



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

July 8, 2022

OFFICE MEMORANDUM

No. **371**, 2022

To: Schools Division Superintendent } Division of Tacloban City
All Others Concerned

**CLOSURE OF ANIBONG NIGHT HIGH SCHOOL, TACLOBAN CITY DIVISION,
WITH SCHOOL ID. NO. 314006**

1. The Department of Education, Regional Office No. VIII through the Quality Assurance Division (QAD) announces the **CLOSURE** of **ANIBONG NIGHT HIGH SCHOOL**, Tacloban City Division, Tacloban City, Region VIII with **School ID No. 314006**, effective SY 2022-2023. The closure of the said school is in response to the communication received from the Schools Division Superintendent of Tacloban City Division indicating the reason of consistent low enrolment for the past years.
2. The Schools Division Superintendent is hereby empowered to facilitate the following:
 - a. deployment of the School Head and Teachers;
 - b. the MOOE allocation; and
 - c. safekeeping and repository/archive of all the pertinent documents.
3. Immediate dissemination of and strict compliance with this Memorandum are desired.


EVELYN R. FETALVERO, CESO IV
Regional Director

QAD-RRC

Enclosures: As stated

Reference: Communication received of SDS Mariza S. Magan EdD

To be indicated in the Perpetual Index under the following subjects:

Monitoring & Evaluation

Planning

School Operation





Republic of the Philippines
Department of Education
 Region VIII
SCHOOLS DIVISION OF TACLOBAN CITY

OFFICE OF THE DIRECTOR IV	
Date and Time Received 08 JUL 2022 1:05	Signature
Date and Time Released	Signature

1ST ENDORSEMENT
 June 29, 2022

7/8/22 T#5917

Date / Tracking No.

12:49 pm

Respectfully forwarded to the office of the Regional Director thru **QUALITY ASSURANCE DIVISION (QAD)**, Department of Education (DepEd) Regional Office VIII, the herein letter request of Tacloban City Division for approval from the office of the Regional Director for the closure of the following schools, to wit;

1. San Jose Night High School
2. Cirilo Night High School
3. Anibong Night High School


MARIZA S. MAGAN EdD, CESO V
 Schools Division Superintendent

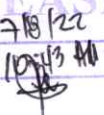


Schools Division of Tacloban City
 Brgy 54, Real Street, Tacloban City
 Telephone Number: 053-832-9204
 Email address: sdotaclobancity@gmail.com



RELEASED

Date: 7/8/22
 Time: 10:13 AM





Republic of the Philippines
Department of Education
Region VIII
SCHOOLS DIVISION OF TACLOBAN CITY

June 29, 2022

EVELYN R. FETALVERO, CESO IV
Regional Director
DepEd Regional Office VIII
Candahug, Palo, Leyte

THRU:
DR. ROSEMARIE M. GUINO
Chief, Quality Assurance Division (QAD)

Dear Madame:

Warm Greetings!

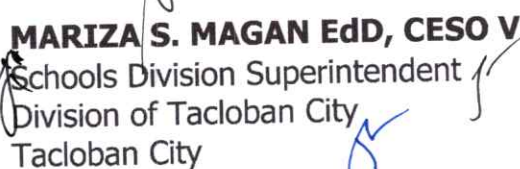
Requesting approval from the office of the Regional Director the closure of the following schools:

- | | |
|-------------------------------|-------------------|
| 1. San Jose Night High School | School ID: 314001 |
| 2. Cirilo Night High School | School ID: 314002 |
| 3. Anibong Night High School | School ID: 314006 |

The decision to close was made due to consistent low enrollment for the past years, especially, the last two (2) years and the recently concluded early registration data for grade 7 which posted below required number of learners per class despite of intensive advocacy. Please see the attached data of the above-mentioned schools for your perusal.

Amidst these challenges, we commit and strive to make the necessary changes and adjustments to optimize the use of existing resources and be able to cope with the New Normal set-up. Rest assured that the incoming enrollees for grade 7 of these three (3) schools can be catered by the existing nearby schools and the Division properly informed our internal and external stakeholders with positive response through series of coordination meetings.

Thank you and more power.


