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Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

May 13, 2022

REGIONAL MEMORANDUM

No. **454**, s. 2022

SEMINAR WORKSHOP -cum-TEAM BUILDING ACTIVITY OF THE ADMINISTRATIVE DIVISION ON MAY 19-21, 2022

To: Administrative Division Personnel
All Others Concerned

1. The Administrative Division shall conduct a Seminar-Workshop-cum-Team Building Activity anchored on the theme Redefining Happiness and Mental Health, and Redesigning Teamwork for Collective Productivity on May 19-21, 2022 at Sabin Hotel, Ormoc City.
2. The Administrative Division endeavors to bring out the synergistic effect of turning people into teams toward redefining happiness at work, and redesigning team for collective productivity.
3. This activity aims to:
 - a. Explore ways to strengthen teamwork and team members' mental health amid health crisis.
 - b. Scale productivity by revisiting and aligning unit goals and KRAs toward more strategic and focused actions.
 - c. Identify routines and practices that would make better beginnings, strategic decision-making and reflecting as a team.
4. The participants to this activity are all Administrative Division Personnel including the outsourced utility, Job Orders, and Contract of Service workers assigned in the Administrative Division of DepEd Regional Office VIII.
5. Travel and other incidental expenses relative to this activity shall be charged against local funds subject to the usual accounting and auditing rules and procedures.



6. Dissemination of this Memorandum is desired.


a **EVELYN R. FETALVERO, CESO IV**
Regional Director *av*

Reference: Approved Letter Request

Enclosure: Activity Proposal

To be indicated in the Perpetual Index under the following subjects:

ADMINISTRATIVE DIVISION SEMINAR-WORKSHOP



AD-RS-AVC