

R6020



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

March 31, 2022

REGIONAL MEMORANDUM

No. **294**, 2022

**PARTICIPANTS IN THE CONDUCT OF THE SCHOOL-BASED FEEDING PROGRAM (SBFP)
NATIONAL WORK CONFERENCE FOR FY 2022**

To: Schools Division Superintendents
SBFP Division Focal Persons
SBFP TWG
All Others Concerned

1. Attached is an Unnumbered OASPA Memorandum dated March 25, 2022 from Atty. Salvador C. Malana III, Assistant Secretary for Procurement and Administration, and Lope B. Santos III, Director IV, announcing the conduct of the School-Based Feeding Program (SBFP) National Work Conference for FY 2022.

2. In view of this, the following personnel have been identified as the official participants of the Region for the face-to-face activity:

Name	Division/Office
Adara Lourdes Luaton	ESSD-SHS Regional Office
Jeanne Araneta	Baybay
Girlye Cagnan	Biliran
Ma. Theresa Amidar	Borongan
Adrian Marie Nuevo	Calbayog
Sandra Galitan	Catbalogan
Linalyn Almo	Eastern Samar
Riza Suyom	Leyte
Charlotte Sumaya	Maasin
Camelia Nemil	Northern Samar
Karen Denaya	Ormoc
Ivy Yalung	Samar
Cherry Fe Aroy	Southern Leyte
Dorothy Antoni	Tacloban



3. Other members of RO/SDO SBFP Technical Working Group such as the Finance Officers, Legal Officers, BAC Members, and other health personnel are also invited to attend virtually.
4. Online registration for virtual participants will start on April 6, 2022, through the link <https://bit.ly/2022-National-Work-Conference-REG>. The registration of participants at the venue shall start at 1:30 PM. All participants are expected to be present on time for the Opening Program.
5. The Schools Division Superintendents shall prepare/issue a Travel Authority for the participants in accordance with DepEd Order No. 022, s. 2019 and RM No. 532, s. 2019.
6. Other information relative to the above subject is stipulated in the attached Memo.
7. Travel and other incidental expenses of the participants shall be charged from the SARO downloaded to the Region and, in case the downloaded fund is not sufficient, to their respective local funds, subject to usual government accounting and auditing rules and regulations.
8. Immediate dissemination of and compliance with this Memorandum are desired.


EVELYN R. FETALVERO, CESO IV
Regional Director

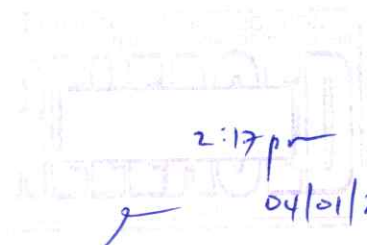
Enclosures: As stated

References: As stated

To be indicated in the Perpetual Index under the following subjects:

PROGRAM SBFP WORK-CONFERENCE

ESSD-SHS-ALSL


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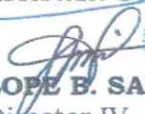


Republic of Philippines
Department of Education
OFFICE OF THE ASSISTANT SECRETARY
FOR PROCUREMENT AND ADMINISTRATION

MEMORANDUM
OASPA- _____ - _____

TO: **REGIONAL DIRECTORS**
Regions I- XII, CARAGA, CAR, & NCR

FROM: **Atty. SALVADOR C. MALANA III**
Assistant Secretary for Procurement and Administration


LOPE B. SANTOS III
Director IV

SUBJECT: **CONDUCT OF THE SCHOOL-BASED FEEDING PROGRAM (SBFP)
NATIONAL WORK-CONFERENCE FOR FY 2022**

DATE: **MARCH 25, 2022**

This has reference to the conduct of the School-Based Feeding Program (SBFP) National Work-Conference for FY 2022, as follows:

