



Republic of the Philippines
Department of Education
 REGION VIII - EASTERN VISAYAS

December 22, 2021

REGIONAL MEMORANDUM

No. **000899**, s. 2021

CALL FOR NOMINATIONS FOR PUBLIC MANAGEMENT DEVELOPMENT PROGRAM SENIOR EXECUTIVE CLASS BATCH 11 AND MIDDLE MANAGERS CLASS BATCH 29 OF THE DEVELOPMENT ACADEMY OF THE PHILIPPINES (DAP)

To: Schools Division Superintendents
 All Others Concerned

- Attached is a communication from Atty. Engelbert C. Caronan, Jr., MNSA, President and CEO, DAP dated December 1, 2021, inviting nominations to the Public Management Development Program (PMDP) Senior Executive Class (SEC) Batch 11 and Middle Managers Class (MMC) Batch 29 which will open on February 21, 2022 and May 2, 2022 respectively, under a flexible learning mode.
- Attached are the call for nomination and the list of qualifications and admission requirements which should be submitted via the links provided in the attachments.
- The nominees must submit the hard copies of the required documents to the HRDD Chief, Mercedes D. Sarmiento and the e-copies of the admission requirements to hrdd.region8@deped.gov.ph not later than January 5, 2022 for SEC Batch 11 nominees and February 28, 2022 for MMC Batch 29 nominees.
- Immediate dissemination of and compliance with this Memorandum are desired.

Ar: mmf
EVELYN R. FETALVERO, CESO IV
 Regional Director

Enclosure: As stated

Reference: As stated

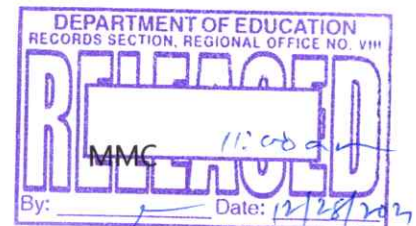
To be indicated in the Perpetual Index under the following subjects:

DAP

PMDP

SEC

HRDD-RVR





01 December 2021

DR. EVELYN R. FETALVERO
Regional Director
Department of Education - Region VIII
Candahug, Palo, Leyte

Dear **Regional Director Fetalvero**:

Greetings of good health from the Development Academy of the Philippines (DAP)!

In line with our goal to foster professionalism in government and promote stability in the bureaucracy by producing a corps of development-oriented, competent, dedicated and honest government senior executives and middle managers, we are pleased to invite nominations from your agency for the following classes:

Classes	Opening Date	Deadline of Submission
Senior Executives Class (SEC) Batch 11	February 21, 2022	January 07, 2022
Middle Managers Class (MMC) Batch 29	May 02, 2022	March 04, 2022

The SEC is designed for incumbents of directorship positions with Salary Grade 25 and up, or OICs for at least a year, aged 55 years and below.

The MMC is for Division Chiefs (SG 24) or those in equivalent positions who are in succession for 3rd level posts, aged 50 years and below. Designated OIC-Division Chiefs for at least a year are also eligible for nomination. The MMC is also open to high-performing and high-potential specialists with SG 18 to SG 23. For both classes, nominees must be in good health and must not have any ongoing or pending completion of post-graduate studies at the time of the application.

The PMDP has adopted Flexible Learning, a combination of online (both synchronous and asynchronous) and face-to-face modality for selected modules if possible, with the easing of travel restrictions subject to health protocols. Classes are scheduled from Monday to Friday, 8:00 AM to 5:00 PM.

Given the rigor of the Program and per policy set by the National Government's Career Executive Service Development Program (NGCESDP) Steering Committee, scholars should be relieved of their official duties for the duration of the training.

Participating agencies are also encouraged to provide scholars internet access e.g. data allowance in lieu of the transportation expenses which was the agency counterpart in the face-to-face set-up, to ensure uninterrupted participation.

Attached are the Call for Nomination and the list of qualifications and admission requirements which should be submitted via the links provided in the attachments.

For inquiries, feel free to contact Program Manager Ms. Reina Carmelita F. Young at mobile number 0956-3849434 for SEC, and Mr. Jhonn Robert N. Javier at 0917-6229173 (via viber) for MMC. Inquiries may also be directed via email at pmdp.admissions@dap.edu.ph.

Thank you and we look forward to receiving the nominations from your agency!

Very truly yours,

ATTY. ENGELBERT C. CARONAN, JR., MNSA
President and CEO

OK email
12/21/21



Senior Executives Class Batch 11

The Senior Executives Class widens the perspectives of high level officials and arms them with cutting edge tools to lead agile, digital, ethical and future-ready organizations towards a radiant future.

IF YOU ARE



from a national line or attached agency, constitutional and legislative office, government-owned and controlled corporation, or state university/college



aged 55 years old or below



with Salary Grade 25 or higher



in good health



50
DAYS SPREAD ACROSS
10 MONTHS



**FLEXIBLE
LEARNING
MODE**



**FULL
GOVERNMENT
SCHOLARSHIP**

CLASS OPENS

21 FEBRUARY 2022

**WE ARE ACCEPTING NOMINATIONS
UNTIL 07 JANUARY 2022**



(02) 8631-2128
8631-0921 loc. 125



0917 928 8623
0908 304 5535



pmdp.admissions
@dap.edu.ph

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Public Management Development Program



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**PUBLIC MANAGEMENT
DEVELOPMENT
PROGRAM**

NGCESDP INTER-AGENCY
STEERING COMMITTEE



Middle Managers Class Batch 29

The Middle Managers Class (MMC) transforms division chiefs, promising section chiefs and high potential specialists into development-oriented, peak-performing and future-ready leaders preparatory to a post in the Philippine Career Executive Service.

