



Republic of the Philippines  
**Department of Education**  
 REGION VIII - EASTERN VISAYAS

VT20

March 15, 2022

**REGIONAL MEMORANDUM**

No. **244**, s. 2022

**CONVERSION OF PANOYPOY ELEMENTARY SCHOOL TO PANOYPOY INTEGRATED SCHOOL, BARANGAY PANOYPOY, OQUENDO, CALBAYOG CITY, WESTERN SAMAR**

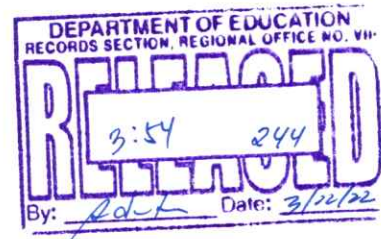
To: Schools Division Superintendents  
 Regional Office Division Chiefs  
 Public Elementary and Secondary School Heads  
 All Others Concerned

1. This Department of Education, Regional Office No. VIII announces that the request for **Conversion of Panoypoy Elementary School to Panoypoy Integrated School**, Barangay Panoypoy, Oquendo, Calbayog City, Western Samar, is a newly approved integrated school by this Regional Office on March 15, 2022 through administrative fiat pursuant to its expressed authority under Section 5 (B/13) of Chapter 1 of RA No. 9155 (The Governance of Basic Education Act of 2001), after full satisfactory compliance with the requirements prescribed by existing guidelines and policies of the Department.
2. The **Schools Division Superintendent** of the **Division of Calbayog City** where the school is located is hereby directed to consider this school in budget preparation for its eventual inclusion in the immediately succeeding General Appropriations Act (GAA).
3. Immediate dissemination of and compliance with this Memorandum are desired.

  
**EVELYN R. FETALVERO, CESO IV**  
 Regional Director

Enclosures: None  
 References: DepEd Order No. 40,s. 2014  
 DepEd Order No. 71,s. 2003  
 DepEd Order No. 91,s. 1999  
 DepEd Order No. 05,s. 1989

To be indicated in the Perpetual Index under the following subjects:



**INTEGRATED SCHOOL**

**MANAGEMENT**

**PUBLIC**

QAD-RRC





Republic of the Philippines  
**Department of Education**  
REGION VIII - EASTERN VISAYAS

---

**FOR** : REGIONAL DIRECTOR  
**DATE** : March 15, 2022  
**TITLE** : **EVALUATION & RECOMMENDATION FOR THE CONVERSION OF PANOYPOY ELEMENTARY SCHOOL TO PANOYPOY INTEGRATED SCHOOL, BARANGAY PANOYPOY, OQUENDO 2 DISTRICT, MUNICIPALITY OF OQUENDO, CALBAYOG CITY, WESTERN SAMAR**

---

### **BACKGROUND**

Barangay Panoypoy is one of the interior barangays of Oquendo, Calbayog City, Western Samar where this can be reached through any type of land transportation. Barangay folks engaged mostly in farming and small-scale business as their source of living. In pursuit to achieve education, parents send their children to the nearest high school situated 2.5 kilometers away which is Mag-Ubay National High School and 3 kilometers from Tarabucan National High School. Coming to this schools entails additional expenses for the cost of living and other school needs of the learners therefore, parents get difficulty in supporting them especially to those low-income families. These scenarios impelled parents and other stakeholders to hope for a secondary school to be offered in barangay Panoypoy.

The said barangay has an existing complete elementary school named Panoypoy Elementary School with a total land area of 13,000 sq.m. The said school is 28 kilometers away from the city proper. Currently, the school has a total enrolment of 97 pupils with 5 teachers and 1 school head. The school's distance to the nearest high schools is quite far that Grade 6 completers from Panoypoy ES and Dinabongan ES have difficulty to continue secondary education. Furthermore, those high school learners enrolled in the nearest high schools, could hardly sustain in coming to school daily resulting to high percentage of students' absenteeism and be at risk of dropping out from the school. These are burdens of the parents and the school.