Batch/Venue/Date	Regions Involved	Check-in Date & First Meal	Check-out Date & Last Meal
1 - Manila/ April 25-28, 2022	Regions 1, 2, 3, & CAR	April 25/Lunch	April 28/Breakfast
2 - Tanza/ May 2-5, 2022	Regions 4A, 4B, 5, & NCR	May 2/Lunch	May 5/Breakfast
3 - Cebu City / April 18-21, 2022	Regions 6, 7, & 8	April 18/Lunch	April 21/Breakfast

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DEPARTMENT OF EDUCATION
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Republic of Philippines
Department of Education
OFFICE OF THE ASSISTANT SECRETARY
FOR PROCUREMENT AND ADMINISTRATION

MEMORANDUM
OASPA- _____ - _____

TO: **REGIONAL DIRECTORS**
Regions I- XII, CARAGA, CAR, & NCR

FROM: **Atty. SALVADOR C. MALANA III**
Assistant Secretary for Procurement and Administration


LOPE B. SANTOS III
Director IV *weh*

SUBJECT: **CONDUCT OF THE SCHOOL-BASED FEEDING PROGRAM (SBFP)
NATIONAL WORK-CONFERENCE FOR FY 2022**

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2 - Tanza/ May 2-5, 2022	Regions 4A, 4B, 5, & NCR	May 2/Lunch	May 5/Breakfast
3 - Cebu City / April 18-21, 2022	Regions 6, 7, & 8	April 18/Lunch	April 21/Breakfast
4 - Cebu City / April 20-23, 2022	Regions 9, 10, & Caraga	April 20/Lunch	April 23/Breakfast
5 - General Santos City/ May 24-27, 2022	Regions 11 & 12	May 24/Lunch	May 27/Breakfast

The activity aims to present the SBFP Supplemental Guidelines and Implementation Plan for FY 2022; present relevant Procurement Guidelines applicable to SBFP;

gather the consolidated Implementation Plan by each Region, including their issues and concerns; and gather program updates from partner-agencies such as NDA, PCC, and DOST-FNRI.

It is respectfully requested that the participants be advised on the following:

1. Participants to the Work-Conference are the Regional SBFP Focal Persons (1), Schools Division SBFP Focal Person for NFP or Milk (1). Other members of the RO/SDO Technical Working Group such as Finance Officers, Legal Officers, BAC Members, and other health personnel are also invited to attend virtually.
2. On-line registration of participants is requested starting April 6, 2022 by accessing <https://bit.ly/2022-National-Work-Conference-REG>. The actual registration of participants at the venue shall start at 1:30pm on the date of arrival, lunch will be served. All participants are expected to arrive in time for the Opening Program.
3. Funds for traveling expenses shall be downloaded to the Regional Offices. It is requested that the RO/SDO augment any fund shortages that may occur subject to the usual accounting and auditing rules and regulations. May we also request the RO to send a Certificate of Acceptance for the downloading of transportation expenses and a List of Confirmed Participants to be submitted on or before April 4, 2022 thru email at sbfp@deped.gov.ph.
4. The Regional SBFP Focal Persons are requested to present the Status of SBFP Implementation and their FY 2022 Implementation Plans using the attached template.
5. Participants are advised to be ready with their vaccination and/booster cards. Conduct of antigen testing shall be done at the venue. They are also requested to bring their face masks for the duration of the activity, bring their own sanitizers, and still observe health protocols against COVID-19. However, participants are discouraged from attending the activity if exposed to a COVID-positive or if symptoms of COVID-19 are already being experienced.

Attached is the Bulletin of Information for ready reference. For further details, Ms. Mei-Ling V. Duhig, or Mr. Ferdinand M. Nuñez, BLSS-SHD, may be contacted at cellphone no. 0923-871-5146 or 0917-5620849 or email at sbfp@deped.gov.ph.

SCHOOL-BASED FEEDING PROGRAM NATIONAL WORK-CONFERENCE
(Batch 1 to 5)

April 18-21/April 20-23/April 25-28/ May 2-5//May 24-27, 2022

BULLETIN OF INFORMATION

I. RATIONALE:

The Department of Education through the Bureau of Learners Support Services -- School Health Division (BLSS-SHD) continues to implement the School-Based Feeding Program (SBFP) nationwide in accordance with the General Appropriations Act (GAA) for FY 2022 and in compliance with Republic Act No. 11037 "*Masustansyang Pagkain para sa Batang Pilipino Act*".

