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Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

June 20, 2022

OFFICE MEMORANDUM

No. **346**, s. 2022

To: Regional Division Chief } Quality Assurance Division
Education Program Supervisor
Administrative Assistance

**2022 QUALITY ASSURANCE DIVISION (QAD) MID- YEAR PERFORMANCE REVIEW
AND YEAR-END PERFORMANCE ASSESSMENT AND EVALUATION**

1. In compliance with in the establishment and implementation of the Results-Based Performance Management System (RPMS) in the Region, this Office, through the Quality Assurance Division, will conduct the **2022 QAD Mid- Year Performance Review and Year-End Performance Assessment and Evaluation** at QAD Conference Hall, DepEd RO8 , Government Center, Barangay Candahug, Palo, Leyte on the following dates as indicated in table below.

Activities	Dates
Mid-Year Performance Review	July 27, 2022
Year-End Performance Review	December 21, 2022

2. The objectives of this activity are as follows:

Mid –Year

- a. determine the progress of Individual Performance Commitment Review (IPCR) and Office Performance Commitment Review (OPCR) targets from January to June 2022 and
- b. provide appropriate interventions if necessary to achieve the targets.

Year-End

- a. present the 2022 IPCR and OPCR accomplishment;
- c. assess and evaluate the IPCR and OPCR accomplishment of targets in relation to Quarterly Monitoring and Evaluation and Adjustment (MEA) report per Key Result Areas (KRAs);
- d. prepare Individual Development Plan for the improvement of performance in; and



- e. discuss other matters.
3. The participants to the said activity are the following:

Personnel	Number of Participants
QAD- Chief	1
QAD- EPS	6
QAD-ADAS	1
Total	8

4. Furthermore, the participants are reminded to observe safety protocols such as wearing facemask, face shield, wearable air purifier, frequent hand washing and using alcohol while attending this activity.
5. All expenses incurred relative to the conduct of this activity shall be charged against Regional Office VIII- QAD fund, subject to the usual accounting and auditing rules and regulations.
6. Immediate dissemination of and compliance with this Memorandum are desired.


EVELYN R. FETALVERO, CESO IV
Regional Director 

QAD-JGG

