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Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

March 21, 2022

REGIONAL MEMORANDUM

No. **248**, s. 2022

CONVERSION OF CANJUMADAC ELEMENTARY SCHOOL TO CANJUMADAC INTEGRATED SCHOOL, BARANGAY CANJUMADAC, CALBAYOG CITY, WESTERN SAMAR

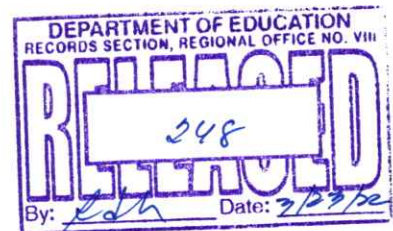
To: Schools Division Superintendents
Regional Office Division Chiefs
Public Elementary and Secondary School Heads
All Others Concerned

1. This Department of Education, Regional Office No. VIII announces that the request for **Conversion of Canjumadac Elementary School to Canjumadac Integrated School**, Barangay Canjumadac, Calbayog City, Western Samar, is a newly approved integrated school by this Regional Office on March 21, 2022 through administrative fiat pursuant to its expressed authority under Section 5 (B/13) of Chapter 1 of RA No. 9155 (The Governance of Basic Education Act of 2001), after full satisfactory compliance with the requirements prescribed by existing guidelines and policies of the Department.
2. The **Schools Division Superintendent** of the **Division of Calbayog City** where the school is located is hereby directed to consider this school in budget preparation for its eventual inclusion in the immediately succeeding General Appropriations Act (GAA).
3. Immediate dissemination of and compliance with this Memorandum are desired.


EVELYN R. FETALVERO, CESO IV
Regional Director

Enclosures: None
References: DepEd Order No. 40,s. 2014
DepEd Order No. 71,s. 2003
DepEd Order No. 91,s. 1999
DepEd Order No. 05,s. 1989

To be indicated in the Perpetual Index under the following subjects:



INTEGRATED SCHOOL

MANAGEMENT

PUBLIC

QAD-RRC





Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

FOR : **REGIONAL DIRECTOR**

DATE : **March 15, 2022**

TITLE : **EVALUATION & RECOMMENDATION FOR THE CONVERSION OF CANJUMADAC ELEMENTARY SCHOOL TO CANJUMADAC INTEGRATED SCHOOL, BARANGAY CANJUMADAC, CALBAYOG CITY, WESTERN SAMAR**

BACKGROUND

Barangay Canjumadac is one of the barangays in Calbayog City, Western Samar where this can be reached through any type of vehicles. Barangay folks engaged mostly in coconut farming, agricultural crop production and small-scale business as their sources of living. In pursuit to achieve education, parents send their children to the nearest high schools namely: Seven Hills National High School which is 15 kms from barangay Canjumadac and Migara National High School which is also 10 kms away. Barangay Canjumadac is 30 kms from the city proper. Coming to these schools entail additional expenses for the cost of living and other school needs of the learners, thus, parents have difficulty in supporting them especially to those low-income families. These scenarios impelled parents and other stakeholders to hope for a secondary school to be offered in barangay Canjumadac. Furthermore, with the increasing prices of the basic commodities, it has threatened the allocated budget of the family for food, daily fare and other expenses.

The said barangay has an existing complete elementary school named Canjumadac Elementary School with a total land area of 10,000 sq.m. and currently it has a total enrolment of 54 pupils. The school's distance to the nearest high schools is so far that Grade 6 completers of Canjumadac ES and from its feeder barangays namely: Tanval, Gelino, Donwacan and Nag-Uma get difficulty to continue secondary education. Likewise, those high school learners enrolled in the nearest high school, could hardly sustain in coming to school



daily resulting to high percentage of students' absenteeism and at risk of dropping out from the school. These are burdens of the parents and the school.

In view thereof, the parents and municipal officials supported by the Local Chief Executive of Calbayog City, with the Barangay Officials of Canjumadac and its neighboring barangays expressed their full support for the request on the conversion of Canjumadac Elementary School to an Integrated School with the hope that financial burden among parents may be lessen as their children can continue in the secondary education and high participation rate can be assured. The Grade 6 graduates coming from the nearby elementary schools of the different barangays will also be greatly benefited.