RA 11037 or the "*Masustansyang Pagkain Para sa Batang Pilipino Act*", signed by President Duterte on June 20, 2018, constitutes the primary statutory basis for the SBFP. The law aims to implement programs that sustain and improve the health of school children thru the SBFP.

For FY 2022, the implementation of SBFP shall be done within School Year 2021-2022 within the months of April to June 2022. This shall entail a rigorous program and procurement planning in order to meet the target implementation period. DepEd Order No. 31, s. 2021 is the main reference for this year's implementation and its Supplemental Guidelines for FY 2022.

The proposed conference shall focus on the presentation and discussions on the Supplemental Guidelines and the Implementation Plan for FY 2022 and presentations by each Region on their SBFP Implementation for FY 2022. There are also updated procurement guidelines relevant to the implementation of SBFP, such as the Sagip Saka Act, GPPB Resolution No. 18-2020, and the Revised Community Participation Guidelines, which have to be discussed with the Program Focal Persons. Partner-agencies such as the National Dairy Authority (NDA), Philippine Carabao Center (PCC), and DOST-Food and Nutrition Research Institute (DOST-FNRI) shall also present their updates on SBFP-related information.

Hence, for FY 2022, the SBFP National Work-Conference is deemed necessary.

II. OBJECTIVES:

The activity aims to:

1. present the SBFP Supplemental Guidelines and Implementation Plan for FY 2022;
2. present relevant Procurement Guidelines applicable to SBFP;
3. gather the consolidated Implementation Plan by each Region, including their issues and concerns; and
4. gather program updates from partner-agencies such as NDA, PCC, and DOST-FNRI.

III. DATES AND VENUES:

BATCH	VENUE & DATE	NO. OF PARTICIPANTS & STAFF
1 (Regions 1, 2, 3, & CAR)	Manila/ April 25-28, 2022	55
		<u>27</u>
		82
		62
2 (Regions 4A, 4B, 5, & NCR)	Tanza/ May 2-5, 2022	<u>27</u>
		89
		55
3 (Regions 6, 7, & 8)	Cebu City / April 18-21, 2022	<u>27</u>
		82
		37
4 (Regions 9, 10, & Caraga)	Cebu City / April 20-23, 2022	<u>27</u>
		64
		21
5 (Regions 11 & 12)	General Santos City/ May 24- 27, 2022	<u>27</u>
		48
TOTAL:		365

IV. PARTICIPANTS

- SBFP Focal Persons from the ROs and SDOs
- SBFP TWG member from SDO
- Representatives from NDA, PCC, and FNRI
- SBFP National Technical Working Group

V. BUDGET ESTIMATES

Please see attached file

VI. INDICATIVE SCHEDULE OF ACTIVITIES

Day 1

Time	Activity	In-Charge
1:30-3:30pm	Arrival & Settling-in Registration	Secretariat
3:30-4:00pm	Opening Program - National Anthem - Prayer - Welcome Remars Orientation on the Mechanics	Officer of the Day
4:00-5:00pm	The SBFP Financial Management and Policies	U/Sec. Anne M. Sevilla

Day 2

Time	Activity	In-Charge
8:00-8:30am	Preliminaries	
8:30-9:30am	Presentation of Supplemental Guidelines Presentation of the Implementation Plan for FY 2022	Dr. Maria Corazon C. Dumlao
9:30-10:00am	Open Forum	SBFP-NTWG
10:00- 10:15am	Nutrition Break	
10:15- 11:15am	Presentation of Updates by NDA, PCC, and FNRI	NDA, PCC, & FNRI
11:15- 12:00nn	Open Forum	
12:00-1:00pm	Lunch Break	
1:00-3:00pm	Presentation on Procurement Guidelines	OASPA/Procurement Service
3:00-3:15pm	Nutrition Break	
3:15-4:00pm	Presentation on Procurement Guidelines	OASPA/Procurement Service
4:00-5:00pm	Open Forum	

