



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

February 22, 2022

REGIONAL MEMORANDUM

No. **142** s. 2022

**REGIONAL SEARCH COMMITTEE SCREENING
FOR THIRD LEVEL OFFICIAL**

To: Schools Division Superintendents
Regional Office Personnel
All Others Concerned

1. In view of the Search for an Officer-in-Charge, Office of the Assistant Schools Division Superintendent in DepEd Region VIII, the Special Regional Search Committee shall conduct a Regional Search Committee Screening.
2. In this connection, all interested Career Executive Service Eligible (CESE) are invited to submit the following documents to be included in the Search not later than **March 8, 2022**.
 - a. Duly accomplished Updated Personal Data Sheet (CSC Form 212), revised 2017;
 - b. Detailed Curriculum Vitae, including a list and description of any qualifying examinations, relevant trainings participated, projects and/or work processes initiated/led/accomplished, and relevant citations/awards received;
 - c. Updated Service Records;
 - d. Certificate of Eligibility (EMT/CESO/CESE);
 - e. Performance ratings for the last two (2) rating periods (2020 and 2021);
 - f. Duly accomplished Applicant Profile using the attached template format; and
 - g. Any other relevant documents.
3. Immediate dissemination of and compliance with this Memorandum are desired.


EVELYN R. FETALVERO, CESO IV

Regional Director

Enclosure: Applicant's Profile

Reference: RM s. 2022

To be indicated in the Perpetual Index under the following subjects:

REGIONAL SEARCH
AD-PS-EDR

INVITATION TO APPLY

VACANT POSITION



Government Center, Candahug, Palo, Leyte
(053) 832-2997 | region8@deped.gov.ph
ISO 9001:2015 Certified

DepEd RO8 ATA-F22 (CY2018-v03-r00) Page 1 of 1



Handwritten initials

Applicant Profile Template

NAME:

Current Position/Designation:
Position Applied For:
Email add
Cellphone Number

AGE -

EDUCATIONAL ATTAINMENT

Course	School	Year Graduated (YYYY)	Honors Received
College Degree:			
Graduate Studies:			

ELIGIBILITY

ELIGIBILITY	Date of Exam/ Conferment (MM/DD/YYYY)	Rating

MANAGERIAL EXPERIENCE

Position	Inclusive Date (mm/dd/yy)	Years (No. years, mos)	Office/ Agency

RELEVANT TRAINING/WORKSHOPS/SEMINARS

Activity	Type of Activity (Managerial/Supervisory/Technical)	Inclusive Dates (MM/DD/YY to MM/DD/YY)

PERFORMANCE RATING

Rating Period (YYYY)	Rating/Score