



Republic of the Philippines  
**Department of Education**  
REGION VIII - EASTERN VISAYAS

January 19, 2022

**OFFICE MEMORANDUM**

No. **050**, s. 2022

To: Schools Division Superintendent }- Division of Leyte  
All Others Concerned

**LEARNING SUPPORT AIDES (LSAs) TRAINING**

1. This Office, through the Curriculum and Learning Management Division (CLMD) and in collaboration with the Leyte Division and the Food for the Hungry Philippines, Inc., requires the identified teachers to participate as Learning Facilitators during the Learning Support Aide's Training for the 6-month Reading Remedial Program implementation on January 24-26, 2022 at La Paz Central Elementary School, La Paz, Leyte.
2. The activity aims to carry out the following objectives:
  - a. to orient the LSAs about Food for the Hungry as an international organization;
  - b. to equip the LSAs on the theories and pedagogies in beginning and emergent reading; and
  - c. concretize the commitment of the LSAs and other stakeholders on the successful implementation of the reading remediation program.
3. Aside from the Learning Facilitators (LFs) from the Division of Leyte whose names are found in the training matrix, the DepEd Technical Working Group (TWG), LSAs, and the staff from the Food for the Hungry shall also attend.
4. The participants are reminded to observe the health and safety protocols released by the Local IATF such as wearing of mask and face shield during the entire duration of the activity, frequent handwashing or sanitizing of hands using alcohol, and social distancing, among others.
5. For further clarifications, you may contact the Regional MTB-MLE Focal Person through [clmd.region8@deped.gov.ph](mailto:clmd.region8@deped.gov.ph) or [gertrudes.mabutin@deped.gov.ph](mailto:gertrudes.mabutin@deped.gov.ph).
6. All expenses incurred in the conduct of the activity shall be charged against Food for the Hungry. Transportation shall be provided to the TWG and LFs.



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DepEd RO8 ATA-F16 (CY2018-v03-r00) Page 1 of 5



7. Immediate dissemination of and compliance with this Memorandum are desired.

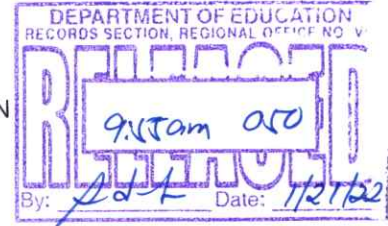
  
**EVELYN R. FETALVERO, CESO IV**  
Regional Director 

Enclosures: Training Matrix  
References: Letter from the Food for the Hungry  
To be indicated in the Perpetual Index under the following subjects:

READING INITIATIVES

READING REMEDIATION

CLMD-GCM





January 17, 2022

**EVELYN R. FETALVERO, CESO IV**  
Regional Director  
Department of Education Region VIII  
Government Center, Palo, Leyte

Dear Ma'am,

Greetings of peace!

Food for the Hungry Philippines (FH) would like to extend its heartfelt gratitude for sending invaluable representatives during our recently concluded **Stakeholders Forum and Inception Workshop** in relation to our **6-month Reading Remedial Project** last **December 7, 2021**. **FH staff** were overwhelmed with the tremendous support we have received from DepEd delegates during the above-mentioned momentous event.

We come now to another equally important and pivotal activity for this project which is our **Learning Support Aides (LSAs) Training** scheduled to take place on **January 24-26, 2022** at La Paz Central School, La Paz, Leyte. Our target is to train 23 LSAs prior to their engagement in our assisted communities. In relation to this, we would like to request for a **consultation meeting** at your good office this coming **January 19, 2022 at 2:00pm** to discuss the program flow of the said training to which we are hoping that a significant number of the sessions will be facilitated by our experts in the Department.

Also, we would like to take this opportunity to ask for the Resource Speakers to spearhead the sessions on January 24-26, 2022 during our Training for LSAs.

Attached herewith is the Program of Activities for our scheduled **3-day Learning Support Aides (LSAs) Training** for your perusal.

