



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

5313

March 18, 2022

REGIONAL MEMORANDUM

No. **218**, s. 2022

DESIGNATED NEAP SMART SIM AND PROFESSIONAL DEVELOPMENT INFORMATION SYSTEM (PDIS) FOCAL PERSONS IN THE SCHOOLS DIVISION OFFICES

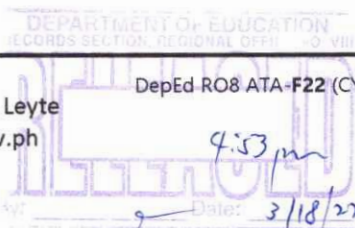
To: Schools Division Superintendents
SGOD Chiefs
All Others Concerned

1. This Office, through the Human Resource Development Division (HRDD), designates the Human Resource Development (HRD) Senior Education Program Specialist (SEPS) as NEAP SIM and Professional Development Information System (PDIS) Focal Person in the Schools Division Office (SDO). Meanwhile, for SDOs without HRD SEPS, the EPS II shall become the focal person.
2. The focal person shall:
 - a. coordinate with the Information and Technology Officer (ITO) to ensure that all NEAP SIM recipients have registered and updated their PDIS accounts;
 - b. collaborate with the SDO Supply Officer and the School Heads of the recipient schools to guarantee the submission of required reports specified in the unnumbered memorandum dated September 17, 2021, entitled "Provision and Distribution of Communication Package for Teachers to Support their Participation in NEAP-Recognized Professional Development Programs and Courses;" and
 - c. communicate with the designated NEAP-R / HRDD SIM and PDIS focal person regarding updates on the NEAP-issued SIM registration and updating of the recipients' PDIS profiles.
3. Immediate dissemination of and compliance with this Memorandum are desired.


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Enclosure/s: None

Reference/s: Unnumbered Memorandum entitled "Provision and Distribution of Communication Package for Teachers to Support their Participation in NEAP-Recognized Professional Development Programs and Courses" and Memorandum OSEC-NEAP-OD-2022-048

To be indicated in the Perpetual Index under the following subject/s:

SDO NEAP SIM AND PDIS FOCAL PERSONS

HRDD- DSS