



Republic of the Philippines  
**Department of Education**  
REGION VIII - EASTERN VISAYAS

March 24, 2022

**REGIONAL MEMORANDUM**

No. **265** 2022

**ORIENTATION-WORKSHOP ON THE CONTEXTUALIZED TECHNICAL ASSISTANCE MECHANISM (CTAM) FOR NEW RFTACT/DFTACT MEMBERS**

To: Assistant Regional Director  
Regional Functional Division Chiefs  
Schools Division Superintendents  
All Others Concerned

1. This Office, through the Field Technical Assistance Division (FTAD), shall conduct the **Orientation-Workshop on the Contextualized Technical Assistance Mechanism (CTAM)** on **March 31 and April 1, 2022**, at the RELC-NEAP Training Hall, DepEd Regional Office VIII Complex, Government Center, Candahug, Palo, Leyte.
2. The objective of this activity is to equip the RFTACTs/DFTACTs with the necessary knowledge, skills, and values in the provision of technical assistance in order to cascade the technology to their respective schools divisions.
3. The participants to this activity are the new members of the RFTACTs and DFTACTs and FTAD personnel. Attached in this Memorandum are the List of Expected Participants (Enclosure 1), Matrix of Activities, and the Confirmation Letter template to be accomplished by the Schools Division Superintendents which shall be sent to [ftad.region8@deped.gov.ph](mailto:ftad.region8@deped.gov.ph) on or before March 29, 2022.
4. Participants are advised to strictly observe COVID-19 protocols while attending the activity.
5. Expenses incurred relative to the conduct of this activity such as board and lodging shall be charged against FTAD funds while travelling and other incidental expenses of the participants shall be charged to their respective Local Funds subject to the usual government rules and accounting procedures.
5. Immediate dissemination of and compliance with this Memorandum are desired.



  
**EVELYN R. FETALVERO, CESO IV**  
Regional Director

Enclosures: List of Participants, Activity Matrix, and Confirmation Letter

References: 2022 FTAD AIP

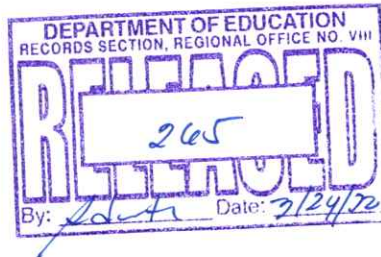
To be indicated in the Perpetual Index under the following subjects:

CTAM

ORIENTATION

WORKSHOP

FTAD-GMM





Republic of the Philippines  
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 REGION VIII - EASTERN VISAYAS

Enclosure 2 to RM No. \_\_\_\_\_, s. 2022

**ORIENTATION WORKSHOP ON THE CONTEXTUALIZED TECHNICAL ASSISTANCE MECHANISM (CTAM)  
 FOR NEW RFTACT/DFTACT MEMBERS**

**Activity Matrix**

March 31 to April 1, 2022

| Time               | Day 1 (March 31, 2022)  | Day 2 (April 1, 2022)   |
|--------------------|---|---|
| 7:45 a.m.          | Arrival and Registration  | MOL   |
| 8:00 a.m.          | Opening Program<br>(Ms. Geraldine M. Mangaliman, EPS, FTAD)   |   |
| 8:30 a.m.          | Session 1: Levelling of Expectations<br>(Dr. Reynaldo E. Nayre, EPS, FTAD)  | Session 6: Strategies in the TA Process and its Relevance<br>(Dr. Isidro C. Catubig, CESE<br>Chief, ESSD) |
| 9:30 a.m.          | Session 2: Rationale on the Provision of TA<br>(Mr. Cesar P. Verunque, Chief, FTAD)   |   |
| 11:00 a.m.         | Session 3: Organizational Structure, Functions, and Responsibilities in<br>Providing TA<br>(Dr. Reynaldo E. Nayre, EPS, FTAD) |   |
| 12:00 p.m.         | Lunch Break   |   |
| 1:00 p.m.          | Session 4: Competencies of TA Providers<br>(Dr. Alejandro L. Yman, Chief, AD)   | Session 7: Monitoring and Evaluating TA Reports<br>(Ms. Geraldine M. Mangaliman, EPS, FTAD)               |
| 3:00 p.m.          | Session 5: The TA Process and Framework<br>(Ms. Geraldine M. Mangaliman, EPS, FTAD)   | Closing Program<br>(Dr. Reynaldo E. Nayre, EPS, FTAD)   |
| 5:30 p.m.          | Dinner  |   |
| 6:30 p.m.          | Workshop<br>Anna Lyn B. Lim<br>ADAS, FTAD   | Anna Lyn B. Lim<br>ADAS, FTAD   |
| Officer of the Day |   |   |

