



Republic of the Philippines
Department of Education
 REGION VIII - EASTERN VISAYAS

May 4, 2022

REGIONAL MEMORANDUM

No. **418**, 2022

CONSULTATIVE CONFERENCE ON THE IMPLEMENTATION OF TECHNICAL ASSISTANCE (TA) AND ENHANCEMENT OF THE CONTEXTUALIZED TA MECHANISM (CTAM) CUM BENCHMARKING OF SCHOOL-BASED MANAGEMENT (SBM) PRACTICES

To: Schools Division Superintendents
 CID and SGOD Chiefs
 All Others Concerned

1. As part of the mechanisms in monitoring the progress of each Schools Division's 2022 TA Plan implementation and provision of relevant technical assistance, this Office, through the Field Technical Assistance Division (FTAD), shall conduct the **Consultative Conference on the Implementation of Technical Assistance (TA) and Enhancement of the Contextualized TA Mechanism (CTAM) cum Benchmarking of School-Based Management (SBM) Practices** on **May 12-13, 2022** at the RELC-NEAP Training Hall, DepEd Regional Office VIII Complex, Government Center, Candahug, Palo, Leyte.
2. The agenda of the conference are as follows:
 - a. Identification of issues and concerns relative to technical assistance provision processes;
 - b. Enhancement of the Contextualized TA Mechanism (CTAM);
 - c. Orientation on the enhanced SBM Assessment Tool; and
 - d. Benchmarking to a selected SBM Level 3 school (Regional validated).
3. The participants to this activity are the CID and SGOD Chiefs, the FTAD Chief, 2 FTAD Education Program Supervisors, and 1 Support Staff. They are advised to strictly observe COVID-19 protocols while attending the activity.
4. Attached hereto are the Matrix of Activities and Confirmation Letter template to be accomplished by the Schools Division Superintendents which shall be sent to ftad.region8@deped.gov.ph on or before May 10, 2022.
5. Expenses incurred relative to this activity such as board and lodging, and venue rental shall be charged against FTAD Funds while travelling and other incidental expenses of the



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participants to their respective Local Funds subject to the usual government rules and accounting procedures.

6. Immediate dissemination of and compliance with this memorandum are desired.


EVELYN R. FETALVERO, CESO IV
Regional Director



Enclosures: Activity Matrix and Confirmation Letter

References: 2022 FTAD AIP

To be indicated in the Perpetual Index under the following subjects:

CONFERENCE

SBM

TECHNICAL ASSISTANCE

FTAD-GMM

Consultative Conference on the Implementation of Technical Assistance (TA) and Enhancement of the Contextualized TA Mechanism (CTAM) cum Benchmarking of School-Based Management (SBM) Practices

ACTIVITY MATRIX

May 12-13, 2022

| Time | Day 1 |
|--------------------|---|
| 8:00 - 8:30 | Arrival and Registration |
| 8:30 - 9:00 | Opening Program (Ms. Geraldine M. Mangaliman, EPS, FTAD) |
| 9:00 - 10:00 | Issues and Concerns Relative to TA Provision Processes (Ms. Geraldine M. Mangaliman, EPS, TA Focal) |
| 10:00 - 10:10 | HEALTH BREAK |
| 10:10 - 10:30 | Rationale on the Enhancement of the CTAM (Mr. Cesar P. Verunque, Chief, FTAD) |
| 10:30 - 12:00 | Workshop Proper (by group and by chapter) |
| 12:00 - 1:00 | LUNCH BREAK |
| 1:00 - 1:30 | Presentation and Critiquing of Outputs Chapter 1 |
| 1:30 - 2:00 | Chapter 2 |
| 2:00 - 2:30 | Chapter 3 |
| 2:30 - 3:00 | Chapter 4 |
| 3:00 - 4:00 | Chapter 5 |
| 4:00 - 5:00 | Finalization of Outputs |
| | Day 2 |
| 8:00 - 8:30 | Opening Program (Dr. Reynaldo E. Nayre, EPS, FTAD) |
| 8:30 - 12:00 | Orientation of the Enhanced SBM Assessment Tool (Mr. Cesar P. Verunque, Ms. Geraldine M. Mangaliman, and Dr. Reynaldo E. Nayre) |
| 12:00 - 1:00 | LUNCH BREAK |
| 1:00 - 5:00 | Benchmarking Activity and Closing Program |
| Documenter: | Ms. Anna Lyn B. Lim |



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CONFIRMATION LETTER

Date

EVELYN R. FETALVERO, CESO IV

Regional Director
DepEd Regional Office No. VIII
Candahug, Palo, Leyte

Madam:

May I respectfully submit the **List of Confirmed Participants** to the **Consultative Conference on the Implementation of Technical Assistance (TA) and Enhancement of the Contextualized TA Mechanism (CTAM) cum Benchmarking of School-Based Management (SBM) Practices** on **May 12-13, 2022** at **RELC-NEAP, DepEd ROVIII Complex, Government Center, Candahug, Palo, Leyte.**

| NAME | POSITION | CONTACT NUMBER | SIGNATURE |
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Very truly yours,

Schools Division Superintendent

Schools Division Office

