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Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

May 24, 2022

REGIONAL MEMORANDUM

No. **494** s. 2022

**LIVE-OUT RE-ORIENTATION WORKSHOP ON THE UTILIZATION OF
LEARNING RESOURCE (LR) PORTAL**

To: Schools Division Superintendents
All Others Concerned

1. In order to facilitate the finalization and uploading of the Division Contextualized Learning Resources, this Office, through the Curriculum and Learning Management Division (CLMD) in coordination with the Learning Resources Management Section (LRMS), shall conduct a Live-out Re-Orientation Workshop on the Utilization of LR Portal on May 30, 31 and June 1, 2022 at the DepEd RO VIII RELC-NEAP.
2. The activity aims to re-orient the participants on the following:
 - a. uploading of contextualized learning resources to the LR Portal;
 - b. setting or assigning of evaluators who will quality-assure the learning resources; and
 - c. sending the uploaded LRs for publication.
3. The participants to this orientation are the thirteen (13) **Schools Division Librarians** and all the Regional Office LRMS personnel. Each SDO Librarian is required to bring his/her laptop and at least two (2) electronic copies of DCLRs during the activity.
4. For guidance, this workshop is a LIVE-OUT Activity and all expenses incurred by the Division Librarians will be charged to **SDO Funds**, while the venue rental is charged to **CLMD Funds** subject to the usual accounting and auditing rules and regulations.
5. To facilitate the travel of the participants, this Regional Memorandum shall already serve as the **Travel Order**.



6. Immediate dissemination of and compliance with this Memorandum are desired.

fr: 
EVELYN R. FETALVERO, CESO IV
Regional Director 

Enclosures: A. Activity Matrix
B. List of Participants

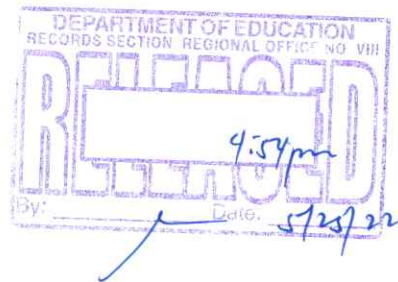
References: 2022 AIP

To be indicated in the Perpetual Index under the following subjects:

LR PORTAL

WORKSHOP

CLMD-LRMS-HNC



Enclosure A.

RM No. **494**, s. 2022. **Live-out Re-Orientation Workshop on the Utilization of LR Portal on May 30, 31, and June 1, 2022.**

ACTIVITY MATRIX

Date	Activity	Persons Responsible
Day 1 (May 30, 2022) AM	Arrival of Participants	SDO Librarians RO VIII LRMS Personnel
PM 1:00-1:30pm	Opening Program National Anthem, Prayers, DepEd ROVIII Hymn, Welcome Message	RO VIII LRMS Personnel
1:30-3:00pm	Re-Orientation on the LR Portal	Mr. Joy B. Bihag EPS, LRMS
3:00-3:15pm	Coffee break	
3:15-5:00pm	Workshop Proper on the Uploading and Assigning of QA, and Sending of LRs for Publication	Hydelyn Navarra-Cinco Regional Librarian
Day 2 8:00 am – 5:pm (May 31, 2022)	Continuation of Workshop Proper and Presentation of Outputs	Mr. Joy B. Bihag EPS, LRMS & Hydelyn Navarra-Cinco Regional Librarian
Day 3 8:00 am – 5:pm (June 1, 2022)	Continuation of Workshop Proper and Presentation of Outputs Wrap up and Closing Program	Mr. Joy B. Bihag EPS, LRMS
Host: Hydelyn Navarra - Cinco, Regional Librarian		

Enclosure B.

RM No. **494**, s. 2022. **Live-out Re-Orientation Workshop on the Utilization of LR Portal on May 30, 31, and June 1, 2022.**

List of Participants

No.	Name	Position / Designation	Division / Office
1	Marichu Casuela-Verano	Division Librarian	Baybay City
2	Arjean Marie D. Casilan	Division Librarian	Biliran
3	Chona C. Montes	Division Librarian	Borongan City
4	Beverly Capoquian-Longcop	Division Librarian	Calbayog City
5	Marites B. Espino	Division Librarian	Catbalogan City
6	Lilian S. Palacio	Division Librarian	E. Samar
7	Bella C. Alberca	Division Librarian	Leyte
8	Jumarlyn P. Almosa	Division Librarian	Maasin City
9	Elvira R. Ribo	Division Librarian	N. Samar
10	Riza Olila-Rodriguez	Division Librarian	Ormoc City
11	Dona Cristal Ponce	Division Librarian	Samar
12	Miraluna S. Climaco	Division Librarian	Southern Leyte
13	Susan L. Superable	Division Librarian	Tacloban City
14	Harvie D. Villamor	Chief, CLMD	DepEd RO VIII
15	Joy B. Bihag	EPS, LRMS	DepEd RO VIII
16	Hydelyn Navarra-Cinco	Regional Librarian	DepEd RO VIII
17	Romeo A. Alvarado	Teaching Aid Specialist	DepEd RO VIII
18	Marjorie B. Sacay	COS	DepEd RO VIII