



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

May 27, 2022

REGIONAL MEMORANDUM

No. **518**, s. 2022

To: Schools Division Superintendents
Regional Office Division Chiefs
All Others Concerned

**CORRIGENDUM TO REGIONAL MEMO NO. 486 RE: PROGRESS MONITORING
OF BUREAU OF LEARNER SUPPORT SERVICES ON THE
SCHOOL-BASED FEEDING PROGRAM (SBFP)**

1. In reference to the attached Memorandum re: Progress Monitoring of Bureau of Learner Support Services on the School-Based Feeding Program (SBFP), this Office announces the changes in the itinerary of activities scheduled from May 30 to June 3, 2022. Attached is the new travel itinerary for the said activity.
2. Other provisions found in the above-mentioned Regional Memorandum still remain in effect.
3. Immediate dissemination of and strict compliance with this memorandum are desired.

[Signature]
EVELYN R. FETALVERO, CESO IV
Regional Director

Enclosures: As stated

References: None

To be indicated in the Perpetual Index under the following subjects:

MONITORING PROGRAMS SBFP

ESSD-SHS-ALSL



Central Office SBFP Team MONITORING

Date	Time	Place to Visit
May 30, 2022	8:00 AM	Manila to Tacloban (pick-up airport)
	8:30-8:40 AM	Travel to San Jose Central School
	9:00-10:00 AM	Monitoring at San Jose CS (Tacloban)
	10:00-10:15 AM	Travel to Rizal CS (Tacloban)
	10:15-11:00 AM	Monitoring at Rizal CS (Tacloban)
	11:00-12:00 NN	Early Lunch at Rizal CS
	12:00 NN- 2:00 PM	Travel to Sapa ES
	2:00-3:00 PM	Monitoring at Sapa ES (Baybay)
	3:00-3:20 PM	Travel to SDO Baybay
	3:20-4:00 PM	Courtesy Call to SDO Baybay Monitoring School Health Section-SDO Baybay
	4:00-4:30 PM	Travel to Ricemo Coop
	4:30-6:30 PM	Site visit to Rice Mo Coop & Baybay Dairy Coop
	Dinner, Lodging, Breakfast	Baybay
May 31, 2022	7:00-7:45 AM	Breakfast
	8:00-8:20 AM	Travel to Kansunka ES
	8:30-9:30 AM	Monitoring Kansunka ES (Baybay)
	9:30-9:45 AM	Travel to Plaridel CS
	10:00-11:00 AM	Monitoring Plaridel CS (Baybay)
	11:00-12:00 NN	Early Lunch at Plaridel CS
	12:00-1:00 PM	Travel to Inopacan
	1:00-2:00 PM	Monitoring Inopacan Central School (Leyte)
	2:00-4:00 PM	Travel to school
	4:00-5:00 PM	Monitoring Mayorga Central School (Leyte)
	5:00-6:00 PM	Travel to Tacloban
	Dinner, Lodging, Breakfast	Tacloban
June 1, 2022	7:00-7:45 AM	Breakfast
	7:45-8:00 AM	Travel to SDO Leyte
	8:00-9:00 AM	Courtesy Call to SDO Leyte Monitoring School Health Section-SDO Leyte
	9:00-10:00 AM	Travel to school
	10:00-11:00 AM	Monitoring Jaro II Central School (Leyte)
	11:00-12:00 NN	Lunch at Jaro II CS
	12:00 NN-2:30 PM	Travel to Samar
	2:30-3:45 PM	Monitoring at Canduyucan ES (Samar)
	4:00-5:00 PM	Travel to Catbalogan
	Dinner, Lodging, Breakfast	Catbalogan
June 2, 2022	6:00-6:45 AM	Breakfast
	6:45-7:00 AM	Travel to SDO Samar
	7:00-8:00 AM	Courtesy Call to SDO Samar Monitoring School Health Section-SDO Leyte
	8:00-10:00 AM	Travel to Calbiga

