;
 - c. Present the roles and responsibilities of the TWGs per governance level and get their commitment for the submission of their respective outputs for the nationwide consolidation; and
 - d. Identify and address other issues and concerns relating to GSIS remittances to minimize and eliminate unreconciled records.
3. The schedule of this 3-clusters webinar orientation is shown below. Expected participants per cluster shall be the TWG members at the RO, SDO and IU-SS, listing is hereto attached marked as Enclosure 2.

CLUSTER	DATE	TIME	VENUE MS TEAMS
1	December 15, 2021 (Wednesday)	1:30 PM to 6:30 PM	Link will be provided after the submission of online registration
2	December 17, 2021 (Friday)	1:30 PM to 6:30 PM	
3	December 20, 2021 (Monday)	1:30 PM to 6:30 PM	

- 4. All Regional Chiefs of Administrative Divisions are requested to provide their full support to this orientation, such as by ensuring the attendance of the expected participants under their jurisdictions, especially the AAOs and ERF Handlers from the ROs, SDOs and IU-SS. The Regional Directors and Schools Division Superintendents are encouraged to attend owing to their oversight function.
- 5. Participants are requested to submit their confirmation of attendance and prepare in advance their issues and concerns related to the subject. These can be submitted on or before December 13, 2021 through this link: <https://bit.ly/3GspmiJ>.
- 6. Incidental expenses relative to this webinar orientation such as communication expenses including meals and snacks, if any, shall be charged to your respective local funds, subject to the usual government accounting and auditing rules and regulations.
- 7. For any inquiries and concerns, please contact Finance Service - Employee Account Management Division at telefax number (02) 8633-7248 or e-mail address fs.eamd@deped.gov.ph or contact Ms. Ellen Palomeno at cellphone number +63 916-483-7586 or e-mail address elenita.palomeno@deped.gov.ph.
- 8. For information and compliance.

eamd/

ENCLOSURE 2

THREE (3) CLUSTERS WEBINAR ORIENTATION ON THE
RECONCILIATION OF GSIS PREMIUM DEFICIENCIES

LIST OF PARTICIPANTS

No. of Participants per Cluster:

- Regional Office (RO) - Ten (10) TWG members per RO
- Schools Division Office (SDO) - Nine (9) TWG members per SDO
- Implementing Unit -Secondary Schools (IU-SS) - Six (6) TWG members per school

1st Batch - December 15, 2021

Region	No. of Participants			Total
	ROP	SDO	IU-SS	
CAR	10	72	306	388
III	10	180	1,920	2,110
XI	10	99	936	1,045
VI	10	180	2,502	2,692
TOTAL				6,235

2nd Batch - December 17, 2021

Region	No. of Participants			Total
	ROP	SDO	IU-SS	
NCR	10	144	1,116	1,270
I	10	126	1,116	1,252
V	10	117	1,368	1,495
X	10	126	312	448
XII	10	81	570	661
IX	10	72	480	562
VIII	10	117	546	673
TOTAL				6,361

3rd Batch - December 20, 2021

Region	No. of Participants			Total
	ROP	SDO	IU-SS	
II	10	81	654	745
IV-A	10	189	1,968	2,167
IV-B	10	63	690	763
XIII	10	108	864	982
VII	10	171	1,284	1,465
TOTAL				6,122