



Republic of the Philippines  
**Department of Education**  
REGION VIII - EASTERN VISAYAS

February 25, 2022

**OFFICE MEMORANDUM**

No. **121**, s. 2022

To: Assistant Regional Director  
Regional Performance Management Team  
Regional Office Division Chiefs  
All Others Concerned

**ANNUAL PERFORMANCE REVIEW CONFERENCE**

1. This Office, through the Regional Performance Management Team (RPMT), shall conduct the **Annual Performance Review Conference** on **March 10, 2022**, via Zoom through the link: <https://bit.ly/2021APRC>.
2. The activity aims to:
  - a. present and evaluate the 2022 OPCR Targets of RO FDs based on the Compendium and Regional Director's Targets; and
  - b. other important matters.
3. The participants to this activity are listed below:

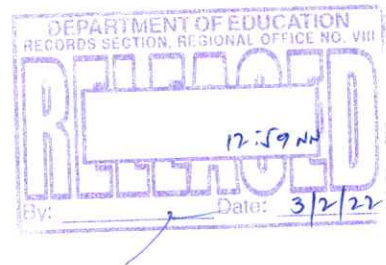
Office/Participants	No. of Pax	Name
ORD	1	Dr. Evelyn R. Fetalvero
RPMT Members	8	Dr. Bebiano I. Sentillas
		Dr. Rita R. Dimakiling
		Ms. Alma E. Suyom
		Dr. Alejandrino L. Yman
		Dr. Teodorico C. Peliño Jr.
		Dr. Genis S. Murallos
		Ms. Jeanneth P. Camenforte
Ms. Eva D. Rosales		
RO Division Chiefs	5	Dr. Isidro C. Catubig
		Ms. Mercedes M. Sarmiento
		Dr. Rosemarie M. Guino
		Dr. Harvie D. Villamor
Program Management Staff/Resource Persons	2	Mr. Cesar P. Verunque
		Mr. Mark Lito B. Gallano
		Ms. Jennylind D. Daya



4. The RO Division Chiefs are required to present their 2022 Target OPCR based on the Compendium of Office Function of the FD and the Regional Director's Targets which can be accessed through the link: [https://bit.ly/ROFDComp\\_RDsOPCR](https://bit.ly/ROFDComp_RDsOPCR). The FD Chiefs shall also upload the scanned copy of their OPCRFs to the Google drive folder on or before March 7, 2022. During the conference, the RPMT members shall give their comments, observations, and recommendations on the evaluated OPCR. Attached as Enclosure 1 is the template for the evaluation of OPCR.
5. Attached as Enclosure 2 is the program of activity, for reference.
6. Expenses incurred relative to the conduct of the activity such as one lunch and two snacks, and other incidental expenses shall be charged against PPRD Local Funds, subject to the existing accounting and auditing rules and regulations.
7. Immediate dissemination of and compliance with this Memorandum are desired.

  
**EVELYN R. FETALVERO, CESO IV**  
Regional Director

PPRD-TCPJ



Enclosure 1 to OM No. 121, s. 2022

**TEMPLATE FOR THE FINDINGS AND RECOMMENDATIONS ON THE  
EVALUATION OF 2022 OPCR**

Functional Division:	Name of Ratee:
Validator:	Date of Validation:
Findings	Recommendations


Enclosure 2 to OM No. 121, s. 2022

**ACTIVITY MATRIX**

ANNUAL PERFORMANCE REVIEW CONFERENCE  
 March 10, 2022 | via Zoom at <https://bit.ly/2021APRC>

09:00-09:30	<p><b>Opening Program</b></p> <ul style="list-style-type: none"> <li>• Philippine National Anthem</li> <li>• Prayer</li> <li>• DepEd RO VIII Hymn</li> <li>• Netiquette</li> <li>• Acknowledgement of Participants/Conference Objectives/Message                      Dr. Bebiano I. Sentillas, CESO V  <i>Assistant Regional Director/PMT Chair</i></li> <li>• Inspirational Message                      Dr. Evelyn R. Fetalvero  <i>Regional Director</i></li> </ul>
09:30-04:00	<p><b>Presentation and Sharing of Observations, Findings, and Recommendations on the 2022 OPCR's of RO FDs</b></p> <p><i>Order of Presentation:</i></p> <ol style="list-style-type: none"> <li>1. AD – Dr. Alejandrino L. Yman</li> <li>2. CLMD – Dr. Harvie D. Villamor</li> <li>3. ESSD – Dr. Isidro C. Catubig</li> <li>4. FTAD – Mr. Cesar P. Verunque</li> <li>5. FD – Ms. Alma E. Suyom</li> <li>6. HRDD – Ms. Mercedes M. Sarmiento</li> <li>7. PPRD – Dr. Rita R. Dimakiling</li> <li>8. QAD – Dr. Rosemarie M. Guino</li> </ol>
04:00-04:30	<p><b>Closing Activity</b></p> <ul style="list-style-type: none"> <li>• Closing Message/Next Steps                      Dr. Bebiano I. Sentillas, CESO V  <i>Assistant Regional Director/PMT Chair</i></li> <li>• Photo Opportunity</li> <li>• Prayer</li> </ul>

Prepared by:

  
**TEODORICO C. PELÑO JR. EdD**  
 Education Program Supervisor

Noted:

  
**RITA R. DIMAKILING PhD**  
 Chief Education Program Supervisor