In view thereof, the parents and municipal officials supported by the Local Chief Officials of Oquendo, with the Barangay Officials of Panoypoy and its neighboring barangays expressed their full support for the request for the conversion of Panoypoy Elementary School to an Integrated School with the hope that financial burden among parents may be lessen as their children can continue in the secondary education. The Grade 6 graduates coming from the nearby elementary schools of the different barangays will also be greatly benefited.

Moreover, the Schools Division Superintendent of Calbayog City Division intensely expressed her full support to the proposed conversion of school initiated by the concerned parents and local officials to ensure that all school-aged children in the community will have access to basic education and possibly lessen the financial burden of parents in sending their children to school. Thus, conversion of Panoypoy Elementary School to Panoypoy Integrated School in Barangay Panoypoy, Oquendo, Calbayog City, Western Samar endorsed by the Schools Division Superintendent of Calbayog City to the Regional Office is deemed necessary.

**FINDINGS:**

1. Panoypoy Elementary School has a total land area of 13,000 sq.m. which has enough buildable space for expansion to Junior High School and even for Senior High School. The school site is free from flooding and landslide based on the certification issued by the Mines and GeoSciences Bureau.

2. The LGU, through the Office of the Municipal Mayor of Oquendo, strongly expressed full support to the school and commits to allocate additional budget for the expansion to the secondary level.

3. The officials of barangay Panoypoy executed a Resolution expressing their full support for the conversion of Panoypoy ES to an integrated school, located in barangay Panoypoy, Oquendo, Calbayog City, Western Samar.

4. The assigned District Supervisor, the Schools Division Engineer, M & E SEPS, Education Program Supervisor, and SGOD Chief in Calbayog City Division and the different stakeholders present during the virtual and on-site validations on schools' application conducted by the DepEd Regional Inspectorate Team also expressed their willingness and full support for the conversion of the school during the Focused Group Discussion (FGD).

5. Panoypoy ES has an excess of two (2) classrooms that can accommodate Grades 7 and 8 learners.

6. The school has other facilities such as computer laboratory, hand washing facilities, school stage, covered walk and enough space for playground.

7. The excess learning materials and school furniture from nearby schools will also be given to the proposed Panoypoy Integrated School as per commitment expressed by the assigned District Supervisor.

8. The proposed school will receive support from the Local Government of Oquendo while the inclusion of the school in the GAA of DepEd is on process.

9. Schools Division Office of Calbayog City through its assigned District Supervisor extended support as to the provision of technical assistance for the school management, supervision, and other needs especially to teachers.

#### **RECOMMENDATIONS:**

In view of the foregoing evaluation and findings, the evaluators respectfully recommend that:

1. Panoypoy Elementary School shall be converted into an integrated school and shall be named **PANOYPOY INTEGRATED SCHOOL** and is authorized to operate effective School Year 2022 – 2023.

2. The school shall implement K to 12 Basic Education Curriculum.

3. School operation shall be on a gradual basis. Thus, Curriculum Grades to be offered upon opening of classes for School Year 2022-2023 shall only be Grade 7 which may progress to the next grade levels in the succeeding years.

4. The school head of Panoypoy Elementary School with the assistance of the District Supervisor and the Municipal Engineer shall revisit and redesign the school development plan for use of available buildable spaces at the site in preparation for the construction of buildings for the Junior High School.

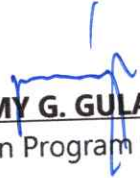
5. The LGU, both the Barangay and Municipal levels, and the parents shall provide financial support to the school until such time that operations will be covered by the DepEd Budget.

6. The School Head of Panoypoy Elementary School shall manage the integrated school provided that the qualification standards shall be satisfied.

7. The Schools Division Superintendent shall provide teachers trained on the K to 12 Curriculum and consider additional regular teachers to this school to complete the number of teachers required to operate the integrated school.