Prepared by:

**GERALDINE M. MANGALIMAN**  
 EPS, FTAD

**REYNALDO E. NAYRE, PhD**  
 EPS, FTAD

**CESAR P. VERUNQUE**  
 Chief, FTAD

Noted:





Republic of the Philippines  
**Department of Education**  
REGION VIII - EASTERN VISAYAS

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**CONFIRMATION LETTER**

\_\_\_\_\_ Date

**EVELYN R. FETALVERO, CESO IV**

Regional Director  
DepEd Regional Office No. VIII  
Candahug, Palo, Leyte

Madam:

May I respectfully submit the **List of Confirmed Participants** to the **Orientation Workshop on the Contextualized Technical Assistance Mechanism (CTAM)** on **March 31-April 01, 2022** at **RELC-NEAP, DepEd ROVIII Complex, Government Center, Candahug, Palo, Leyte.**

| NAME | POSITION | CONTACT NUMBER | SIGNATURE |
|------|----------|----------------|-----------|
|      |          |                |           |
|      |          |                |           |
|      |          |                |           |
|      |          |                |           |

Very truly yours,

\_\_\_\_\_  
Schools Division Superintendent

\_\_\_\_\_  
Schools Division Office





Republic of the Philippines  
**Department of Education**  
REGION VIII - EASTERN VISAYAS

Enclosure 1 to RM No. \_\_\_\_\_, s. 2022

**ORIENTATION WORKSHOP ON THE CONTEXTUALIZED TECHNICAL ASSISTANCE  
MECHANISM (CTAM) FOR NEW RFTACT/DFTACT MEMBERS**

**LIST OF PARTICIPANTS**

*March 31 to April 1, 2022*

| <b>RO Participants</b>        | <b>Functional Division</b> | <b>SDO Participants</b> | <b>Schools Division</b> |
|-------------------------------|----------------------------|-------------------------|-------------------------|
| Elizabeth Caboboy             | Admin                      | Liza B. Gonzaga         | Eastern Samar           |
| Ariem B. Cinco                |                            | Andres Bagon            |                         |
| Ted Juan C. Peliño            | ESSD                       | Mauricio M. Catan       | Leyte                   |
| Rodel Rosales                 |                            | Grace G. Villanueva     |                         |
| Ernani S. Fernandez           | HRDD                       | Edna Malasaga           | Maasin City             |
| Jennilynd D. Daya             | CLMD                       | Joey Solana             |                         |
| <b>SDO Participants</b>       | <b>Schools Division</b>    | Sylvia Villanueva       | Northern Samar          |
| Federico V. Altivo            | Baybay City                | Janette B. Cerbito      |                         |
| Cheryl P. Santianez           |                            | Rosemarie Lequin        | Ormoc City              |
| Atty. Jerome Christian P. Lim | Biliran                    | Caroline Magno          | Samar                   |
| Jordan C. Jamoralin           |                            | Cecilia Oronos          |                         |
| Santiago Fabula               | Borongan City              | Suzette L. Caveiro      | Southern Leyte          |
| Teresa B. Afable              |                            | Glaiza Mea D. Rin       |                         |
| Nelson R. Bello               | Calbayog City              | Arizza Carbonilla       | Tacloban City           |
| Elbert G. Ongcal              |                            | Miguel V. Dumas, Jr.    |                         |
| Imelda M. Uy                  | David C. Alcober           |                         |                         |
| Jojit M. Casiño               | Catbalogan City            |                         |                         |

Prepared by:

**GERALDINE M. MANGALIMAN**

EPS, FTAD

Noted:

**CESAR P. VERUNQUE**

Chief, FTAD