Thank you very much Ma'am in anticipation of your favorable consideration of this request and looking forward to more fruitful years of partnership between FH and your esteemed institution.

Respectfully yours,

Alberto "Chino" C. de Veyra III  
Senior Field Officer  
Food for the Hungry Philippines, Inc.  
Area Program - La Paz, Leyte  
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**FOOD FOR THE HUNGRY PHILIPPINES, INC.**  
V. Leona Street, Poblacion District 1, La Paz, Leyte 6508



## A Three-Day TRAINING OF LEARNING SUPPORT AIDES (LSAs)

January 24-26, 2022

La Paz Central School, La Paz, Leyte

Modality: Face to Face

Day/Time	Activities/Tasks	Objectives	Resource Person/s
<b>DAY 1 (January 24, 2022)</b>			
7:30am – 8:00am	Registration		FH La Paz Team
8:00am – 9:30am	Preliminary Activities - Inspirational Messages - Levelling of Expectations - Statement of Purpose - GTKY (getting to know you)	To inform/share to all participants the significance of the 6-month pilot project on Remedial Reading Project	Inspirational Message: - Manuel Albaño, SDS of Division of Leyte  - Executive Director Olga Rodriguez for Inspirational Message  - FH La Paz Team for Levelling of Expectation  - Program Director Sheilah Vergara for Statement of Purpose  - FH La Paz Team for GTKY
9:30am – 9:45 am	<b>Health Break</b>	<b>Health Break</b>	<b>Health Break</b>
9:45am – 10:15am BUSINESS Proper  30 mins only	<b>Session 1</b> Food for the Hungry – who we are and what do we do in the area	GTKY (getting to know you)- Up Close	FH PD Sheilah Vergara



10:15am – 11:15am	<b>Session 2</b> Connecting the DOTS on learning poverty, economic poverty and FHP reading remediation	To historically share the big picture of basic education leading to Filipino learning poverty	FH TSE Ka Prudence
11:15am – 11:55am	<b>Session 3</b> The Nature of the K – 3 Learners  (getting to know your 6 learners)	To have a deeper understanding of the nature of Filipino Learners	Olivia P. Manasis (OIC-EPS)
11:55am – 12:00nn	<b>Key takeaways</b>		FH FO Jane Nuñez
12:00nn – 1:00pm	<b>LUNCH BREAK</b>	<b>LUNCH BREAK</b>	<b>LUNCH BREAK</b>
1:00pm – 1:15pm	Energizer/ Ice Breaker c/o	Energizer/ Ice Breaker c/o FHP staff	FH FO Jayson Mendiola
1:15pm – 4:15pm	<b>Session 4</b> Domains of Literacy – Emergent and Beginning Literacy  Workshop 1/open forum	To emphasize that every Filipino child CAN and SHOULD be able to read within the early few years of schooling (K to Grade 3)	Jayson Closa (P-2) Mac Arthur 2
4:15pm – 4:30pm	EOB (End of Business) for the day and takeaways  Closing Prayer	To summarize the key points during the day	FH SFO Alberto de Veyra III  FH FO Jane Nuñez
<b>DAY 2 (January 25, 2022)</b>			
7:30am – 7:45am	Registration		FH La Paz Team
7:45am – 8:00	Preliminary Activities - Recap of the yesterday's event	To start the day with a renewed spirit and commitment	GAME: <b>CABBAGE BALL</b> FH FO Jayson Mendiola