8. The Schools Division Superintendent likewise shall initiate for the provision of school buildings, chairs, textbooks, and other resources to the school.

  
**RACHEL R. CUEVAS**  
Education Program Supervisor

  
**JIMMY G. GULA, EdD**  
Education Program Supervisor

**Noted by:**

  
**ROSEMARIE M. GUINO, EdD**  
OIC- Chief, QAD

QAD-RRC

**APPLICATION FOR CONVERSION OF A SCHOOL INTO AN INTEGRATED SCHOOL  
 (THRU EXPANSION OF AN EXISTING ELEMENTARY OR SECONDARY SCHOOL)  
 EVALUATION SHEET**

CRITERIA	REQUIRED DOCUMENTS	PER EVALUATION	REMARKS (PASSED OR FAILED) <small>Pls. state reason, if Failed</small>																																																																																																	
1. The school is listed in the EBEIS	DepED School ID	Name of School : PANOYPOY ELEMENTARY SCHOOL DepED School ID No. as Presented : 124106 DepED School ID No. as verified with Planning Unit : 124106	PASSED 1) Passed																																																																																																	
2. The conversion of a school into an IS must satisfy at least three (3) of the following conditions, whichever are applicable:	a. Letter of request for the conversion of a school (thru expansion) into an IS addressed to the Schools Division Superintendent (SDS).  b. Feasibility Study on the proposed expansion of school, duly recommended/ endorsed by the SDS.  c. IS Implementation Plan covering five (5) years to include among others, the following: 1. Current and projected enrolment for five (5) school years, by grade level:	Request signed by : ACELA A. BUEN, EVELINA O. PALMARES, HON. MARIA PRINCESS P. MONTANER ET AL. Position/Designation : School Head, Teachers, Parents, Students and Brgy. Officials Office/School : Panoypoy ES/ Brgy. Panoypoy, Calbayog City Date : April 30, 2021  Proponent(s) of the Feasibility Study : ACELA A. BUEN Duly Recommended by : THELMA CABADSAN-QUITALIG PhD, CESO V Position/Designation : Schools Division Superintendent Justification on the Need for Expansion of school in a nearer high school. 2. Parents can no longer set aside budget for daily fare and allowances for their children due to low-socio economic status of the family c. IS Implementation Plan  c.1 No. of Prospective Enrollees: <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 5px;"> <thead> <tr> <th rowspan="2">Grade Level</th> <th>Current</th> <th colspan="5">Projected</th> </tr> <tr> <th>(SY 20 to 21)</th> <th>Year 1</th> <th>Year 2</th> <th>Year 3</th> <th>Year 4</th> <th>Year 5</th> </tr> </thead> <tbody> <tr><td>K</td><td>17</td><td>25</td><td>23</td><td>27</td><td>28</td><td>25</td></tr> <tr><td>1</td><td>17</td><td>23</td><td>25</td><td>23</td><td>27</td><td>28</td></tr> <tr><td>2</td><td>16</td><td>24</td><td>23</td><td>25</td><td>23</td><td>27</td></tr> <tr><td>3</td><td>11</td><td>25</td><td>24</td><td>23</td><td>25</td><td>23</td></tr> <tr><td>4</td><td>14</td><td>17</td><td>17</td><td>25</td><td>24</td><td>23</td></tr> <tr><td>5</td><td>12</td><td>18</td><td>17</td><td>17</td><td>25</td><td>24</td></tr> <tr><td>6</td><td>10</td><td>15</td><td>18</td><td>17</td><td>17</td><td>25</td></tr> <tr><td>7</td><td></td><td>26</td><td>15</td><td>18</td><td>17</td><td>25</td></tr> <tr><td>8</td><td></td><td></td><td>26</td><td>15</td><td>18</td><td>17</td></tr> <tr><td>9</td><td></td><td></td><td></td><td>21</td><td>15</td><td>18</td></tr> <tr><td>10</td><td></td><td></td><td></td><td></td><td>21</td><td>21</td></tr> <tr><td><b>TOTAL</b></td><td><b>97</b></td><td><b>173</b></td><td><b>196</b></td><td><b>218</b></td><td><b>246</b></td><td><b>256</b></td></tr> </tbody> </table>	Grade Level	Current	Projected					(SY 20 to 21)	Year 1	Year 2	Year 3	Year 4	Year 5	K	17	25	23	27	28	25	1	17	23	25	23	27	28	2	16	24	23	25	23	27	3	11	25	24	23	25	23	4	14	17	17	25	24	23	5	12	18	17	17	25	24	6	10	15	18	17	17	25	7		26	15	18	17	25	8			26	15	18	17	9				21	15	18	10					21	21	<b>TOTAL</b>	<b>97</b>	<b>173</b>	<b>196</b>	<b>218</b>	<b>246</b>	<b>256</b>	PASSED 2A. Passed  2-b. not endorsed remained by SDS complied 20-1 2021 PASSED Passed
Grade Level	Current	Projected																																																																																																		
	(SY 20 to 21)	Year 1	Year 2	Year 3	Year 4	Year 5																																																																																														
K	17	25	23	27	28	25																																																																																														
1	17	23	25	23	27	28																																																																																														
2	16	24	23	25	23	27																																																																																														
3	11	25	24	23	25	23																																																																																														
4	14	17	17	25	24	23																																																																																														
5	12	18	17	17	25	24																																																																																														
6	10	15	18	17	17	25																																																																																														
7		26	15	18	17	25																																																																																														
8			26	15	18	17																																																																																														
9				21	15	18																																																																																														
10					21	21																																																																																														
<b>TOTAL</b>	<b>97</b>	<b>173</b>	<b>196</b>	<b>218</b>	<b>246</b>	<b>256</b>																																																																																														

