



Republic of the Philippines  
**Department of Education**  
REGION VIII - EASTERN VISAYAS

February 28, 2022

**OFFICE MEMORANDUM**

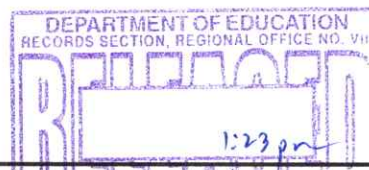
No. **112**, s. 2022

To: Schools Division Superintendents  
- Division of Catbalogan City - Division of Northern Samar  
- Division of Eastern Samar - Division of Samar  
- Division of Leyte - Division of Tacloban City  
All Others Concerned

**CONDUCT OF PISA 2022 MAIN SURVEY (MS) NATIONAL TRAINING AND ORIENTATION OF PISA TESTING PERSONNEL**

1. Attached is a DepEd Memorandum (DM-CI-2022-044) from the Office of the Undersecretary for Curriculum and Instruction (OUCI), announcing the conduct of the online **PISA 2022 Main Survey (MS) National Training and Orientation of PISA Testing Personnel** on March 3-4, 2022 from 8:00 to 5:00PM via Zoom Meeting.
2. The expected participants to the activity include the Regional Testing Coordinator, Division Testing Coordinators who are also referred to as School Coordinators, Test Administrators, Information Technology Officers, Division Health Personnel, and School Heads of the sample schools.
3. Only official participants shall register at <https://bit.ly/PISA2022MSNationalTraining> on or before February 24, 2022.
4. For more information about the activity, refer to the attached DepEd Memorandum.
5. Immediate dissemination of and compliance with this Memorandum are desired.

  
**EVELYN R. FETALVERO, CESO IV**  
Regional Director





Republic of the Philippines  
**Department of Education**  
DepEd Complex, Meralco Avenue, Pasig City, Philippines

*Office of the Undersecretary for Curriculum and Instruction*

**MEMORANDUM**  
**DM-CI-2022-044**

TO : **Regional Directors**  
**Schools Division Superintendents**

ATTN : **Regional Testing Coordinators**  
**Division Testing Coordinators**  
**Designated PISA MS Field Testing Personnel**

FROM : **DIOSDADO M. SAN ANTONIO**  
*Undersecretary for Curriculum and Instruction*  
PHL PISA Governing Board *mt .. ngioi*

DATE : 21 February 2022

SUBJECT : **Conduct of PISA 2022 MS National Training and Orientation**

The Department of Education, through the Bureau of Education Assessment (the PISA National Center), will hold the online **PISA 2022 Main Survey (MS) National Training and Orientation of PISA Testing Personnel** on **01 to 04 March 2022** from **8:00 AM to 5:00 PM** via **Zoom Meeting**.

The training participants shall be grouped into two (2) batches as shown:

Batch	Training Dates	Participants
1	March 01 and 02 (Luzon Cluster)	PISA testing personnel* from <b>Luzon</b>  (Regional Testing Coordinators, School Coordinators**, Test Administrators, Information Technology Officers, Division Health Personnel, and School Heads of the sample schools)
2	March 03 and 04 (Visayas and Mindanao Cluster)	PISA testing personnel* from <b>Visayas and Mindanao</b>  (Regional Testing Coordinators, School Coordinators**, Test Administrators, Information Technology Officers, Division Health Personnel, and School Heads of the sample schools)
<b>Notes:</b> * Only those officially assigned as PISA testing personnel should register and join the training. ** The <b>School Coordinator (SC)</b> refers to the <b>Division Testing Coordinator (DTC)</b> .		

The PISA 2022 MS orientation and training aim to gather the field testing personnel to discuss guidelines on PISA test administration and the health and safety protocols against COVID-19 (*before, during, and after* the test administration). Attached herewith is the provisional **Program of Activities** for this two-day training and orientation for your reference.

The PISA testing personnel, through the **School Coordinator (SC or DTC)**, are also advised to send their inquiries, concerns, and issues related to the administration of the PISA 2022



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*Office of the Undersecretary for Curriculum and Instruction*

MS which they seek to be addressed during the training using the attached template and upload it to <https://bit.ly/PISA2022MSConcerns>.

The invited participants must confirm their attendance to this two-day activity by registering at <https://bit.ly/PISA2022MSNationalTraining> **on or before 24 February 2022**. The meeting credentials shall be sent to their registered email only after successful registration.

Please be advised that the sending of proxies or alternate representatives of the intended participants **is not recommended** because of the high-stake nature of PISA and to ensure that necessary preparations are to be done with much regard and to maintain the confidentiality and integrity of the PISA project.

You may contact the PISA National Center through email address [pisa2022phl@gmail.com](mailto:pisa2022phl@gmail.com) or telephone number (02) 8631-2591 for further information and guidance.

Thank you for your usual support and cooperation to the Department's efforts on globalizing Philippines' basic education.

