



Bid Notice Abstract

Invitation to Bid (ITB)

Reference Number 8543798
Procuring Entity DEPARTMENT OF EDUCATION - REGION VIII
Title PROCUREMENT FOR CONTINUOUS FORMS FOR THE PRINTING OF CY 2022 PAYROLLS
Area of Delivery Leyte

Solicitation Number:	AD-PS-2022-02-0074 (PB)	Status	Active
Trade Agreement:	Implementing Rules and Regulations	Associated Components	2
Procurement Mode:	Public Bidding	Bid Supplements	0
Classification:	Goods	Document Request List	0
Category:	Printing Supplies	Date Published	20/03/2022
Approved Budget for the Contract:	PHP 1,242,800.00	Last Updated / Time	20/03/2022 00:00 AM
Delivery Period:	8 Month/s	Closing Date / Time	11/04/2022 10:00 AM
Client Agency:			
Contact Person:	Mikko S Duero Computer Programmer II DepEd Regional Office VIII Government Center Barangay Candahug Palo Leyte Philippines 6501 63-53-8889349 63-53-8322997 bac.region8@deped.gov.ph		

Description

PROCUREMENT FOR CONTINUOUS FORMS FOR THE PRINTING OF CY 2022 PAYROLLS (1 LOT)

QTY. UNIT PARTICULARS/DESCRIPTION QUARTER DELIVERY SCHEDULE
 125 boxes Continuous form, 1 ply, subs. 20, 9 1/2" x 11" 1 4th week of APRIL 2022
 248 boxes Continuous form, 3 ply, subs. 20, 9 1/2" x 11", CARBONLESS
 125 boxes Continuous form, 1 ply, subs. 20, 9 1/2" x 11" 2 4th week of JUNE 2022
 248 boxes Continuous form, 3 ply, subs. 20, 9 1/2" x 11", CARBONLESS
 125 boxes Continuous form, 1 ply, subs. 20, 9 1/2" x 11" 3 4th week of AUG. 2022
 248 boxes Continuous form, 3 ply, subs. 20, 9 1/2" x 11", CARBONLESS
 125 boxes Continuous form, 1 ply, subs. 20, 9 1/2" x 11" 4 Last week of NOV. 2022
 248 boxes Continuous form, 3 ply, subs. 20, 9 1/2" x 11", CARBONLESS

Important Note/s:

1. Delivery shall be Twenty (20) Calendar Days (5 days per quarter) from the receipt of Notice to Proceed (NTP) of the supplier.
2. To be delivered to DepEd Regional Office VIII c/o Asset Management Section PER QUARTER according to the above-mentioned Delivery Schedule.
3. Winning Bidder must coordinate, one (1) day after issuance of Notice of Award (NOA), with the ADMINISTRATIVE DIVISION – PERSONNEL SECTION (Proponent) to discuss guidelines of the program, delivery schedule(s), and the expectation/s between both parties, Contact Nos. (053) 832-4631 or 323-2728, E-mail address: personnel.region8@deped.gov.ph.

Line Items

Item No.	Product/Service Name	Description	Quantity	UOM	Budget (PHP)
1	Printing Supplies	PROCUREMENT FOR CONTINUOUS FORMS FOR THE PRINTING OF CY 2022 PAYROLLS	1	Lot	1,242,800.00

Pre-bid Conference

Date	Time	Venue
28/03/2022	10:00:00 AM	Pre-Bid Conference and Opening of Bids shall be broadcasted via Microsoft Teams.

Created by Mikko S Duero

Date Created 19/03/2022

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