



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

May 04, 2022

REGIONAL MEMORANDUM
No. **423**, s. 2022

**UPDATED DISASTER RISK REDUCTION AND MANAGEMENT SERVICE (DRRMS) STAFF
AREA OF RESPONSIBILITY (AOR) ASSIGNMENT**

To: Schools Division Superintendents
Division DRRM Coordinators
All Others Concerned

- Attached is Memorandum No. DRRMS-04-25-2022-0001 from the Office of Dir. Ronilda R. Co, dated April 25, 2022, relative to the updating of regional assignment of its staff. The refurbished area of responsibility is geared to provide necessary technical assistance and additional support to the Regional and Division DRRM Coordinators in the implementation of programs and activities of DRMM, CCAM, and Peacebuilding Programs, Projects, and Activities.
- For the information and guidance of all concerned.


EVELYN R. FETALVERO, CESO IV
Regional Director

Enclosures: As stated
References: As stated
To be indicated in the Perpetual Index under the following subjects:
Updated AOR DRRMS

ESSD-SPSS-DRRM-TJCP





REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF EDUCATION
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4/28/22 4:45
Signature
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DEPARTMENT OF EDUCATION

MEMORANDUM

No: DRRMS-04-25-2022-0001

**FOR : ALL REGIONAL DIRECTORS
ALL SCHOOLS DIVISION SUPERINTENDENTS
ALL REGIONAL DRRM COORDINATORS
ALL DIVISION DRRM COORDINATORS**

**FROM : *Ronilda R. Co*
RONILDA R. CO,
Director IV, Disaster Risk Reduction & Management Service**

**SUBJECT : UPDATED DRRMS STAFF AREA OF RESPONSIBILITY (AOR)
ASSIGNMENT**

DATE : 25 April 2022

RECEIVED
4/28/22
DepEd Pasig City
4/28/22

To enhance the coordination of Disaster Risk Reduction and Management Service (DRRMS) with DepEd field offices, the DRRMS is updating the regional assignment of its staff. This is to provide necessary technical assistance and further support to Regional and Division DRRM coordinators in the implementation of Disaster Risk Reduction and Management, Climate Change Adaptation and Mitigation, and Peacebuilding programs, projects, and activities, which includes but are not limited to immediate cascading of information, provision of technical assistance, monitoring of program implementation, and ensuring the timely submission of necessary reports.

Attached are the updated DRRMS staff AoR assignment and terms of reference. This shall take effect immediately upon its issuance.

For future correspondence on the abovementioned subject, you may communicate on the DRRMS Staff assigned to your region or division or you can contact DRRMS via landline: (02) 8637-4933 or email: drmo@deped.gov.ph.

For your information.

Annex A. UPDATED DRRMS STAFF AOR ASSIGNMENT

No.	Region	AOR Leads	AOR Alternate Leads
1	BARMM	Alessa Estorninos	Jomel Ian Grageda
2	CAR	Porfirio Justin Zablan	Shanaia Kylie Pillosis
3	CARAGA	Kia Dyan Louren Serrano	Anne Lenoa
4	NCR	TBA	JP Ferreria
5	I	Anne Lenoa	Kia Dyan Louren Serrano
6	II	Raymand Sardido	Angela De Guzman
7	III	Reina Leigh Crucillo	Lorenzo Masandero
8	IV-A	TBA	Jemaima Dalogdog
9	IV-B	JP Ferreria	NCR Lead
10	V	Joan Llamado	CJ Feria
11	VI	Shanaia Kylie Pillosis	Porfirio Justin Zablan
12	VII	Amina Boncales	Raymand Sardido
13	VIII	Jomel Ian Grageda	Alessa Estorninos
14	IX	Jemaima Dalogdog	Region IV-A Lead
15	X	Angela De Guzman	Joan Llamado
16	XI	CJ Feria	Amina Boncales
17	XII	Lorenzo Masandero	Reina Leigh Crucillo