Day 3

Time	Activity	In-Charge
8:00-8:30am	Preliminaries	
8:30-9:30am	Presentations on Central Kitchen	Selected SDOs
9:30-10:00am	Open Forum	
10:00- 10:15am	Nutrition Break	
10:15- 11:15am	Regional/SDO Presentations on SBFP Status	Regional SBFP Focal Persons

Time	Activity	In-Charge
11:15-12:00nn	Open Forum	
12:00-1:00pm	Lunch Break	
1:00-2:30pm	Regional/SDO Presentations on SBFP Status	
2:30-3:00pm	Open Forum	
3:00-3:15pm	Nutrition Break	
3:15-4:30pm	Regional/SDO Presentations on SBFP Status	
4:30-5:00pm	Open Forum	
5:00-5:30pm	Wrap-Up/Synthesis/Agreements	
5:30-6:00pm	Closing Program	

Day 4

Time	Activity	In-Charge
7:00-10:00am	Breakfast	
10:00am	Check-out	

BUDGET ESTIMATES

ACTIVITY: SCHOOL-BASED FEEDING PROGRAM (SBFP) NATIONAL WORK-CONFERENCE (Batch 1)

VENUE / DA Manila/ April 25-28, 2022

AMOUNT: **PhP1,088,760.00**

Items/ Particular	Unit Cost	Incidental Expenses (20% x	No. Of Pax	No. Of Days	Amount	Breakdown		
						Downloadin g	Direct Payment	Cash Advance
BOARD & LODGING	2,000.00		82	3.5	574,000.00	574,000.00		
Antigen Testing	500.00		82	2	82,000.00	82,000.00		
TRANSPORTATION EXPENSES					656,000.00			
RO - 1 pax per Region								
SDO - 1 pax per Schools Division								
Batch 1								
Region I	4,300.00	880.00	15		77,700.00	77,700.00		
Region II	7,300.00	880.00	9		73,620.00	73,620.00		
Batanes	16,300.00	880.00	1		17,180.00	17,180.00		
Region III	3,600.00	880.00	21		94,080.00	94,080.00		
CAR	3,700.00	880.00	9		41,220.00	41,220.00		
<i>Total number of pax</i>			53		303,800.00			
OASPA	2,800.00	880.00	5		18,400.00		18,400.00	
BLSS-OD	2,800.00	880.00	4		14,720.00		14,720.00	
BLSS-SHD	2,800.00	880.00	10		36,800.00		36,800.00	
DepEd-I WG (Budget,	2,800.00	880.00	5		18,400.00		18,400.00	
Inter-Agency TWG (NDA,	2,800.00	880.00	3		11,040.00		11,040.00	
<i>Total TEV for CO & RPs</i>			27		99,360.00			
SUPPLIES AND	300.00		82		24,600.00	24,600.00		
CONTINGENCY	5,000.00				5,000.00			5,000.00
TOTAL:					1,088,760.00	984,400.00	99,360.00	5,000.00

Prepared by:

Recommending Approval:


FERDINAND M. NUNEZ
 Workshop Coordinator


MARIA CORAZON C. DUMLAOG, MD, MPH
 Chief, School Health Division, BLSS

Approved by:


LOVE B. SANTOS III

Office of the Director IV, Bureau of Learner Support Services

BUDGET ESTIMATES

ACTIVITY: SCHOOL-BASED FEEDING PROGRAM (SBFP) NATIONAL WORK-CONFERENCE (Batch 2)