CRITERIA	REQUIRED DOCUMENTS	PER EVALUATION						REMARKS												
		c.2 Proposed Budgetary Requirements				Supported w/ Breakdown?														
		Particulars	Year 1	Year 2	Year 3	Year 4	Yes	No												
d. There is difficulty in acquiring a school site for the secondary school;	2. Proposed budgetary requirements for its Personal Services, MOOE, and Capital Outlay:	Personal Services	394610.00	437436.00	482412.00	540478.00			2.c.2 passed											
e. The number of elementary graduates does not warrant the establishment of a separate secondary school.	3. Operational Plan re: curriculum and instructional supervision of the proposed integrated School; and	c.3 Operational Plan Prepared By Position/Designation Office/School Date	: ACELA A. BUEN : Teacher III/Teacher-In-Charge : Panoytoy Elementary School : June 7, 2021							2.c.3 passed										
f. The Elementary / secondary school has excess classrooms of at least four (4) and seven (7) to accommodate high school/elementary enrollees, respectively.	4. School Site Development Plan (SSDP) to include proposed school building, as needed.	c4. SSDP Prepared by Position/Designation Office/School Date	: MARIANITA P. BEJASA : Head Teacher (Former School Head) : Panoytoy Elementary School : Sept. 25, 2018							2.c.4 Passed										
	d. For item f criterion, a Certification signed by the School head, duly attested by the SDS on the excess classrooms, tables, chairs, and other resources to be used for the expansion of elementary or secondary school.	d. Certification Signed by Position/Designation Date No. of Excess Classrooms	: ACELA A. BUEN : Teacher-In-Charge : June 7, 2021 : One (1)							PASSED 2.d. passed										
	e. Inventory of Learning Resources (LRs) prepared by the School's Property Custodian, as validated by the Schools Division Office.	e. Inventory of LR's prepared by Position/Designation Date Validated by Position/Designation Date	: EUGENIO A. IBAJO : School Property Custodian : June 7, 2021 : Severino O. Laure : Administrative Officer IV/ Supply Officer : June 15, 2021							2.e. passed										
	f. Updated PSIPOP of the concerned school.	f. Per PSIPOP for FY: 2021	<table border="1"> <thead> <tr> <th>Particulars</th> <th>No. of Positions</th> </tr> </thead> <tbody> <tr> <td>School Head Item</td> <td>1</td> </tr> <tr> <td>No. of Teaching Items</td> <td>5</td> </tr> <tr> <td>No. of Supporting Staff</td> <td></td> </tr> <tr> <td><b>Total</b></td> <td><b>6</b></td> </tr> </tbody> </table>					Particulars	No. of Positions	School Head Item	1	No. of Teaching Items	5	No. of Supporting Staff		<b>Total</b>	<b>6</b>			2.f. passed
Particulars	No. of Positions																			
School Head Item	1																			
No. of Teaching Items	5																			
No. of Supporting Staff																				
<b>Total</b>	<b>6</b>																			