**PISA 2022 MAIN SURVEY**  
**NATIONAL ONLINE TRAINING AND ORIENTATION OF THE PISA 2022 MS TESTING PERSONNEL**  
 Batch 1: March 1 -2 | Batch 2: March 3 – 4  
 via Zoom App

**Provisional Program of Activities**

BATCH 1: March 1-2, 2022 (Luzon Cluster)  
 BATCH 2: March 3-4, 2022 (Visayas and Mindanao Clusters)

<b>DAY 1</b> (March 1 and 3)		<b>DAY 2</b> (March 2 and 4)			
<b>TIME</b>	<b>ACTIVITY</b>	<b>TIME</b>	<b>ACTIVITY</b>		
<b>MORNING SESSION</b> (8:00 – 12:00)		<b>MORNING SESSION</b> (8:00 – 12:00)			
<b>Parallel Sessions</b>					
Plenary Session		<b>TA Session</b> (Facilitated by Mr. Alexander A. Sucalit Jr.; Ms. Visitacion L. Manuel)		<b>RTC/SC Session</b> (Facilitated by Ms. Mary Stephanie G. Yaw; Ms Gretchen G. Cordero)	
		<b>SH Session</b> (Facilitated by Mr. John Cavin C. Rodil; Ms. Maria Villa R. Romano)		<b>ITO Session</b> (Facilitated by Mr. Enrico A. Tolañas; Mr. Marvin dela Cruz)	
		<b>DHP Session</b> (Facilitated by Ms. Inee G. Delos Reyes)			
<b>Zoom Meeting Room Admission</b>					
<b>Preliminaries</b>					
8:00 – 8:30	<b>Welcome Remarks</b> Usec. Diosdado M. San Antonio PISA 2022 Governing Board	9:00 – 12:00	Key Activities: Before, During, and After Data Collection	Key Activities: Before, During, and After Data Collection	Key Activities: Before, During, and After Data Collection
8:31 – 9:00		Forms and Job Aids	Forms and Job Aids	Principal's Manual and School Questionnaire	System Diagnostics and PISA Computer Requirements
9:01 – 9:15	<b>PISA 2022 Overview</b> Dir. Nelia V. Benito, PhD., CESO IV PISA 2022 National Project Manager		Key Activities: Before, During, and After Data Collection	Key Activities: Before, During, and After Data Collection	Key Activities: Before, During, and After Data Collection
9:16 – 9:45		Forms and Job Aids	Forms and Job Aids	Principal's Manual and School Questionnaire	System Diagnostics and PISA Computer Requirements

<b>LUNCH BREAK</b> (12:01 – 1:00)		
<b>AFTERNOON SESSION</b> (1:01 – 4:00)		
Plenary Session		Parallel Session (per Division)
1:01 – 1:20	<b>PISA Sampling and Test Schedules</b> Ms. Sheryl Ann R. Legarte PISA 2022 Sampling Manager	Finalization of Assessment Schedules, Plans, and Scheme  1:01 – 1:45
1:21 – 1:30	<b>PISA 2022 MS School Budget</b> Ms. Maria Villa R. Romano PISA 2022 Technical Team Member	
1:31 – 1:45	<b>Gaining Support and Cooperation and School-Level Orientation</b> Ms. Mary Stephanie G. Yaw PISA 2022 Coding Manager	
<b>HEALTH BREAK</b> (1:46 – 2:00)		
Parallel Session		
2:01 – 3:00	<b>Division Planning on Assessment Preparatory Activities, Schedules, and Scheme</b> Facilitated by the RTCs and SCs	2:01 – 3:45
3:01 – 4:00	<b>Consultation with the PISA Team</b>	3:46 – 4:00
		<b>Closing Remarks</b> Asec. Alma Ruby C. Torio Assistant Secretary for Curriculum and Instruction

**RTC** = Regional Testing Coordinator; **SC** = School Coordinator; **TA** = Test Administrator; **ITO** = Information Technology Officer; **DHP** = Division Health Personnel; **SH** = School Head

9:46 – 10:00	<b>Oath of Confidentiality</b> Dir. Nelia V. Benito, PhD., CESO IV PISA 2022 National Project Manager		Script Reading	Gaining Support and Cooperation	Testing Center Preparation	Student Delivery System	
10:01 – 10:15	<b>HEALTH BREAK</b>				Gaining Support and Cooperation	Test Simulation and Troubleshooting Exercises	
10:16 – 10:20	<b>PISA 2022 MS National Center Team</b> Ms. Gretchen G. Cordero PISA 2022 Technical Team Manager						
10:21 – 10:30	<b>PISA 2022 Human Resources</b> Ms. Gretchen G. Cordero PISA 2022 Technical Team Manager						
10:31 – 11:00	<b>Cognitive Assessment Design, Timing of Test Sessions, Sample Schedule, Test Scenarios, School-level Materials, and Background Questionnaires</b> Mr. Alexander A. Sucalit Jr. PISA 2022 Technical Team Leader						
11:01 – 11:30	<b>Survey Operations Plan</b> Ms. Gretchen G. Cordero PISA 2022 Technical Team Manager						
11:31 – 11:45	<b>Dos and Don'ts in PISA</b> Ms. Visitacion L. Manuel PISA 2022 Technical Team Member						
11:45 – 12:00	<b>Comprehension Check</b> PISA 2022 National Center						

### Consultation Schedule

Region	Date	National Center Staff
1	March 2	Sheryl Ann Legarte
2	March 1	Cristina Calica
3	March 1	Visitacion Manuel
4A	March 2	Cristina Calica
4B	March 2	Maria Villa Romano
5	March 1-2	Sheryl Ann Legarte
CAR	March 2	Maria Villa Romano
NCR	March 1	Gretchen Cordero
6	March 3-4	Mary Stephanie Yaw
7	March 3	Mary Stephanie Yaw
8	March 4	Mary Stephanie Yaw
9	March 3	Mary Stephanie Yaw
10	March 3	Mary Stephanie Yaw
11	March 4	Mary Stephanie Yaw
12	March 4	Mary Stephanie Yaw
CARAGA	March 3-4	Enrico Totañes

*Attachment A*

**Conduct of PISA 2022 Main Survey**

Region: \_\_\_\_\_

Division	Concern