	10:00-11:00 AM	Monitoring at Calbiga ES, Calbiga (Samar)
	11:00-12:00 AM	Travel to San Juan ES, Sta. Rita
	12:00-1:00 PM	Lunch at San Juan by the Bay
	1:00-2:00 PM	Monitoring at San Juan ES, Sta. Rita (Samar)
	2:00-3:00 PM	Travel to Tacloban
	3:00-4:00 PM	Courtesy Call to SDO Tacloban Monitoring School Health Section-SDO Tacloban
	4:15-5:15 PM	Monitoring at Banez CS (Tacloban)
	Dinner, Lodging, Breakfast	Tacloban
June 3, 2022	7:00-7:45 AM	Breakfast
	7:45-8:00 AM	Travel to DepEd Regional Office
	8:00-8:30 AM	Program Exit Conference to RD Evelyn Fetalvero
	8:30-9:30 AM	Monitoring at Regional Office-School Health Section
	1:30 PM DEPARTURE	Tacloban - Manila



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

May 23, 2022


REGIONAL MEMORANDUM

No. **486**, s. 2022

PROGRESS MONITORING OF BUREAU OF LEARNER SUPPORT SERVICES (BLSS) ON THE SCHOOL-BASED FEEDING PROGRAM (SBFP)

To: Schools Division Superintendents
Division School Health Section
Division SBFP Focal Persons
Division Finance Officers
Public Elementary
All Others Concerned

1. This Office, through the Education Support Services Division – School Health Section (ESSD-SHS), shall conduct a Progress Monitoring on the School-Based Feeding Program (SBFP) with the Bureau of Learner Support Services (BLSS) on May 30-June 3, 2022 to the selected Schools Division Offices (SDO) and selected schools.
2. The objective of this activity is to monitor the implementation of the program, and to gather and address issues and concerns, including financial status.
3. Selected schools will be visited to validate observations and to interview school heads, school focal persons, parents, volunteer groups, and other stakeholders. The team shall also do ocular inspection of manufacturing plants of Nutritious Foods Products and Pasteurized Milk either by NDA or PCC.
4. For further information, Adara Lourdes S. Luaton, Nutritionist-Dietitian II can be reached at 09175123320 (Globe). The detailed travel itinerary is attached to this Memo for reference.
5. Travel expenses of the Monitoring Teams including food and accommodation and other incidental expenses shall be charged against the Program Support Funds and/or RO-ESSD funds part of which shall be downloaded to concerned Schools Division Offices subject to the usual accounting and auditing rules and procedures.
6. Immediate dissemination of and strict compliance with this Memorandum are desired.


EVELYN R. FETALVERO, CESO IV

Region VIII DEPARTMENT OF EDUCATION
RECORDS SECTION, REGIONAL OFFICE NO. VIII



Enclosures: As stated
References: None
To be indicated in the Perpetual Index under the following subjects:
HEALTH MONITORING PROGRAMS SBFP
ESSD-SHS-ALSL

DepEd RO8 ATA-F22 (CY2018-v03-r00) Page 1 of 2



Government Center, Candahug, Palo, Leyte
(053) 323-3156 | region8@deped.gov.ph
ISO 9001:2015 Certified