Moreover, the Schools Division Superintendent of Calbayog City Division intensely expressed her full support to the proposed conversion of school initiated by the concerned parents and local officials to ensure that all school-aged children in the community will have access to basic. Thus, conversion of Canjumadac Elementary School to Canjumadac Integrated School in Barangay Canjumadac, Calbayog City, Western Samar endorsed by the Schools Division Superintendent of Calbayog City to the Regional Office is deemed necessary.

FINDINGS:

1. Canjumadac Elementary School has a total land area of 10,000 sq.m. which has enough buildable space for expansion to Junior High School. The school site is free from flooding and landslide based on the certification issued by the Mines and GeoSciences Bureau.
2. The LGU, through the Office of the Chief Executive, Mayor Diego P. Rivera, strongly expressed full support to the school and commits to allocate additional budget for the expansion to the secondary level through a Resolution No. 2021-08-085.
3. The officials of barangay Canjumadac in Calbayog City executed also a resolution expressing their full support for the conversion of Canjumadac ES to an integrated school, located in barangay Canjumadac, Calbayog City, Western Samar.

4. The Schools Division Office represented by the Assistant Schools Division Superintendent, the assigned District Supervisor, the Schools Division Engineer, M & E SEPS, Education Program Supervisor, and SGOD Chief in Calbayog City Division and the different stakeholders present during the virtual validation on schools' application conducted by the DepEd Regional Inspectorate Team also expressed their willingness and full support for the conversion of the school during the Focused Group Discussion (FGD).

5. Canjumadac Elementary School has an excess of 2 classrooms.

6. The school has enough facilities to expand for Junior High School.

7. The proposed school will receive support from the Local Government of Oquendo while the inclusion of the school in the GAA of DepEd is on process.

8. Schools Division Office of Calbayog City through its assigned District Supervisor extended support as to the provision of technical assistance for the school management, supervision, and other needs especially to teachers.

RECOMMENDATIONS:

In view of the foregoing evaluation and findings, the evaluators respectfully recommend that:

1. Canjumadac Elementary School shall be converted into an integrated school and shall be named **CANJUMADAC INTEGRATED SCHOOL** and is authorized to operate effective School Year 2022 – 2023.

2. The school shall implement K to 12 Basic Education Curriculum.

3. School operation shall be on a gradual basis. Thus, Curriculum Grades to be offered upon opening of classes for School Year 2022-2023 shall only be Grade 7 which may progress to the next grade levels in the succeeding years.

4. The school head of Canyumadac Elementary School with the assistance of the District Supervisor and the Municipal Engineer shall revisit and redesign the school development plan for use of available buildable spaces at the site in preparation for the construction of buildings for the Junior High School.

5. The LGU, both the Barangay and Municipal levels, and the parents shall provide financial support to the school until such time that operations will be covered by the DepEd Budget.

6. The School Head of Canjumadac Elementary School shall manage the integrated school provided that the qualification standards shall be satisfied.

7. The Schools Division Superintendent shall provide teachers trained on the K to 12 Curriculum and consider additional regular teachers to this school to complete the number of teachers required to operate the integrated school.

8. The Schools Division Superintendent likewise shall initiate for the provision of school buildings, chairs, textbooks, and other resources to the school.



RACHEL R. CUEVAS
Education Program Supervisor



MARLOU D. CAMPOSANO, EdD
Education Program Supervisor

Noted by:



ROSEMARIE M. GUINO, EdD
OIC- Chief, QAD

QAD-RRC

APPLICATION FOR CONVERSION OF A SCHOOL INTO AN INTEGRATED SCHOOL
 (THRU EXPANSION OF AN EXISTING ELEMENTARY OR SECONDARY SCHOOL)
 EVALUATION SHEET