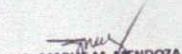
CRITERIA	REQUIRED DOCUMENTS	PER EVALUATION	REMARKS										
	g. Updated Status Report with regard to the school's existing crucial resources.	g. Updated Status Report Prepared by : <u>ACELA A. BUEN</u> Position/Designation : <u>TEACHER III/TEACHER IN-CHARGE</u> Date : <u>June 7, 2021</u>  <b>Resources Needed</b> <table border="1"> <thead> <tr> <th>Particulars</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>Personal Services</td> <td></td> </tr> <tr> <td>MODE</td> <td>450,000.00</td> </tr> <tr> <td>Capital Outlay</td> <td></td> </tr> <tr> <td><b>Total</b></td> <td><b>450,000.00</b></td> </tr> </tbody> </table>	Particulars	Amount	Personal Services		MODE	450,000.00	Capital Outlay		<b>Total</b>	<b>450,000.00</b>	2g. passed PASSED
Particulars	Amount												
Personal Services													
MODE	450,000.00												
Capital Outlay													
<b>Total</b>	<b>450,000.00</b>												
4. The proposed conversion of school into IS must be supported by the LGU	a. Sangguniang Bayan/Panlungsod Resolution supporting the conversion thru expansion of a school into an IS, duly approved by the Municipal/City Mayor, indicating therein the proposed name of the School  b. Certification from the LGU signed by the Municipal/City Mayor, as the case may be, where the LGU shall continue to provide funds for the operation and maintenance for at least 5 years or until such time that such funds are incorporated in the national budget	Sangguniang Bayan/Panlungsod Resolution No : <u>2021-08-085</u> Approved by : <u>DIEGO P. RIVERA</u> Date : <u>March 8, 2021</u> Position/Designation : <u>City Vice Mayor</u> Proposed Name of School : <u>PANDYPOY INTEGRATED SCHOOL</u> Resolution stipulates the willingness of the LGU to support the establishment of the School? YES <u> / </u> NO <u> / </u>  LGU Certification Signed by : <u>MARIA PRINCESS P. MONTANER</u> Position/Designation : <u>Brgy. Captain</u> Date : <u>March 7, 2021</u>  <b>LGU Support</b> <table border="1"> <thead> <tr> <th>Particulars</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>a. Construction of new school building/classrooms</td> <td rowspan="5">Php</td> </tr> <tr> <td>b. Procurement of educational facilities, furniture, etc.</td> </tr> <tr> <td>c. Operation and maintenance of at least five (5) years until such time when funds for the purpose are incorporated in the budget</td> </tr> <tr> <td>d. Salaries of teaching and non-teaching personnel, preferably at par with national salary rates</td> </tr> <tr> <td>e. Other LGU Support</td> </tr> <tr> <td><b>TOTAL</b></td> <td></td> </tr> </tbody> </table> The above items are supported by breakdown? YES <u> / </u> NO <u> / </u> Availability of Funds Certified by : _____ Position/Designation : _____ Office : _____ Date Approved : _____	Particulars	Amount	a. Construction of new school building/classrooms	Php	b. Procurement of educational facilities, furniture, etc.	c. Operation and maintenance of at least five (5) years until such time when funds for the purpose are incorporated in the budget	d. Salaries of teaching and non-teaching personnel, preferably at par with national salary rates	e. Other LGU Support	<b>TOTAL</b>		4.a. passed  4b. passed PASSED
Particulars	Amount												
a. Construction of new school building/classrooms	Php												
b. Procurement of educational facilities, furniture, etc.													
c. Operation and maintenance of at least five (5) years until such time when funds for the purpose are incorporated in the budget													
d. Salaries of teaching and non-teaching personnel, preferably at par with national salary rates													
e. Other LGU Support													
<b>TOTAL</b>													