Central Office SBFP Team MONITORING

Date	Time	Place to Visit
May 30, 2022	Morning	Manila to Tacloban (pick-up airport)
	AM Snacks, Lunch	Courtesy Call to RD Evelyn Fetalvero
		Monitoring at Regional Office
	Afternoon	Travel to Sapa ES
		Monitoring at Sapa ES (Baybay)
		Courtesy Call to SDO Baybay
	Dinner, Lodging, Breakfast	Site visit to Rice Mo Coop & Baybay Dairy Coop
Baybay		
May 31, 2022		Travel to Kansunka ES
		Monitoring Kansunka ES (Baybay)
		Travel to Plaridel CS
	Lunch	Monitoring Plaridel CS (Baybay)
		Travel to Inopacan
		Monitoring Inopacan Central School (Leyte)
		Travel to school
		Monitoring Mayorga Central School (Leyte)
	Dinner, Lodging, Breakfast	Tacloban
June 1, 2022		Travel to school
	Lunch	Monitoring Jaro II Central School (Leyte)
		Travel to Samar
	Afternoon	Travel to Canduyucan ES (Samar)
		Monitoring at Canduyucan ES (Samar)
		Dinner, Lodging, Breakfast
	June 2, 2022	
		Travel to Calbiga
		Monitoring at Calbiga ES, Calbiga (Samar)
Lunch		Travel to San Juan ES, Sta. Rita
		Monitoring at San Juan ES, Sta. Rita (Samar)
		Travel to Tacloban
		Courtesy Call to SDS Tacloban
		Monitoring at Rizal CS (Tacloban)
		Monitoring at San Jose CS (Tacloban)
Dinner, Lodging, Breakfast		Tacloban
		Monitoring at Banez CS (Tacloban)
June 3, 2022	Lunch	Monitoring at Banez CS (Tacloban)
	Afternoon	Tacloban - Manila



Republic of the Philippines
Department of Education
BUREAU OF LEARNER SUPPORT SERVICES

Office of the Director

19 May 2022

Dr. EVELYN FETALVERO

Director IV
Regional Director
Government Center, Candahug, Palo, Leyte

Dear **Director Fetalvero**:

This is to inform your good Office that the Bureau of Learner Support Services (BLSS) and the School Health Division (SHD) shall conduct Progress Monitoring on the School-Based Feeding Program (SBFP) together with the Inter-Agency members from the DOST-Food and Nutrition Research Institute (DOST-FNRI), National Dairy Authority (NDA), and the Philippine Carabao Center (PCC) and the National Technical Working Group composed of representatives from the Office of the Assistant Secretary for Procurement and Administration (OASPA) and Finance Service in your region and selected SDOs on May 30-June 3, 2022.

The team shall visit the Regional Office and select SDOs to look into the implementation of the program, issues and concerns, including financial status. Selected schools will be visited to validate observations and to interview school heads, school focal persons, parents, volunteer groups, and other stakeholders in selected schools only. The team shall also do ocular inspection of manufacturing plants of Nutritious Food Products and Pasteurized Milk either by NDA or PCC.

In this regard, may we request the SBFP focal persons/health personnel from the RO and SDOs to join the monitoring team and coordinate the activity so that immediate solutions to the concerns will be instituted. Attached is the itinerary of travel with the list of monitors for ready reference. May we also request the RO or SDO Staff to arrange an exit conference per SDO or cluster of SDOs to discuss the findings of the monitoring visit.

For further details, Ms. Ma. Lee T. Alpuerto, Nurse II, or Mr. Ferdinand M. Nunez, Technical Assistant II will get in touch with your staff or they may be reached at 09176282874/091756209849 or email at lee.alpuerto@deped.gov.ph

Thank you very much for the support extended to the school health and nutrition programs and projects.

Very truly yours,


LOPE B. SANTOS III

Director IV

INTER-AGENCY PROGRESS MONITORING OF THE SCHOOL-BASED FEEDING PROGRAM

TERMS OF REFERENCE

1. The Bureau of Learner Support Services, thru the School Health Division (SHD) and the Inter-Agency Technical Working Group (TWG) with the CO-TWG on School-Based Feeding Program (SBFP) shall conduct Progress Monitoring to assess the progress of implementation, observe and document the actual distribution of commodities from the drop-off point until it reaches the households of beneficiaries, gather issues and concerns and best practices, and provide technical assistance to implementation issues at hand. The monitoring activities shall be conducted this **June 2022**.