| CRITERIA | REQUIRED DOCUMENTS | PER EVALUATION | REMARKS (PASSED OR FAILED) <small>(No. of items passed / Total)</small> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|---|---|---|---|---------|-----------|--------|--|--|--|---------------|--------|--------|--------|--------|--------|---|---|---|---|---|----|----|---|---|---|---|---|---|---|---|----|----|----|----|----|----|---|----|----|----|----|----|----|---|----|----|----|----|----|----|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|----|---|---|---|---|---|---|-------|----|-----|-----|-----|-----|-----|--|
| 1. The school is listed in the EBEIS | DepED School ID | Name of School: <u>CANJUMADAC ELEMENTARY SCHOOL</u> DepED School ID No. as Presented: <u>124086</u> DepED School ID No. as verified with Planning Unit: <u>124086</u> | Passed 1) <i>passed</i> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2. The conversion of a school into an IS must satisfy at least three (3) of the following conditions, whichever are applicable: | a. Letter of request for the conversion of a school (thru expansion) into an IS addressed to the Schools Division Superintendent (SDS). b. Feasibility Study on the proposed expansion of school, duly recommended/ endorsed by the SDS. c. IS Implementation Plan covering five (5) years to include among others, the following: 1. Current and projected enrolment for five (5) school years, by grade level. | Request signed by: <u>Eliza M. Cambaya, Dionasio Abria, Za Tommod et al.</u> Position/Designation: <u>Teachers / Sangguniang Barangay / GPTA / SSO</u> Office/School: <u>Canjumadac Elementary School / Office of the Barangay Council</u> Date: <u>May 26, 2021</u> Proponent(s) of the Feasibility Study: <u>ELIZA M. CAMBAYA</u> Duly Recommended by: <u>THELMA CABADSAN-QUITALIG, Ph.D. CESC V</u> Position/Designation: <u>Schools Division Superintendent</u> Justification on the Need for Expansion of school: <u>Canjumadac ES is approximately 10 km away from Migara National High School and 15 km from Seven Hills National High School</u> 2. Brgy. Canjumadac, Brgy. Gelind, Brgy. Tanval & Brgy. Dinawacan has many OSV and can't afford to enroll in Migara NSH. c. IS Implementation Plan | 2. a. <i>no docs attached complete 2. b.) not indicated by SDS</i> e. c. <i>passed</i> Passed | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| a. There are no schools offering complete basic education within the catchment area. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| b. There are not enough items for teachers and school heads that would justify the establishment of a separate elementary and a secondary school. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| c. There are inadequate equipment and resources to support the operation of elementary and secondary schools. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | c. 1. No. of Prospective Enrollees: <table border="1" style="width: 100%; border-collapse: collapse; text-align: center;"> <thead> <tr> <th rowspan="2">Grade Level</th> <th>Current</th> <th colspan="5">Projected</th> </tr> <tr> <th>(SY 20 to 21)</th> <th>Year 1</th> <th>Year 2</th> <th>Year 3</th> <th>Year 4</th> <th>Year 5</th> </tr> </thead> <tbody> <tr><td>K</td><td>9</td><td>9</td><td>8</td><td>9</td><td>10</td><td>11</td></tr> <tr><td>1</td><td>4</td><td>4</td><td>4</td><td>4</td><td>4</td><td>4</td></tr> <tr><td>2</td><td>16</td><td>16</td><td>16</td><td>16</td><td>16</td><td>16</td></tr> <tr><td>3</td><td>10</td><td>10</td><td>10</td><td>10</td><td>10</td><td>10</td></tr> <tr><td>4</td><td>12</td><td>12</td><td>12</td><td>12</td><td>12</td><td>12</td></tr> <tr><td>5</td><td>7</td><td>7</td><td>7</td><td>7</td><td>7</td><td>7</td></tr> <tr><td>6</td><td>2</td><td>2</td><td>2</td><td>2</td><td>2</td><td>2</td></tr> <tr><td>7</td><td>1</td><td>1</td><td>1</td><td>1</td><td>1</td><td>1</td></tr> <tr><td>8</td><td>1</td><td>1</td><td>1</td><td>1</td><td>1</td><td>1</td></tr> <tr><td>9</td><td>1</td><td>1</td><td>1</td><td>1</td><td>1</td><td>1</td></tr> <tr><td>10</td><td>1</td><td>1</td><td>1</td><td>1</td><td>1</td><td>1</td></tr> <tr><td>TOTAL</td><td>60</td><td>121</td><td>172</td><td>218</td><td>270</td><td>283</td></tr> </tbody> </table> | Grade Level | Current | Projected | | | | | (SY 20 to 21) | Year 1 | Year 2 | Year 3 | Year 4 | Year 5 | K | 9 | 9 | 8 | 9 | 10 | 11 | 1 | 4 | 4 | 4 | 4 | 4 | 4 | 2 | 16 | 16 | 16 | 16 | 16 | 16 | 3 | 10 | 10 | 10 | 10 | 10 | 10 | 4 | 12 | 12 | 12 | 12 | 12 | 12 | 5 | 7 | 7 | 7 | 7 | 7 | 7 | 6 | 2 | 2 | 2 | 2 | 2 | 2 | 7 | 1 | 1 | 1 | 1 | 1 | 1 | 8 | 1 | 1 | 1 | 1 | 1 | 1 | 9 | 1 | 1 | 1 | 1 | 1 | 1 | 10 | 1 | 1 | 1 | 1 | 1 | 1 | TOTAL | 60 | 121 | 172 | 218 | 270 | 283 | |
| Grade Level | Current | Projected | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | (SY 20 to 21) | Year 1 | Year 2 | Year 3 | Year 4 | Year 5 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| K | 9 | 9 | 8 | 9 | 10 | 11 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 1 | 4 | 4 | 4 | 4 | 4 | 4 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2 | 16 | 16 | 16 | 16 | 16 | 16 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 3 | 10 | 10 | 10 | 10 | 10 | 10 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 4 | 12 | 12 | 12 | 12 | 12 | 12 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 5 | 7 | 7 | 7 | 7 | 7 | 7 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 6 | 2 | 2 | 2 | 2 | 2 | 2 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 7 | 1 | 1 | 1 | 1 | 1 | 1 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 8 | 1 | 1 | 1 | 1 | 1 | 1 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 9 | 1 | 1 | 1 | 1 | 1 | 1 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 10 | 1 | 1 | 1 | 1 | 1 | 1 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| TOTAL | 60 | 121 | 172 | 218 | 270 | 283 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

