



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

May 18, 2022

REGIONAL MEMORANDUM

No. **470**, s. 2022

ASSIGNMENT OF HOST DIVISIONS AND ADJUSTMENT OF PARTICIPANTS TO THE COMPLETED STAFF WORK (CSW) AND REGIONAL MONITORING, EVALUATION, AND ADJUSTMENT (RMEA) FOR QUARTER 2 OF CALENDAR YEAR 2022

To: Schools Division Superintendents
Regional Office Division Chiefs
All Others Concerned

1. With the genuine intention of the Regional Office (RO) to ensure the quality implementation of the Monitoring and Evaluation System in the context of continual improvement principle, this Office, through the Quality Assurance Division (QAD), will be providing opportunities to the schools, districts, and other personnel in the Schools Division Offices (SDOs) to benchmark on the implementation of the quarterly monitoring, evaluation, and adjustment (MEA) by bringing the technology to the place where they can easily observe and gain experience that will possibly help them in the enhancement of their own practices. Hence, the face-to-face 2022 Quarter 2 CSW and RMEA shall be conducted and hosted by the assigned SDOs as follows:

ACTIVITY	SCHEDULE	HOST DIVISION
2022 Q2 Convergence of Division Quality Management Team (DQMT) re completed Staff Work (CSW)	June 8-9, 2022	Schools Division Office of Leyte
2022 Q2 Regional Monitoring, Evaluation and Adjustment (RMEA) with SDOs	July 19-20, 2022	Schools Division Office of Biliran
2022 Q2 Regional Monitoring, Evaluation and Adjustment (RMEA) with RO Divisions	July 21-22, 2022	

2. Moreover, this Office reiterates the official number of participants to the said activity as indicated in the Regional Memoranda Nos. 000017 and 000018, s. 2022 with some adjustments as management action to the recommendation raised during the 2021 Q1 RMEA as follows:



CSW		RMEA with SDOs		RMEA with RO Divisions	
ASDS	13	SDS/ASDS	13	ORD (RD, Staff, & Unit Heads)	5
SGOD Chief	13	Division Chiefs (CID & SGOD)	26	ARD	1
Division SEPS-M&E	13	Division SEPS-M&E	13	Admin (Chief, SAO, & Section Heads)	7
RO Division M&E Focal Persons	8	RD and Staff	2	CLMD (Chief & EPS)	2
QAD Personnel	8	ARD	1	ESSD (Chief & Unit Head)	2
FTAD EPS	1	RO Division Chiefs	8	Finance (Chief, SAO, Chief Accountant, & Budget Officer)	4
RO Drivers (Additional)	1	QAD EPSs & Staff	7	FTAD (Chief & EPS)	2
		RO Budget Officer	1	HRDD (Chief, EPS & Dorm Manager)	3
		FTAD EPS	1	PPRD (Chief, EPS & Planning Officer)	3
		RO Drivers (Additional)	3	QAD Personnel	8
				RO Drivers (Additional)	3
TOTAL	57		88		40

- The host divisions are advised to facilitate the preparation of the venue and other requirements in the conduct of the above - cited activities in coordination with the QAD. The CSW and RMEA funds allocated for the quarter will be downloaded to support its operation.
- Immediate dissemination of and strict compliance with this Memorandum are desired.


EVELYN R. FETALVERO, CESO IV
 Regional Director

Enclosures: None

References: As stated

To be indicated in the Perpetual Index under the following subjects:

ADJUSTMENT EVALUATION MONITORING STANDARDS

QAD-SST

