



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

April 21, 2022

OFFICE MEMORANDUM

No. **226** s. 2022

To: Functional Division Chiefs
All Others Concerned

COMPOSITION OF DISPOSAL COMMITTEE

1. Pursuant to the Commission on Audit (COA) Circular No 86-264 and to ensure proper disposal of various unserviceable equipment and waste materials of this Regional Office VIII, the following shall constitute the Disposal Committee

Chairman: - **DR. ALEJANDRITO L. YMAN/ ADMINISTRATIVE DIVISION**

Members: - **MS. MA. LAURA F. PAGLINAWAN/ AO V - AMS**
JOY B. BIHAG/ EPS II - LRMS
MARY BETH TOLIBAS/ ADAS V - FINANCE DIVISION

2. As such, the Committee shall perform the following duties and functions:
1. Prepare and sign the final list of unserviceable equipment and waste materials to be disposed.
 2. Inspect the properties to be disposed.
 3. Appraise the properties and establish floor price.
 4. Recommend to the Head of Agency the appropriate mode of disposal.
3. Immediate dissemination of and strict compliance with this Order are desired.

EVELYN R. FETALVERO, CESO IV
Regional Director