CRITERIA	REQUIRED DOCUMENTS	PER EVALUATION	REMARKS														
<p>5. The School Head to be designated to the IS must satisfy the DepED-CSC Qualification Standards of a School Head for secondary School.</p> <p>In cases where the aforementioned criterion is not met, the SDS shall make the necessary justification.</p>	<p>a. Designation Order for the proposed School Head.</p> <p>b. Transcript of Records, Certificates of Relevant Training, Service Record, and Civil Service eligibility of the school Head, duly certified as true copies by the Schools Division Office's Records Unit.</p>	<p>a. Designation Order Signed by Position/Designation : GORGONIO G. DIAZ JR., PhD, CESO V Date : Schools Division Superintendent Name of Designated School Head : September 19, 2019 Plantilla Position Title : ACELA A. BUEN Teacher III</p>	<p>V-9 passed</p> <p>V-b passed</p>														
		<p>b. Designated School Head has satisfied the DepED CSC Qualification Standards of a School Head for Secondary School?</p> <p>YES <u>  /  </u> NO <u>  /  </u> Educational Preparation : MASTER OF ARTS IN EDUCATION</p> <table border="1"> <thead> <tr> <th rowspan="2">Documents Submitted</th> <th colspan="2">Certified by DO Records Unit?</th> </tr> <tr> <th>YES</th> <th>NO</th> </tr> </thead> <tbody> <tr> <td>1. Transcript of Records</td> <td>/</td> <td>/</td> </tr> <tr> <td>2. Certificates of Relevant Training</td> <td>/</td> <td>/</td> </tr> <tr> <td>3. Service Record</td> <td>/</td> <td>/</td> </tr> <tr> <td>4. CS Eligibility</td> <td>/</td> <td>/</td> </tr> </tbody> </table> <p>c. Justification, if any, duly signed by Position/Designation : Date : Reason(s) :</p>		Documents Submitted	Certified by DO Records Unit?		YES	NO	1. Transcript of Records	/	/	2. Certificates of Relevant Training	/	/	3. Service Record	/	/
Documents Submitted	Certified by DO Records Unit?																
	YES	NO															
1. Transcript of Records	/	/															
2. Certificates of Relevant Training	/	/															
3. Service Record	/	/															
4. CS Eligibility	/	/															

EVALUATED BY DIVISION REVIEW AND EVALUATION COMMITTEE (DREC):

  
**JORDAN B. DE VEYRA**  
 Engr. III- Education Facilities

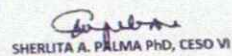
  
**MA. MARLIE M. MENDOZA**  
 Planning Officer III  
 Member

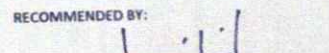
  
**EDITA S. CANO**  
 Administrative Officer V  
 Member

  
**MARCELINO L. MERCADER**  
 Division Federation PTA - President  
 Member

  
**UBALDO D. DIOMANGAY**  
 Chief ES, SGOD  
 Member

  
**RENATO S. BISMOC EdD, PhD**  
 Chief ES, CID  
 Member

  
**SHERLITA A. PALMA PhD, CESO VI**  
 Asst. Schools Division Superintendent  
 Chairman

RECOMMENDED BY:  
  
**THELMA CABADSAN-QUITLAJ, PhD, CESO V**  
 Schools Division Superintendent

APPROVED BY REGIONAL INSPECTORATE TEAM (RIT):