Note: Inputs in Blue font are the newly assigned AoR Leads and Alternate Leads

OVER-ALL DRRMS AOR SUPERVISION

Name	Designation
Orlando B. Barachina	AOR Chief
Cecilio Peralta	Deputy AOR Chief for Planning and Budget
Aldwin Rimbao*	Deputy AOR Chief for Response

*with assistance of Jose Gabriel Noveno for RADaR concerns

Annex B. TERMS OF REFERENCE

Designation	Roles and Responsibilities
AOR Chief	<ul style="list-style-type: none"> - Act as the over-all supervisor of AOR-related concerns - Provide technical assistance to AOR, anything related to DRRMS programs, projects and activities, outside response and planning and budget related concerns. - Act as support to the AOR leads
Deputy AOR Chief for Planning and Budgeting	<ul style="list-style-type: none"> - Provide technical assistance to AOR, anything related to DRRMS programs, projects and activities, planning and budget-related concerns. - Act as support to the AOR leads
Deputy AOR Chief for Response	<ul style="list-style-type: none"> - Provide technical assistance to AOR, anything related to DRRMS programs, projects and activities response, rehabilitation, and recovery-related concerns. - Act as support to the AOR leads
AOR Lead	<p>Regular Coordination and Monitoring</p> <ul style="list-style-type: none"> - Act as the DRRMS focal person for the delegated region and division offices; - Ensure dissemination of all DRRMS and relevant DepEd Central Office issuances to the assigned area of responsibility; - Provide necessary technical assistance to assigned region and division DRRM Coordinators; - Assist in the conduct of regular monitoring to the assigned regions and divisions regarding the implementation of DRRM, CCA and EiE initiatives; - Ensure timely submission of status of response, rehabilitation and recovery interventions to disaster or emergency affected schools; - Conduct quarterly AOR coordination meeting initiated by DepEd DRRMS, and other regular AOR coordination meetings initiated by field offices; - Gather and submit the consolidated regional and division calendar of activities from the regional coordinator and update the PB Team, as needed; - Follow-up the submission of quarterly accomplishment report, including status of fund utilization, from the regional DRRM coordinators; - Acknowledge receipt of emails from AOR for non-response requests e.g. trainings, data pool, etc.; and, - Provide support to the conduct of PDNA and PCNA. <p>Preparedness and Response</p>

	<ul style="list-style-type: none"> - Disseminate advisories provided by response team to Regional Directors, Schools Division Superintendents, DRRM coordinators at regional and division levels; - Monitor status of DepEd key officials during disasters and emergencies; - Participate in DepEd CO-initiated PDRA; - Render 24/7 duty in a 12-hour shift basis at the National DRRMC Operations Center/Virtual Coordinating Center during the onslaught of hazards, as needed; - Prepare and submit Situation Reports, and Education Cluster Updates to DepEd Central Office EXECOM and Directors and Chiefs, affected Regional Directors, affected Schools Division Superintendents, affected DRRM coordinators at regional and division levels, NDRRMC, DSWD, and Education Cluster Partners, as assigned; - Monitor the situation, gather, follow-up, and validate information from the regions and divisions on the status of schools, e.g. class suspension, use of schools as evacuation, etc.; - Encode the information from the regions and divisions, and the warning signals into the monitoring sheet; - Verify external reports on the status of schools with the regional and division coordinators; - Clean, store and share to the DRRMS Team the information and data collected and analyzed after a disaster and emergencies; - Undertake ground visits after a disaster and emergency, for purposes of rapid assessment and ensuring timely response interventions, as instructed; - Provide technical assistance and support to AOR including generating RADaR, and monitoring interventions such as TLS, Clean-up fund, etc provided by DRRMS; - Obtain the vetting of Schools Division Superintendents on the RADaR of disaster-affected schools; and, - Acknowledge receipt of emails from AOR, including small-scale incidents or disasters e.g. fire, flood, etc.
AOR Alternate Lead	<ul style="list-style-type: none"> - Serve as alternate focal person of AOR in case of overwhelming situation of AOR and emergency cases.