| | REQUIRED DOCUMENTS | PER EVALUATION | | | | | | REMARKS | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|--|--|--|-------------------|---------------------|------------------|------------------|-------------------------|-----------------------|--------|-------------------------|--------|--------------|-------------------------|--|-----|----|-------------------|-----------|-----------|-----------|------------|--|--|------|------------|-----------|------------|------------|--|--|----------------|--|--|--|--|--|--|--------------|--------------------|-------------------|-------------------|---------------------|--|--|---|
| | | c.2 Proposed Budgetary Requirements | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <p>g. There is difficulty in acquiring a school site for the secondary school:</p> <p>h. The number of elementary graduates does not warrant the establishment of a separate secondary school.</p> <p>i. The Elementary / secondary school has excess classrooms of at least four (4) and seven (7) to accommodate high school/elementary enrollees, respectively.</p> | <p>2. Proposed budgetary requirements for its Personal Services, MOOE, and Capital Outlay:</p> <p>3. Operational Plan re: curriculum and instructional supervision of the proposed integrated School; and</p> <p>4. School Site Development Plan (SSDP) to include proposed school building, as needed.</p> <p>d. For item f criterion, a Certification signed by the School head, duly attested by the SDS on the excess classrooms, tables, chairs, and other resources to be used for the expansion of elementary or secondary school.</p> <p>e. Inventory of Learning Resources (LRs) prepared by the School's Property Custodian, as validated by the Schools Division Office.</p> <p>f. Updated PUPOP of the concerned school.</p> | <table border="1"> <thead> <tr> <th rowspan="2">Particulars</th> <th rowspan="2">Year 1</th> <th rowspan="2">Year 2</th> <th rowspan="2">Year 3</th> <th rowspan="2">Year 4</th> <th colspan="2">Supported w/ Breakdown?</th> </tr> <tr> <th>Yes</th> <th>No</th> </tr> </thead> <tbody> <tr> <td>Personal Services</td> <td>882221.76</td> <td>882221.76</td> <td>882221.76</td> <td>882,221.76</td> <td></td> <td></td> </tr> <tr> <td>MOOE</td> <td>371,551.00</td> <td>390146.00</td> <td>405,550.00</td> <td>437,708.00</td> <td></td> <td></td> </tr> <tr> <td>Capital Outlay</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Total</td> <td>125,9772.76</td> <td>1272367.76</td> <td>1287771.76</td> <td>1,319,929.76</td> <td></td> <td></td> </tr> </tbody> </table> | | | | | | Particulars | Year 1 | Year 2 | Year 3 | Year 4 | Supported w/ Breakdown? | | Yes | No | Personal Services | 882221.76 | 882221.76 | 882221.76 | 882,221.76 | | | MOOE | 371,551.00 | 390146.00 | 405,550.00 | 437,708.00 | | | Capital Outlay | | | | | | | Total | 125,9772.76 | 1272367.76 | 1287771.76 | 1,319,929.76 | | | <p>2.c.2 passed</p> <p>2.c.3 passed</p> <p>2.c.4 no docs attached complied</p> <p>2.D PASSED No docs attached complied</p> <p>2.e. No docs attached complied</p> <p>3-F No docs attached complied</p> |
| | | Particulars | Year 1 | Year 2 | Year 3 | Year 4 | Supported w/ Breakdown? | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | | | Yes | No | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | Personal Services | 882221.76 | 882221.76 | 882221.76 | 882,221.76 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | MOOE | 371,551.00 | 390146.00 | 405,550.00 | 437,708.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Capital Outlay | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Total | 125,9772.76 | 1272367.76 | 1287771.76 | 1,319,929.76 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <p>c.3 Operational Plan Prepared By : ELISA M. CAMBAYA</p> <p>Position/Designation : Teacher-In-Charge</p> <p>Office/School : Canjumadac Elementary School</p> <p>Date : May 26, 2021</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <p>c4. SSDP Prepared by : BARBARA RELAMPAGO</p> <p>Position/Designation : Former Principal</p> <p>Office/School : Canjumadac Elementary School</p> <p>Date : September 25, 2018</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <p>d. Certification Signed by : ELISA M. CAMBAYA</p> <p>Position/Designation : Teacher-In-Charge</p> <p>Date : Canjumadac Elementary School</p> <p>No. of Excess Classrooms : 3</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <p>e. Inventory of LR's prepared by : Bethany Shine M. Yu</p> <p>Position/Designation : School Property Custodian</p> <p>Date : June 04, 2021</p> <p>Validated by : Severino O. Laure</p> <p>Position/Designation : Administrative Officer IV/ Supply Officer</p> <p>Date : June 25, 2021</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <table border="1"> <thead> <tr> <th colspan="2">f. Per PUPOP for FY 2020</th> </tr> <tr> <th>Particulars</th> <th>No. of Positions</th> </tr> </thead> <tbody> <tr> <td>School Head Item</td> <td>1</td> </tr> <tr> <td>No. of Teaching Items</td> <td>3</td> </tr> <tr> <td>No. of Supporting Staff</td> <td></td> </tr> <tr> <td>Total</td> <td>4</td> </tr> </tbody> </table> | | f. Per PUPOP for FY 2020 | | Particulars | No. of Positions | School Head Item | 1 | No. of Teaching Items | 3 | No. of Supporting Staff | | Total | 4 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| f. Per PUPOP for FY 2020 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Particulars | No. of Positions | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| School Head Item | 1 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| No. of Teaching Items | 3 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| No. of Supporting Staff | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Total | 4 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