<b>Business Proper</b> 8:00am – 10:00am	<b>Session 5:</b> DEVELOPMENTALLY APPROPRIATE PRACTICES (DAP)  Workshop 2	To share effective practices to the LSAs and other participants	Loreta A. Gulariza (OIC-EPS)
10:00am – 10:30am	<b>Session 6</b> Instruction for Micro Teaching – The What and the Hows	To introduce the concepts, contents and contexts of Micro teaching	Arlita V. Labaclado (EPS)
10:30am – 11:45am	Practicum: Creation of Audio- Visual Reading Materials	To create specific materials that will help their pupils' attention span.	
11:45am – 12:00nn	Key Takeaways		FH FO Jinky Cahayag
12:00nn – 1:00pm	<b>LUNCH BREAK</b>	<b>LUNCH BREAK</b>	<b>LUNCH BREAK</b>
1:00pm – 1:15pm	Energizer/ Ice Breaker	Energizer/ Ice Breaker	FH FO Mariane Macalalag
1:15pm – 3:00pm	<b>Session 7</b> Micro Teaching - MTB – MLE  Workshop 3	To share KSA on MTB- MLE and its importance in developing literacy	Cerly R. Pulmones- EGT-3 (Dagami S.)
3:00pm – 4:30pm	<b>Session 8</b> Micro Teaching in Filipino  Workshop 4	To connect the importance of Filipino as a tool and medium of instruction	Luisita T. Enerlan (MT-2) La Paz Dist.
4:30pm – 5:00pm	EOB: Takeaways	To summarize the key messages of the day	FH FO Diana Baradan
<b>DAY 3 (January 26, 2022)</b>			
7:30am – 7:45am	Registration		FH La Paz Team
7:45am – 8:00am	Preliminary Activities	To start the day with a renewed spirit and commitment	FH FO Jayson Mendiola  Game: Jumbled Words



	- Recap of the yesterday's event		
8:00am – 9:30am	<b>Session 9</b> Micro Teaching in English  Workshop 5 with presentation	To connect the importance of English as a tool and medium of instruction	Ma. Ivy B. Avelino-P2 (Banayon ES)
9:30am – 9:45am	General Open Forum with focused on Micro Teaching	To accommodate additional queries from LSAs	SFO Alberto de Veyra III
9:45am – 11:00am With Health Break	<b>Session 10</b> Enhancing the LSAs' Spiritual, Mental, Physical and Cognitive well-being:  - Spiritual - Mental Well-being - Health and Nutrition - Cognitive aspect focus in functional literacy  Workshop 6 –TBD by RPs	To prepare LSAs on the determinants of successful learning;  To better understand their roles and responsibilities to learners as agent of change	<b>Spiritual:</b> FH FO Jane Nuñez  <b>Mental:</b> FH FO Diana Baradan  <b>Health/Nutrition:</b> FH FO Jinky Cahayag  <b>Cognitive:</b> FH FO Mariane Macalalag
11:00am – 11:30am	<b>Session 11</b> Monitoring & Evaluation in the Context of Reading Remediation  Workshop TBD by Jackie	To clarify coordinative functions of FHP, Division, School levels	Ms. Jacqueline Saño, FH MEL Coordinator



11:30am – 11:55am	QAME		Gertrudes Mabutin- EPS (RO8)
11:55am – 12:10pm	<b>KEY TAKEAWAYS</b>		SFO Alberto de Veyra III
12:00nn – 1:10pm	<b>LUNCH BREAK</b>	<b>LUNCH BREAK</b>	<b>LUNCH BREAK</b>
1:10pm – 1:25pm	Energizer/Ice Breaker		FH FO Jayson Mendiola
1:25pm – 2:30pm	<b>Session 12</b> Child Protection and/or Child Safeguarding Policy	To enhance KSA of LSAs on CP/CSP	SFO Alberto de Veyra III
2:30pm – 3:30pm	<b>Session 13</b> Coping and Managing Risks  Workshop 8 TBD by the RP	To identify risks during the project implementation;  To identify appropriate measures to prevent and mitigate the risks	SFO Alberto de Veyra III
3:30pm – 4:30pm	Synthesis and Takeaways	To summarize lessons learned and finds ways to utilize them in the project implementation;  To utilize the key messages in Advocacy and Awareness Campaign	FH PD&A Jennelyn Matamis  LSAs ( 3 )
4:30pm – 4:45pm	Closing Program	To seal the undivided commitment of all involved partners	FH PD&A Adrienne Razon
4:45pm – 4:55pm	Closing message from the ED		FH ED Olga Rodriguez
4:55-5:05	Closing Prayer		FH FO Jayson Mendiola