IF YOU ARE



from a national line or attached agency, constitutional and legislative office, government-owned and controlled corporation, or state university/college



aged 50 years old or below



designed for division chiefs (SG 24) but high performing, high potential individuals up to SG 18 can be considered



in good health



12
MONTHS



**FLEXIBLE
LEARNING
MODE**



**FULL
GOVERNMENT
SCHOLARSHIP**

CLASS OPENS

02 MAY 2022

WE ARE ACCEPTING NOMINATIONS UNTIL 04 MARCH 2022



(02) 8631-2128
8631-0921 loc. 125



0917 928 8623
0908 304 5535



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PUBLIC MANAGEMENT
DEVELOPMENT
PROGRAM

NGCESDP INTER-AGENCY
STEERING COMMITTEE





Updated as of November 2021

QUALIFICATIONS

Qualifications	SEC	MMC
Salary Grade <i>(Incumbents and current OICs for at least a year)</i>	SG 25 & above	SG 18 to 24
Age <i>(At the time of the class opening)</i>	55 years old and below	50 years old and below
<ul style="list-style-type: none"> Filipino citizen At least a bachelor's degree holder Nominated by the Head of the Agency (<i>Note: <u>Nominations made by the Regional Directors and other officers vested with the authority to nominate must be certified/confirmed by the Central Office</u></i>) From a national line agency or its attached agencies, constitutional offices, legislative and executive offices, and government-owned and controlled corporations, and SUCs Has Very Satisfactory or Outstanding performance rating for the <u>past two years: 2020 and 2021</u> Must be holding a permanent position in government service for at least two (2) years Must not have any ongoing or pending completion of post-graduate studies at the time of the application Has no pending administrative and/or criminal case Did not go on habitual leave (max of 2 months/year, excluding maternity leave) Must be in good health (no debilitating, chronic illnesses or serious health condition) Must have excellent communication skills (both oral and written) Willing to sign the PMDP Letter of Conforme (Scholarship Agreement), once accepted Willing to render at least a year of service in his/her agency after completion of the Program through a Service Contract 		

ADMISSION REQUIREMENTS

REQUIREMENTS	DESCRIPTION	TO BE ACCOMPLISHED BY:
Form A	Nomination Form	<ul style="list-style-type: none"> Head of the Agency
Form B	Assessment by the Immediate Supervisor	<ul style="list-style-type: none"> Immediate Supervisor of the Nominee
Form C	Agency Screening Certification	<ul style="list-style-type: none"> HR/Scholarship Personnel / Administrative Officer)

Form D	Declaration of Medical Illness/es	• Nominee
Form E	Physician's Certification	• Physician from a Government or Private Hospital or the Nominee's Agency Clinic/Hospital
Laboratory Results	Physical Assessment, Complete Blood Count (CBC), Urinalysis, Fecalysis, and Chest X-ray (within the last 6 months at the time of application)	
CSC Form 212	Updated Personal Data Sheet <i>within the last 6 months at the time of application</i>	• Nominee
CSC Form 33	Appointment Paper (Certified True Copy)	• Nominee / HR Officer
Designation Order (if applicable)	Certified True Copy	• Nominee
IPCR for the past two (2) years (2020 and 2021) with Adjectival Rating	Certified True Copy <i>(Note: OPCR/DPCR/CESPE for SEC nominees)</i>	• Nominee / HR Officer
Certificate of No Pending Administrative/Criminal Case	Original Signed Copy	• HR Officer / Legal
Transcript of Records	Certified True Copy of TOR of all Educational Attainment	• Nominee
Birth Certificate	PSA-issued Birth Certificate	• Nominee
Organizational Chart	Certified True Copy	• Nominee / HR Officer
Official Passport (for SEC only)	Photocopy of Pages 2-3	• Nominee
Certification Form	Nominee Certification Form	• Nominee
PMDP Letter of Conformance	Agreement to the Scholarship Conditions <i>(to be submitted once accepted into the Program only)</i>	• Nominee and the Head of the Agency / Nominating Officer



The PMDP Forms can be downloaded from:

Senior Executives Class: <https://bit.ly/PMDPSECFORMS>

Middle Managers Class: <https://bit.ly/PMDPMMCFORMS>

Submit the e-copies of admission requirements via:

Senior Executives Class: <http://bit.ly/pmdponlinesubmissionsSEC>

Middle Managers Class: <http://bit.ly/pmdponlinesubmissionsMMC>

Hard copies shall be submitted to:

PMDP, DAP Building, San Miguel Avenue
Ortigas Center, Pasig City 1600
Attn: Angelica D. Ranas

CONTACT US:



Trunk Line: (02) 8-631-0921 loc. 127
Direct line: (02) 8-631-2128 or
(02) 8-631-2162



Email:
pmdp.admissions@dap.edu.ph