Application for Conversion of School into an Integrated School (Thru Expansion of an Existing Elementary or Secondary School)

| | REQUIRED DOCUMENTS | FOR EVALUATION | REMARKS | | | | | | | | | | | | | | | | | | |
|---|---|--|---------|----------|--------------|---|---------------|------|---|------|-------------|---|--------------|---------------|--|--|--|---------------------------|--------------|--|---|
| | <p>2. Updated Status Report with regard to the school's existing fiscal resources.</p> | <p>3. Updated Status Report Prepared by: Position/Designation: <u>J. M. A. [Signature]</u> Date: <u>1/24/2011</u></p> <table border="1"> <thead> <tr> <th>Item</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>General Fund</td> <td>100.00</td> </tr> <tr> <td>Special Funds</td> <td>0.00</td> </tr> <tr> <td>State</td> <td>0.00</td> </tr> <tr> <td>Local Other</td> <td>0.00</td> </tr> <tr> <td>Total</td> <td>100.00</td> </tr> </tbody> </table> | Item | Amount | General Fund | 100.00 | Special Funds | 0.00 | State | 0.00 | Local Other | 0.00 | Total | 100.00 | <p>0.9 <i>passed</i> PASSED</p> | | | | | | |
| Item | Amount | | | | | | | | | | | | | | | | | | | | |
| General Fund | 100.00 | | | | | | | | | | | | | | | | | | | | |
| Special Funds | 0.00 | | | | | | | | | | | | | | | | | | | | |
| State | 0.00 | | | | | | | | | | | | | | | | | | | | |
| Local Other | 0.00 | | | | | | | | | | | | | | | | | | | | |
| Total | 100.00 | | | | | | | | | | | | | | | | | | | | |
| <p>4. The proposed conversion of school into a magnet be supported by the LEIS</p> | <p>5. Supporting Board/Parish/Board Resolution supporting the conversion thru operation of a school into an LEIS, duly approved by the Board/Parish/City Street, including therein the proposed name of the school</p> <p>6. Certification from the LEIS signed by the Manager/City Mayor, or the state may be, where the LEIS shall certify to provide funds for the operation and maintenance for at least 5 years or until such time that such funds are incorporated in the national budget</p> | <p>Supporting Board/Parish/Board Resolution to: Approved by: <u>J. M. A. [Signature]</u> Date: <u>March 8, 2011</u> Position/Designation: <u>J. M. A. [Signature]</u> Proposed Name of School: <u>LEIS [Signature]</u> Parish/Board/Board the resolution of the LEIS to support the conversion of the school: YES <u>1</u> NO <u>0</u></p> <p>LEIS Certification Signed by: <u>J. M. A. [Signature]</u> Position/Designation: <u>J. M. A. [Signature]</u> Date: <u>1/24/2011</u></p> <table border="1"> <thead> <tr> <th>Item</th> <th>Position</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>A. Construction of new school building/classrooms</td> <td></td> <td></td> </tr> <tr> <td>B. Procurement of educational facilities, furniture, etc.</td> <td></td> <td></td> </tr> <tr> <td>C. Operation and maintenance of at least two (2) years until such time when funds for the purposes are incorporated in the budget</td> <td></td> <td></td> </tr> <tr> <td>D. Salaries of teaching and non-teaching personnel, preferably at par with national salary rates</td> <td></td> <td></td> </tr> <tr> <td>Total LEIS Support</td> <td>Total</td> <td></td> </tr> </tbody> </table> <p>The above items are supported by resolution? YES <u>1</u> NO <u>0</u></p> <p>Availability of Funds Certified by: _____ Position/Designation: _____ Office: _____ Date Approved: _____</p> | Item | Position | Amount | A. Construction of new school building/classrooms | | | B. Procurement of educational facilities, furniture, etc. | | | C. Operation and maintenance of at least two (2) years until such time when funds for the purposes are incorporated in the budget | | | D. Salaries of teaching and non-teaching personnel, preferably at par with national salary rates | | | Total LEIS Support | Total | | <p>1.9 <i>passed</i></p> <p>4.6 <i>passed</i></p> <p>PASSED</p> |
| Item | Position | Amount | | | | | | | | | | | | | | | | | | | |
| A. Construction of new school building/classrooms | | | | | | | | | | | | | | | | | | | | | |
| B. Procurement of educational facilities, furniture, etc. | | | | | | | | | | | | | | | | | | | | | |
| C. Operation and maintenance of at least two (2) years until such time when funds for the purposes are incorporated in the budget | | | | | | | | | | | | | | | | | | | | | |
| D. Salaries of teaching and non-teaching personnel, preferably at par with national salary rates | | | | | | | | | | | | | | | | | | | | | |
| Total LEIS Support | Total | | | | | | | | | | | | | | | | | | | | |

