



Republic of the Philippines  
**Department of Education**  
 REGION VIII - EASTERN VISAYAS

June 10, 2022

**REGIONAL MEMORANDUM**

No. **671**, 2022

**REMINDERS ON THE MID-YEAR PERFORMANCE REVIEW**

To: Assistant Regional Director  
 Schools Division Superintendents  
 Regional Office Division Chiefs  
 All Others Concerned

1. Pursuant to DepEd Order No. 2, s. 2015 *re*: Guidelines on the Establishment and Implementation of the Results-Based Performance Management System (RPMS) in the Department of Education, this Office, through the Regional Performance Management Team (RPMT), reminds all heads of offices on the conduct of Mid-year Performance Review (Phase II RPMS Cycle for Non School-based Personnel) in July 2022.
2. The mid-year review shall be conducted to determine the progress in achieving the office and individual employee performance objectives. During the review, the rater shall inform in writing the ratee of the status of performance, in case of Unsatisfactory or Poor Performance. In exceptional cases, and only if the situation warrants, a one-time recalibration of office and individual Objectives shall be allowed during the review. Performance monitoring, coaching, feedback, and appropriate interventions during the third and fourth quarters of the current rating period shall be provided, if necessary.
3. Immediate dissemination of and compliance with this Memorandum are desired.

  
**EVELYN R. FETALVERO, CESO IV**  
 Regional Director

Enclosures: None

References: D.O. 2, s. 2015

To be indicated in the Perpetual Index under the following subjects:

PMT RPMS

PPRD-TCPJ