  
Signature Over Printed  
**RACHEL R. CUEVAS**  
Education Program Supervisor

Signature Over Printed  
Name Position/Designation

Signature Over Printed  
Name Position/Designation

APPROVED:

  
Signature Over Printed  
**ROSEMARIE M. GUINO Ed D**  
OIC - Chief, QAD

Signature Over Printed

Signature Over Printed  
Name Position/Designation

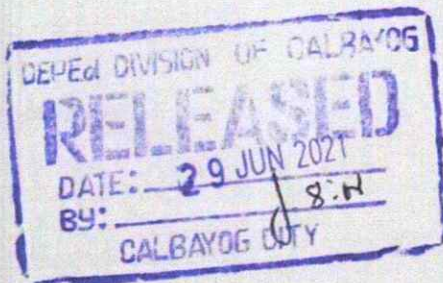
Signature Over Printed  
Name Position/Designation

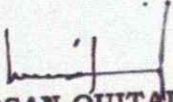


Republic of the Philippines  
Department of Education  
REGION VIII  
SCHOOLS DIVISION OF CALBAYOG CITY

**2<sup>nd</sup> Indorsement**  
**June 29, 2021**

Respectfully forwarded to the Office of the Regional Director, DepED-Region VIII, Government Center, Candahug, Palo, Leyte the herein complete **Portfolio of Documents** for the conversion of **Panoyпой Elementary School into Panoyпой Integrated School**.



  
**THELMA CABADSAN-QUITALIG PhD, CESO V**  
Schools Division Superintendent

Cc: The School Head(s) of the Applicant School(s)  
Calbayog City



P2 Brgy. Hamorawon, Calbayog City, Samar  
(055) 530-0059 | [bit.ly/depedcalbayog](http://bit.ly/depedcalbayog)  
[calbayogcity.division@deped.gov.ph](mailto:calbayogcity.division@deped.gov.ph)





Republic of the Philippines  
Department of Education  
REGION VIII  
SCHOOLS DIVISION OF CALBAYOG CITY

Name of Proposed School: PANOPPOY ES to PANOPPOY IS  
Complete Address of School: Brgy. Panoppoy, Queen's District, Calbayog City  
Basic Education Program/Level Applied: \_\_\_\_\_  
School Year: \_\_\_\_\_ Date of Application: \_\_\_\_\_  
Date of Visit: JUN 7, 2021

**INSPECTION CHECKLIST**

Description of Document/Requirement	Remarks
<b>A. School Facilities</b>	
<input checked="" type="checkbox"/> 1. Presence of facilities meeting the basic standards for effective instruction and quality education.	
<input checked="" type="checkbox"/> 1.1. Sufficient classrooms for every grade level	
<input checked="" type="checkbox"/> 1.2. Satisfactory toilet facilities, separate for pupils/students and faculty by gender;	
<input type="checkbox"/> 1.3. Laboratories with equipment	The school together w/ their stakeholders commit to build additional ancillary facilities
<input type="checkbox"/> Science & Technology	
<input checked="" type="checkbox"/> Computer Laboratory	
<input checked="" type="checkbox"/> Home Economics	
<input type="checkbox"/> Industrial Arts	
<input type="checkbox"/> Workshop Rooms	
<input type="checkbox"/> 1.4. Functional School Library	
<input type="checkbox"/> 1.5. Medical and Dental Clinic	
<input type="checkbox"/> 1.6. School Canteen	
<input type="checkbox"/>	





Republic of the Philippines  
**Department of Education**  
REGION VIII  
**SCHOOLS DIVISION OF CALBAYOG CITY**