Application for Conversion of School into an Integrated School (Thru Expansion of an Existing Elementary or Secondary School)

| CRITERIA | REQUIRED DOCUMENTS | PERFORMANCE | REMARKS | | | | | | | | | | | | |
|--|--|--|-------------------------------|-------------------------------|-----|----|--------------------------|--|--------------------------------------|--|-------------------|--|-------------------|--|---------------------|
| The School Head to be Designated to the IS must satisfy the DepED-CSC Qualification Standards of a School Head for Secondary School. | a. Designation Order for the proposed School Head. | a. Designation Order signed by Position/Designation: <u>THELMA CABADMAN QUITALIG, PhD, CESJ V</u> Schools Division Superintendent Date: <u>April 29, 2021</u> Name of Designated School Head: <u>EDSA M. JAMBENA</u> Principal Position Title: <u>Teacher III - Teacher in Charge</u> | <i>✓ a - no docs attached</i> | | | | | | | | | | | | |
| In cases where the aforementioned criterion is not met, the ISD shall secure the necessary justification. | b. Transcript of Records, Certificates of Research Training, Service Record, and Civil Service eligibility of the school head, duly certified as true copies by the School Division Office's Records Unit. | b. Designated School Head has satisfied the DepED-CSC Qualification Standards of a School Head for Secondary School? YES <u>/</u> NO Educational Preparation: <u>BACHELOR OF SCIENCE IN INDUSTRIAL EDUCATION</u> | <i>✓ b - no docs attached</i> | | | | | | | | | | | | |
| | | <table border="1"> <thead> <tr> <th>Documents Submitted</th> <th>Certified by DO Records Unit?</th> </tr> <tr> <th>YES</th> <th>NO</th> </tr> </thead> <tbody> <tr> <td>1. Transcript of Records</td> <td></td> </tr> <tr> <td>2. Certificates of Research Training</td> <td></td> </tr> <tr> <td>3. Service Record</td> <td></td> </tr> <tr> <td>4. CS Eligibility</td> <td></td> </tr> </tbody> </table> | Documents Submitted | Certified by DO Records Unit? | YES | NO | 1. Transcript of Records | | 2. Certificates of Research Training | | 3. Service Record | | 4. CS Eligibility | | <i>✓ c - passed</i> |
| Documents Submitted | Certified by DO Records Unit? | | | | | | | | | | | | | | |
| YES | NO | | | | | | | | | | | | | | |
| 1. Transcript of Records | | | | | | | | | | | | | | | |
| 2. Certificates of Research Training | | | | | | | | | | | | | | | |
| 3. Service Record | | | | | | | | | | | | | | | |
| 4. CS Eligibility | | | | | | | | | | | | | | | |
| | | c. Justification, if any, duly signed by Position/Designation: Date: Reason(s): | | | | | | | | | | | | | |

EVALUATED BY DIVISION REVIEW AND EVALUATION COMMITTEE (DRECE)

[Signature]
JERMIAN B. DE VERA
Chief, IS - Educational Facilities

[Signature]
MA MABLE M. MENDOZA
Planning Officer III
Member

[Signature]
EDSA L. LARO
Administrative Officer - I
Member

[Signature]
MARCEÑO C. MERCADER
Division Federation (DFA) - President
Member

[Signature]
LIZARDY D. INANGAY
Agent in Charge
Member

[Signature]
RENATE L. CALIBRO ED. DM
Agent in Charge
Member

[Signature]
SHERITA A. PALMA PhD, CESJ V
Asst. Schools Division Superintendent
Member

RECOMMENDED BY

THELMA CABADMAN QUITALIG, PhD, CESJ V
Schools Division Superintendent

APPROVED BY REGIONAL INSPECTORATE TEAM (RIT):


Signature Over Printed
RACHEL R. CUEVAS
Education Program Supervisor

Signature Over Printed
Name Position Designation

Signature Over Printed
Name Position Designation

APPROVED:


Signature Over Printed
ROSEMARIE A. GUTINO ED.D.
OIC - CRMS, QAD

Signature Over Printed

Signature Over Printed
Name Position Designation

Signature Over Printed
Name Position Designation