



Republic of the Philippines  
**Department of Education**  
REGION VIII - EASTERN VISAYAS

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May 2, 2022

**REGIONAL MEMORANDUM**

No. **410** 2022

**ORIENTATION ON THE INSTITUTIONALIZATION OF A QUALITY MANAGEMENT SYSTEM (QMS) IN THE DEPARTMENT OF EDUCATION ACROSS ALL LEVELS OF GOVERNANCE**

To: Regional Office Division Chiefs  
Schools Division Superintendents  
All Others Concerned

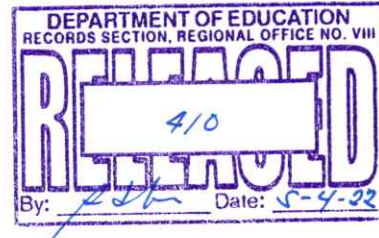
1. This Office, through the Human Resource Development Division (HRDD), shall hold an Orientation on the Institutionalization of a Quality Management System (QMS) in the Department of Education Across All Levels of Governance on May 12, 2022 at 9:00 a.m. to 3:00 p.m. via Zoom platform.
2. The orientation aims to: (a) develop deeper understanding of the Department's aim to institutionalize a National QMS, including the Quality Policy Statement (QPS), QMS Structure, and QMS Teams' Terms of Reference; (b) articulate the processes involved and the documentary requirements needed in the QMS implementation; and (c) appreciate the importance of cementing QMS in the Regional Office, SDOs, and schools/community learning centers to ensure consistent delivery of quality services.
3. The participants to this orientation are:
  - a) from the Regional Office (Quality Management Representative (QMR), Deputy QMRs, QMS Teams' Chairpersons and Co-chairpersons, and selected team members) and
  - b) from the Schools Division Offices (Schools Division Superintendent/Assistant Schools Division Superintendent and the SDO QMS Focal Person).
4. Enclosed is the activity matrix for reference.
5. Expenses incurred relative to the conduct of the activity, such as meals for the RO participants (one lunch and two snacks) and venue rental, shall be charged to RO Funds, subject to the existing accounting and auditing rules and regulations.



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6. Immediate dissemination of and compliance with this Memorandum are desired.

  
**EVELYN R. FETALVERO, CESO IV**  
Regional Director



Enclosure/s: As stated

Reference/s: DepEd Order No. 009, s. 2021

To be indicated in the Perpetual Index under the following subjects:

ORIENTATION  
QUALITY MANAGEMENT SYSTEM

HRDD- DSS

Enclosure No. 1 to Regional Memorandum No. 410, s. 2022

Activity Matrix

**Orientation on the Institutionalization of a Quality Management System (QMS) in the Department of Education Across All Levels of Governance**

May 12, 2022 | via Zoom platform

Time	Topic	Resource Person / Learning Facilitator
9:00 – 9:45 a.m.	Preliminaries	<b>Program Management Team</b>
9:45 – 10:45 a.m.	Introduction to National Quality Management System	<b>DepEd CO NQMS Secretariat</b>
10:45 – 12:00 p.m.	QMS Documentary Requirements and Templates	
12:00 – 1:00 p.m.	<i>Lunch Break</i>	
1:00 – 2:00 p.m.	Concrete Steps after the Orientation	<b>DepEd CO NQMS Secretariat</b>
2:00 – 2:40 p.m.	Open Forum	<b>DepEd CO NQMS Secretariat Program Management Team</b>
2:40 – 3:00 p.m.	Closing Program	<b>Program Management Team</b>

Prepared by:

  
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Noted:

  
**MERCEDES D. SARMIENTO**  
Chief of HRDD  
Chairperson, Training & Advocacy Team