



Republic of the Philippines  
**Department of Education**  
REGION VIII - EASTERN VISAYAS

July 7, 2022

**OFFICE MEMORANDUM**

No. **366**, s. 2022

**MID-YEAR REVIEW OF OPCR/IPCR**

To: All ESSD Personnel and Staff

1. The Education Support Services Division (ESSD), this Region, shall conduct the Mid-Year Review of the OPCR/IPCR on July 25-26, 2022 at the Madison Park Hotel, Inc. Manlurip, Tacloban City. The activity shall start at 9 AM each day, to give time to act on office urgent concerns for one hour prior to the meeting.
2. The objectives of the activity are as follows:
  - a. review the accomplishment of the individual employee vis-a-vis the Key Result Area (KRA) of his/her position;
  - b. account for the accomplishment of the Division against the mandated deliverables; and
  - c. provide the necessary coaching and mentoring to an employee, when deemed necessary, after the conduct of the review.
3. There shall be meals (2 snacks and 1 lunch per day) that shall be provided to all participants during the conduct of the activity, charged to the ESSD Fund, subject to existing government procurement rules and regulations.
4. Immediate dissemination of and compliance with this Memorandum are desired.

  
a **EVELYN R FETALVERO, CESO IV**  
Regional Director



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