2. Pre-Monitoring Activities:
 - The Monitoring Team shall be composed of representatives from BLSS (Office of the Director, School Health Division, Social Media Team), Finance Service, and members of the Inter-Agency TWG (NDA, PCC, DOST-FNRI).
 - The monitoring team member from BLSS-SHD shall be responsible for coordinating with the team members and shall act as the Team Leader.
 - The Monitoring Teams are expected to monitor mainly the programs at the Regional Offices (ROs). Schools Division Offices (SDOs) and schools may be visited to validate the findings in the RO and if there are issues that need to be resolved in the said areas.
 - Each Team shall agree on the schedule of monitoring and the SDOs to be monitored subject to the approval of the BLSS Directors. They are also expected to coordinate with concerned ROs and SDOs.
 - Each Team shall be responsible in securing their Authority to Travel and plane ticket, planning their itinerary of travel, and preparing their reimbursement of traveling expenses.
 - A brief orientation shall be conducted among the Monitors for proper administration of the monitoring tool.
 - The SHD shall prepare and send the Introductory Letter to the Region.
 - The SHD shall likewise prepare and replicate the monitoring tools for distribution to each team before the scheduled monitoring.

3. Monitoring Teams:

Regions	Monitoring Team Members (Team A)	Proposed Dates	
I	<ol style="list-style-type: none"> 1. Dr. Maria Corazon C. Dumlao 2. Ms. Magdalene Portia T. Cariaga 3. Mr. Ferdinand M. Nunez 4. Ms. Gail Harriette C. Dela Rosa 5. Mr. Francisco Competente 6. Ms. Joemarie Chan 7. Finance Service Representative 8. OD Representative 9. OUA Representative 10. OASPA Representative 11. DOST-FNRI Representative 12. PCC Representative 13. NDA Representative 14. Social Media Representative 	May 30–June 3, 2022	
		Date	Place to Visit
		May 30	Manila to SDO Ilocos Norte Baker's PH PCC-Batac City
		May 31	SDO Ilocos Sur
		June 1	RO I SDO La Union Central Kitchen PCC La Union
		June 2	SDO Pangasinan 1 SDO Dagupan City Plant Visit at Nutri-Dense (NFP)
June 3	SDO Pangasinan 2 Travel to Manila		
VIII	<ol style="list-style-type: none"> 1. Dir. Lope B. Santos III 2. Ms. Ma Lee L. Alpuerto 3. Ms. Hazel Joy V. Catacutan 4. Mr. Ronnie Amoyo 5. Finance Service Representative 6. OD Representative 7. OUA Representative 8. OASPA Representative 9. DOST-FNRI Representative 10. PCC Representative 11. NDA Representative 12. Social Media Representative 	May 30–June 3, 2022	
		Date	Place to Visit
		May 30	Manila to Tacloban City RO VIII SDO Baybay City
		May 31	SDO Baybay City
		June 1	SDO Leyte SDO Samar
		June 2	SDO Tacloban
June 3	Travel to Manila		
II	<ol style="list-style-type: none"> 1. Dr. Maria Corazon C. Dumlao 2. Ms. Magdalene Portia T. Cariaga 3. Mr. Ferdinand M. Nunez 4. Ms. Gail Harriette C. Dela Rosa 5. Mr. Francisco Competente 6. Ms. Cherry Ann Corpuz 7. Finance Service Representative 8. OD Representative 9. OUA Representative 10. OASPA Representative 11. DOST-FNRI Representative 12. PCC Representative 13. NDA Representative 14. Social Media Representative 	Date	Place to Visit
		June 6	Manila to Region II SDO Tuguegarao City SDO Cagayan
		June 7	SDO Iigan City SDO Cauayan City
		June 8	SDO Isabela Amancio Dairy Farm
		June 9	SDO Santiago City NDA Mallig Coop Back to Tuguegarao City
		June 10	Travel to Manila

