



Republic of the Philippines  
**Department of Education**  
REGION VIII - EASTERN VISAYAS

May 17, 2022

**REGIONAL MEMORANDUM**

No. **473**, s. 2022

**COORDINATION MEETING OF GSIS, DEPED REGIONAL OFFICE AND  
SCHOOLS DIVISION OFFICES**

To: Schools Division Superintendents  
All Others Concerned

1. This Office, through the Administrative Division, shall conduct a live-out **Coordination Meeting of GSIS and DepEd Regional Office and Schools Division Offices (SDO) on May 24-25, 2022, at Leyte National High School, Tacloban City**, to be hosted by SDO Tacloban City.
2. The said meeting aims to discuss the following:
  - a. Reconciliation of the Reported GSIS Premium Deficiencies;
  - b. Uploading of GSIS Remittances at the eBCS website; and
  - c. Other GSIS concerns and related matters.
3. The expected participants are the following:

OFFICE	PARTICIPANTS
<b>REGIONAL OFFICE</b>	Chief, Administrative Division Chief, Finance Division Supervising Administrative Officer, AD Chief Accountant Administrative Officer V (HRMO) Administrative Officer II, PSU Administrative Assistant V, PSU



<b>SDOs</b>	Schools Division Superintendent/Asst. Schools Division Superintendent Chiefs of CID and SGOD Accountant Administrative Officer V Administrative Officer IV/HRMO Alternate AAO
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4. A registration fee of One Thousand Pesos (P1,000.00) shall be collected from the participants as counterpart for the food provision of the host SDO. Travelling and other incidental expenses shall be charged against local fund of the participating Offices subject to the existing accounting and auditing rules and regulations.
5. Immediate dissemination of and strict compliance with this Memorandum are desired.

  
**EVELYN R. FETALVERO, CESO IV**  
Regional Director 

AD-PS-NCA