<p><input checked="" type="checkbox"/> 1.7. Playground</p> <p><input checked="" type="checkbox"/> 1.8. School Stage</p> <p><input checked="" type="checkbox"/> 1.9. Flagpole</p> <p><input checked="" type="checkbox"/> 2. Availability of administrative/principal's office</p> <p><input checked="" type="checkbox"/> 3. Availability of faculty rooms.</p> <p><input checked="" type="checkbox"/> 4. Doors of the classrooms and laboratory rooms open outward towards the corridor</p> <p>5. Presence of ramps in school buildings (BP 344)</p>	
<p><b>B. School Management</b></p>	
<p><input checked="" type="checkbox"/> 6. School Location that is free from noise, unpleasant odors and dust, far from cockpits, dancing halls, bowling alleys, movie houses, markets, garbage dumps, funeral parlors, cemeteries, heavy traffic highways, jails, railroad yards, far from vehicles traffic and manufacturing and industrial establishments;</p> <p><input checked="" type="checkbox"/> 7. School is not used in any manner for private residence or for other purposes that might interfere directly or indirectly in the proper functioning of the school.</p> <p><input checked="" type="checkbox"/> 8. Placement of School buildings are based on the School Site Development Plan.</p> <p><input checked="" type="checkbox"/> 9. School site has defined boundaries with markers.</p>	





Republic of the Philippines  
Department of Education  
REGION VIII  
SCHOOLS DIVISION OF CALBAYOG CITY

<input checked="" type="checkbox"/> 10. Escape routes/sketch map are properly displayed in the school campus.	
<input checked="" type="checkbox"/> 11. Availability of fire extinguishers and other fire safety devices	
<input checked="" type="checkbox"/> 12. Adequate light and ventilation	
<input type="checkbox"/> 13. Presence of at least two stairs with a minimum width of two meters in case of the two-storey or more building,	
<input checked="" type="checkbox"/> 14. Observed proper school staffing and assignment of teaching loads.	
<input type="checkbox"/> 15. Actual number	
<input checked="" type="checkbox"/> 16. Visibility of stakeholders' support and participation	<i>There is presence of strong stakeholders support and participation</i>
<b>C. Learning Materials</b>	
<input checked="" type="checkbox"/> 17. Presence of K to 12 Curriculum based learning materials:	
<input checked="" type="checkbox"/> 17.1. Curriculum Guide	
<input checked="" type="checkbox"/> 17.2. Teacher's Guide by Subject by Grade Level	
<input checked="" type="checkbox"/> 17.3. Learners' Materials by subject by Grade Level	
<b>D. Other Observations</b>	
<i>- The school is located in a model Barangay, well known for its best practices in sustainable agriculture and vegetable production.</i> <i>- The community and its Prgy. officials expressed</i>	





Republic of the Philippines  
Department of Education  
REGION VIII  
SCHOOLS DIVISION OF CALBAYOG CITY

their strong support and commitment for  
the proposed conversion of their school.

Remarks:

- COMPLIED WITH ALL THE REQUIREMENTS  
 NOT COMPLIED WITH ALL THE REQUIREMENTS

Inspected by

\_\_\_\_\_  
DREC Evaluator

\_\_\_\_\_  
DREC Evaluator

*Erick A. Doronja*  
ERICK A. DORONJA

\_\_\_\_\_  
DREC Evaluator

\_\_\_\_\_  
DREC Evaluator

*Asther E. Bacnan*  
ASTHER E. BACNAN





Republic of the Philippines  
**Department of Education**  
REGION VIII  
SCHOOLS DIVISION OF CALBAYOG CITY

---

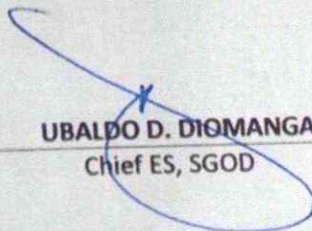
**RECOMMENDATION:**

- Issuance of Indorsement Letter
- Defer Issuance of Indorsement Letter upon completion of the requirements
- Others

---

---

Noted by:

  
UBALDO D. DIOMANGAY  
Chief ES, SGOD



P2 Brgy. Hamorawon, Calbayog City, Samar  
(055) 530-0058 | bit.ly/depedcalbayog  
calbayogcity.division@depd.gov.ph

