



Republic of the Philippines  
**Department of Education**  
REGION VIII - EASTERN VISAYAS

February 9, 2022

**REGIONAL MEMORANDUM**

No. **096** 2022

**SITE VISIT ON IMPLEMENTED INFRASTRUCTURE PROJECTS OF DEPED REGION VIII  
AND IN TYPHOON ODETTE AFFECTED AREAS CUM REGIONAL COORDINATION  
MEETING WITH DEPED CENTRAL OFFICE AND REGIONAL OFFICE**

To: Schools Division Superintendents  
Regional and Division Engineers and Division Project Engineers  
All Others Concerned

1. The DepEd Central Office Technical Team headed by Usec. Allain Del B. Pascua will be conducting a Site Visit in selected Last Miles Schools and Gabaldon School Buildings in Samar and Leyte Division and in selected schools damaged by Typhoon Odette particularly in Leyte, Maasin City, and Southern Leyte Divisions.
2. Relative to this, this Office, thru the Education Support Services Division (ESSD), calls for the assistance of concerned Schools Division Offices for the utilization of DepEd Engineer's vehicles to ferry the 20 Central Office Technical Staff from the airport and during the site visit in Samar Division, Leyte Division, and major areas affected by Typhoon Odette. It is requested that the selected School Divisions should provide a driver (1) and Division Engineer (1) or Division Project Engineer (1) to accompany the CO Technical Team.
3. Furthermore, this Office also calls for a Regional Coordination Meeting with the Regional and Division Engineers with the CO for the preparation of Budget Proposals and the updating of the implemented projects in DepEd Region VIII.
4. The aforementioned site visit will be conducted on February 15-16, 2022 while the Regional Coordination Meeting will be early in the morning of February 17, 2022. The venue for the said meeting will be announced in a separate communication. The itinerary of the travel of the CO Monitors will be sent to the email addresses of the concerned SDOs.
5. The following are the selected SDOs whose DepEd Engineer's vehicles are requested to ferry the Central Office Technical Staff for the site visit:
  - Biliran Division
  - Catbalogan City Division
  - Eastern Samar School Division



- Leyte Division Office - 2 vehicles
- Ormoc City Division
- Samar Division
- Southern Leyte Division
- Tacloban City Division

6. Expenses incurred relative to the conduct of the said activity such as accommodation, foods, per diem, and other incidental expenses shall be charged against the respective Local funds of the Region and Schools Division Offices, subject to the usual accounting and government rules and regulations.

7. Immediate dissemination of compliance with this Memorandum are desired.

  
**EVELYN R. FETALVERO, CESO IV**  
Regional Director

Enclosures: **None**

References: **None**

ESSD-EFS-RJB