VENUE: DATES: May 2-5, 2022

AMOUNT: PhP1,227,880.00

Items/ Particular	Unit Cost	Incidental Expenses (20% x)	No. Of Pax	No. Of Days	Amount	Breakdown		
						Downloadin g	Direct Payment	Cash Advance
BOARD & LODGING	2,000.00		89	3.5	623,000.00	623,000.00		
Antigen Testing	500.00		89	2	89,000.00	89,000.00		
TRANSPORTATION EXPENSES								
RO - 1 pax per Region								
SDO - 3 pax per Schools Division								
Batch 2								
Region IV-A	5,300.00	880.00	22		91,960.00	91,960.00		
Region IV-B	8,500.00	880.00	6		55,080.00	55,080.00		
Palawan and PPC	10,300.00	880.00	2		22,360.00	22,360.00		
Region V	9,300.00	880.00	14		142,520.00	142,520.00		
NCR	2,900.00	880.00	18		68,040.00	68,040.00		
<i>Total number of pax</i>			67		379,960.00			
OASPA	2,980.00	880.00	5		19,300.00		19,300.00	
BLESS-OD	2,980.00	880.00	4		15,440.00		15,440.00	
BLESS-SIID	2,980.00	880.00	10		38,600.00		38,600.00	
DepEd-TWC (Budget)	2,980.00	880.00	5		19,300.00		19,300.00	
Inter-Agency TWG (NDA)	2,980.00	880.00	3		11,580.00		11,580.00	
<i>Total IFA for CO & RP</i>			27		167,220.00			
SUPPLIES AND	300.00		89		26,700.00	26,700.00		
CONTINGENCY	5,000.00				5,000.00			5,000.00
TOTAL:					1,227,880.00	1,118,660.00	104,220.00	5,000.00

Prepared by:

Recommending Approval:

1,227,880.00

Ferdinand M. Nunez

FERDINAND M. NUNEZ
Workshop Coordinator

MARIA CORAZON C. DUMALAO, MD, MPH
Chief, School Health Division, BLESS

Approved by:

Love B. Santos III
LOVE B. SANTOS III

Office of the Director I - Bureau of Learning Support Services

BUDGET ESTIMATES

ACTIVITY: SCHOOL-BASED FEEDING PROGRAM (SBFP) NATIONAL WORK-CONFERENCE (Batch 3)

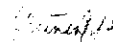
VENUE: DACCebu City - April 18-21, 2022

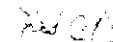
AMOUNT: **PhP1,374,640.00**

Items/ Particular	Unit Cost	Incidental Expenses (20% x)	No. Of Pay	No. Of Days	Amount	Breakdown		
						Downloadin g	Direct Payment	Cash Advance
BOARD & LODGING	2,000.00		82	3.5	574,000.00	574,000.00		
Antigen Testing	500.00		82	2	82,000.00	82,000.00		
TRANSPORTATION EXPENSES								
RO - 1 pax per Region								
SDO - 3 pax per Schools Division								
Batch 3								
Region VI	7,000.00	720.00	21		162,120.00	162,120.00		
Region VII	2,000.00	720.00	20		54,000.00	54,000.00		
Region VIII	8,500.00	720.00	14		129,080.00	129,080.00		
<i>Total number of pax</i>			55		345,000.00			
OASPA	12,000.00	720.00	5		63,600.00		63,600.00	
BLSS-OD	12,000.00	720.00	4		50,880.00		50,880.00	
BLSS-SHD	12,000.00	720.00	10		127,200.00		127,200.00	
DepEd-TWG (Budget)	12,000.00	720.00	5		63,600.00		63,600.00	
Inter-Agency TWG (NDA)	12,000.00	720.00	5		78,160.00		78,160.00	
<i>Total TET for CO & RP</i>			27		343,440.00			
SUPPLIES AND	300.00		82		24,000.00	24,000.00		
CONTINGENCY	5,000.00				5,000.00			5,000.00
TOTAL:					1,374,640.00	1,026,200.00	343,440.00	5,000.00

Prepared by:

Recommending Approval:


FERDINAND M. NUNEZ
 Workshop Coordinator


MARIA CORAZON C. DUMLAO, MD, MPH
 Chief, School Health Division, BLSS

Approved by:



LOPE B. SANTOS III
 Office of the Director II - Bureau of Learning Support Services

BUDGET ESTIMATES

ACTIVITY: SCHOOL-BASED FEEDING PROGRAM (SBFP) NATIONAL WORK-CONFERENCE (Batch 4)

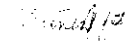
VENUE: DAE Cebu City - April 20-23, 2022