		SDO Zamboanga City												
	June 17	Travel to Manila												
IV-B	Monitoring Team Members (Team A)	June 27-July 1, 2022												
MIMAROP	1. Dr. Maria Corazon C. Dumlao													
A	2. Ms. Magdalene Portia T. Cariaga													
	3. Mr. Ferdinand M. Nunez													
	4. Ms. Gail Hariette C. Dela Rosa													
	5. Mr. Francisco Competente													
	6. Ms. Cherry Ann Corpuz													
	7. Finance Service Representative													
	8. OD Representative													
	9. OUA Representative													
	10. OASPA Representative													
	11. DOST-FNRI Representative													
	12. PCC Representative													
	13. NDA Representative													
	14. Social Media Representative													
		<table border="1"> <thead> <tr> <th>Date</th> <th>Place to Visit</th> </tr> </thead> <tbody> <tr> <td>June 27</td> <td>Manila to SDO Calapan City</td> </tr> <tr> <td>June 28</td> <td>Oriental Mindoro</td> </tr> <tr> <td>June 29</td> <td>Oriental Mindoro Plan Visit at Bansud Dairy Coop</td> </tr> <tr> <td>June 30</td> <td>Occi Mindoro</td> </tr> <tr> <td>July 1</td> <td>Occi Mindoro Travel to Manila</td> </tr> </tbody> </table>	Date	Place to Visit	June 27	Manila to SDO Calapan City	June 28	Oriental Mindoro	June 29	Oriental Mindoro Plan Visit at Bansud Dairy Coop	June 30	Occi Mindoro	July 1	Occi Mindoro Travel to Manila
Date	Place to Visit													
June 27	Manila to SDO Calapan City													
June 28	Oriental Mindoro													
June 29	Oriental Mindoro Plan Visit at Bansud Dairy Coop													
June 30	Occi Mindoro													
July 1	Occi Mindoro Travel to Manila													
Caraga	Monitoring Team Members (Team B)	June 27-July 1, 2022												
	1. Dir. Lope B. Santos III													
	2. Ms. Ma Lee L. Alpuerto													
	3. Ms. Hazel Joy V. Catacutan													
	4. Mr. Dave Velasco													
	5. Finance Service Representative													
	6. OD Representative													
	7. OUA Representative													
	8. OASPA Representative													
	9. DOST-FNRI Representative													
	10. PCC Representative													
	11. NDA Representative													
	12. Social Media Representative													
		<table border="1"> <thead> <tr> <th>Date</th> <th>Place to Visit</th> </tr> </thead> <tbody> <tr> <td>June 27</td> <td>Manila to Caraga SDO Butuan City</td> </tr> <tr> <td>June 28</td> <td>SDO Agusan del Norte SDO Cabdbaran City</td> </tr> <tr> <td>June 29</td> <td>SDO Surigao del Norte</td> </tr> <tr> <td>June 30</td> <td>SDO Bislig City</td> </tr> <tr> <td>July 1</td> <td>Travel to Manila</td> </tr> </tbody> </table>	Date	Place to Visit	June 27	Manila to Caraga SDO Butuan City	June 28	SDO Agusan del Norte SDO Cabdbaran City	June 29	SDO Surigao del Norte	June 30	SDO Bislig City	July 1	Travel to Manila
Date	Place to Visit													
June 27	Manila to Caraga SDO Butuan City													
June 28	SDO Agusan del Norte SDO Cabdbaran City													
June 29	SDO Surigao del Norte													
June 30	SDO Bislig City													
July 1	Travel to Manila													

4. Actual Monitoring Activities:

- The monitoring activity shall start with a courtesy call to the Regional Director or his/her authorized official to discuss the objective of the activity.
- The Monitors are expected to discuss with/interview the Regional Focal Persons of the programs to be monitored, including the Budget Officers for the downloaded funds.
- At the SDO, a courtesy call to the Schools Division Superintendent or his/her authorized official to discuss the objective of the activity.
- The Monitoring Teams are expected to discuss with/interview the Division Focal Persons of the programs to be monitored.

5. Post- Monitoring Activities:

- The Monitoring Teams are expected to submit a Report on the findings of the monitoring activity, including pictures/videos and relevant data submitted by the RO/SDOs.
- Each Team shall be responsible for the reimbursement or liquidation of travel funds. All travel funds shall be chargeable against SHD funds subject to the usual accounting and auditing rules and regulations.

Prepared by:



MAGDALENE PORTIA T. CARIAGA
Senior Education Program Specialist

Recommending Approval:



MARIA CORAZON C. DUMLAO
Chief, School Health Division

APPROVED BY:



LOPE B. SANTOS III
Director IV