



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

June 27, 2022

OFFICE MEMORANDUM

No. **351**, s. 2022

To: **ESSD PERSONNEL AND STAFF**

**CONDUCT OF 2ND QUARTER INTERNAL MONITORING, EVALUATION,
AND ADJUSTMENT (MEA) OF PLANS**

1. In view of the necessity to review both the physical and fiscal accomplishments of the Education Support Services Division (ESSD) vis-à-vis the Annual Implementation Plan, the personnel and staff of this Division are hereby directed to attend the 2nd Quarter Internal Monitoring, Evaluation, and Adjustment (MEA) of Plans on July 1, 2022 at the ESSD Office, this Region.
2. The objectives of this activity are to come up with the RMEA Report and fast track the implementation of other planned activities.
3. All ESSD employees are requested to attend the activity.
4. Meals shall be served (2 snacks and 1 lunch per day for two days) charged to the ESSD Fund, subject to the usual accounting rules and regulations.
5. Immediate dissemination of and compliance with this Memorandum are desired..


EVELYN R. FETALVERO, CESO IV
 Regional Director *N*

ESSD