AMOUNT: PhP1,211,780.00

Items/ Particular	Unit Cost	Incidental Expenses (20% x)	No. Of Pax	No. Of Days	Amount	Breakdown		
						Downloadin g	Direct Payment	Cash Advance
BOARD & LODGING	2,000.00		64	3.5	448,000.00	448,000.00		
Antigen Testing	500.00		64	2	64,000.00	64,000.00		
TRANSPORTATION EXPENSE								
RO - 1 pax per Region								
SDO - 3 pax per Schools Division								
Batch 4								
Region IX	8,000.00	720.00	9		78,480.00	78,480.00		
Region X	5,500.00	720.00	15		155,500.00	155,500.00		
Caraga	3,000.00	720.00	12		100,360.00	100,360.00		
<i>Total number of pax</i>			37		<i>332,140.00</i>			
OASPA	12,000.00	720.00	5		63,600.00		63,600.00	
BLSS-OD	11,000.00	720.00	4		50,880.00		50,880.00	
BLSS-SHD	12,000.00	720.00	10		127,200.00		127,200.00	
DepEd-TWG (Budget)	12,000.00	720.00	5		63,600.00		63,600.00	
Inter-Agency TWG (NDA)	12,000.00	720.00	3		38,160.00		38,160.00	
<i>Total IEI for CO & RPs</i>			27		<i>343,440.00</i>			
SUPPLIES AND	300.00		64		19,200.00	19,200.00		
CONTINGENCY	5,000.00				5,000.00			5,000.00
TOTAL:					1,211,780.00	863,340.00	343,440.00	5,000.00

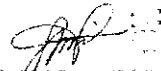
Prepared by:

Recommending Approval:


FERDINAND M. NUNEZ
 Workshop Coordinator


MARIA CORAZON C. DUMLAO, MD, MPH
 Chief, School Health Division, BLSS

Approved by:


LOPE B. SANTOS III
 Chief of the Division Office of Learning Support Services

BUDGET ESTIMATES

ACTIVITY: SCHOOL-BASED FEEDING PROGRAM (SBFP) NATIONAL WORK-CONFERENCE (Batch 5)
 VENUE: DA General Santos City, May 24-27, 2022
 AMOUNT: PhP857,600.00

Items/ Particular	Unit Cost	Incidental Expenses (20% x)	No. Of Pax	No. Of Days	Amount	Breakdown		
						Downloadin g	Direct Payment	Cash Advance
BOARD & LODGING	2,000.00		48	3.5	336,000.00	336,000.00		
Antigen Testing	500.00		48	2	48,000.00	48,000.00		
TRANSPORTATION EXPENSES								
RO - 1 pax per Region								
SDO - 3 pax per Schools Division								
Batch 4								
Region XI	2,800.00	600.00	12		52,800.00	52,800.00		
Region XII	3,800.00	600.00	9		35,600.00	35,600.00		
Total number of pax			27		92,400.00			
OASPA	12,800.00	600.00	5		67,000.00		67,000.00	
BLSS-OD	12,800.00	600.00	4		53,600.00		53,600.00	
BLSS-SHD	12,800.00	600.00	10		134,000.00		134,000.00	
DepEd-TWG (Budget)	12,800.00	600.00	5		67,000.00		67,000.00	
Inter-Agency TWG (NDA)	12,800.00	600.00	3		40,200.00		40,200.00	
Total TWG for CO & RP			27		361,800.00			
SUPPLIES AND	300.00		48		14,400.00	14,400.00		
CONTINGENCY	5,000.00				5,000.00			5,000.00
TOTAL:					857,600.00	490,800.00	361,800.00	5,000.00

Prepared by:

Ferdinand M. Nunez
 FERDINAND M. NUNEZ
 Workshop Coordinator

Recommending Approval:

Maria Corazon C. Dumalag
 MARIA CORAZON C. DUMALAG, MD, MPH
 Chief, School Health Division, BLSS

Approved by:

Love B. Santos III
 LOVE B. SANTOS III
 Chief of the Director IV, Division of Learner Support Services