



Republic of the Philippines  
**Department of Education**  
REGION VIII - EASTERN VISAYAS

February 28, 2022

**OFFICE MEMORANDUM**

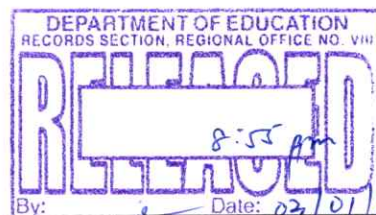
No. **111**, s. 2022

To: Assistant Regional Director  
Regional Office Division Chiefs  
All Others Concerned

**1<sup>st</sup> QUARTER PLANNING CONFERENCE CUM WORKSHOP ON TECHNICAL ASSISTANCE PROVISION WITH THE REGIONAL FIELD TECHNICAL ASSISTANCE COMPOSITE TEAMS (RFACTs)**

1. In preparation for the 1<sup>st</sup> quarter deployment of the Regional Field Technical Assistance Composite Teams (RFACTs), this Office, through the Field Technical Assistance Division (FTAD), shall conduct the 4<sup>th</sup> Quarter Regional Field Technical Assistance Composite Teams Planning Conference cum Workshop on March 4, 2022 at exactly 9:00 AM via Google Meet.
2. The objectives of this activity are to:
  - a. present the analyzed data reported in the 4<sup>th</sup> Quarter RMEA;
  - b. craft customized RFACT TA Provision Plans (RTAPP);
  - c. craft dashboard of data with gaps; and
  - d. set schedule on the submission of RFACTs' TA Reports.
3. The participants to this virtual conference cum workshop are the Assistant Regional Director, Chiefs of the eight Regional Office Divisions, and the RFACT Members (see attached list).
4. The identified participants are advised to prepare laptops and strictly observe COVID-19 health protocols during the activity. Attached is the Activity Matrix, for reference.
5. Immediate dissemination of and compliance with this Memorandum are desired.

  
**EVELYN R. FETALVERO, CESO IV**  
Regional Director



Attachment to OM No. **111**, s. 2022

**1<sup>ST</sup> QUARTER PLANNING CONFERENCE CUM WORKSHOP ON TECHNICAL ASSISTANCE  
PROVISION WITH THE REGIONAL FIELD TECHNICAL ASSISTANCE  
COMPOSITE TEAMS (RFACTS)**

Activity Matrix  
February 4, 2022

Time	Activity	Person In-charge/Facilitator
09:00 a.m.	Opening Activities <ul style="list-style-type: none"> <li>➤ Preliminaries</li> <li>➤ Acknowledgement of Participants</li> <li>➤ Statement of Purpose</li> <li>➤ Messages</li> </ul>	Dr. Reynaldo E. Nayre <i>EPS</i> Mr. Cesar P. Verunque <i>Chief, FTAD</i>  Dr. Bebiano I. Sentillas, CESO V <i>Assistant Regional Director</i>  Dr. Evelyn R. Fetalvero, CESO IV <i>Regional Director</i>
09:30 a.m.	Presentation of Analyzed RMEA Results for Q4 of 2021 with Issues and Gaps	Ms. Geraldine M. Mangaliman <i>EPS, TA Focal</i>
10:00 a.m.	Health Break	
10:05 a.m.	Crafting of RFACTS' TA Provision Plans (RTAPP) and Dashboard of Issues and Gaps of SDOs	RFACTS <i>Facilitator:</i> Ms. Geraldine M. Mangaliman
12:00 p.m.	Lunch Break	
01:00 p.m.	Continuation on the crafting of RFACTS' TA Provision Plans (RTAPP) and Dashboard of Issues and Gaps for SDOs	RFACTS
02:00 p.m.	Presentation and Critiquing of RTAPP and Dashboard	Dr. Reynaldo E. Nayre
03:30 p.m.	Submission of TA Reports	Mr. Cesar P. Verunque
04:00 p.m.	Closing Activities <ul style="list-style-type: none"> <li>➤ Next Steps</li> <li>➤ Closing Prayer</li> </ul>	

Prepared by:

  
**GERALDINE M. MANGALIMAN**  
EPS

Noted:

  
**CESAR P. VERUNQUE**  
Chief, FTAD