MARIZA S. MAGAN EdD, CESO V
Schools Division Superintendent
Division of Tacloban City
Tacloban City



Schools Division of Tacloban City
Brgy 54, Real Street, Tacloban City
Telephone Number: 053-832-9204
Email address: sdotaclobancity@gmail.com

BASIC EDUCATION DATA

SCHOOL	ENROLLEMT			EARLY REGISTRATION DATA GRADE 7	PERSONNEL	
	SY 2019- 2020	SY 2020- 2021	SY 2021- 2022	SY 2022- 2023	Teachers	School Head
SAN JOSE NIGHT HIGH SCHOOL	151	154	154	17	7	1 principal (Plantilla)
ANIBONG NIGHT HIGH SCHOOL	259	226	232	40	13	1 principal (Plantilla)
CIRILO NIGHT HIGH SCHOOL	158	125	134	21	10	1 Head Teacher (Plantilla)

Prepared by:


ANGELO V. ALCARAZ
 Planning Officer III

Noted:


JADE B. CALLEJA
 SEPS, Planning & Research



Republic of the Philippines
Department of Education
Region VIII
DIVISION OF TACLOBAN CITY
DISTRICT LEARNING CENTER VII

TACLOBAN CITY NIGHT HIGH SCHOOL

COORDINATION MEETING WITH TCNiHS & CRMNiHS TEACHERS
June 21, 2022

Present: TCNiHS Faculty and Staff headed by Larry P. Peñalosa, DevEdD
CRMNiHS Faculty and Staff headed by Mr. Nilo De Paz
SDO Working Team headed by Mr. Jade B. Calleja

- *Roger B. Dagale – M & E
- * Manolito C. Bolpa- M & E
- * Engr. Rafael Lanza- Physical Facilities
- * Angelo V. Alcaraz- Planning
- * PSDS DLC V Mam Abegail Rodrigo
- * PSDS DLC VII Representative- Larry P. Peñalosa, DevEdD

Objective: To discuss the different issues and concerns regarding the unification of Tacloban City Night High School and Cirilo Roy Montejo Night High School

The meeting started at around 9:30 am at the hall of Cirilo Roy Montejo Night High School. Mrs. Andree U Turija was the emcee of the activity. It was opened with a prayer led by Ms. Jocelyn G. Papiona and followed by the singing of the Philippine National Anthem conducted by Bernadette R. Catilogo. Afterwards, the checking of attendance per school and from the SDO Team.

- TCNiHS Faculty and Staff headed by Larry P. Peñalosa, DevEdD
- CRMNiHS Faculty and Staff headed by Mr. Nilo De Paz
- SDO Working Team headed by Mr. Jade B. Calleja
 - *Roger B. Dagale – M & E
 - * Manolito C. Bolpa- M & E
 - * Engr. Rafael Lanza- Physical Facilities
 - * Angelo V. Alcaraz- Planning
 - * PSDS DLC V Mam Abegail Rodrigo

After the checking of attendance, the meeting proper was led by Sir Jade Calleja. He has discussed on the following:

- ✓ Agenda of the meeting:
 - Reasons on the unification of two schools (TCNiHS and CRMNiHS)
 - Technical Assistance on the Unification Process
- ✓ Sir Jade has presented what transpired during the Coordination Meeting with the Regional Team where he presented the problems of the two schools.

- TCNiHS is situated nearby a river and has no space for buildings
- CRMNiHS is facing a problem on the decrease of enrolment and so with the other night high schools
- ✓ Closing of SJNiHS, ANiHS, CRMNiHS and TCNiHS and put it in One site called as the "NEW TACLOBAN CITY NIGHT HIGH SCHOOL" at the Old City Division where the Cirilo Roy Montejo Night High School is located.
- ✓ Plans for the "New TCNiHS, Center for Alternative Delivery Learning)
 - *Construction of a new building at the right side of the campus
 - * The school will be under ALS EPS Sir Ranulfo Baay, to monitor its implementation.
- ✓ ALS personnel will be transferring to the new TCNiHS campus, once the repair of the room at the back of the main building will be finished.
- ✓ The teachers will be grouped by Department based on the Delivery Mode to be implemented.
 - * The delivery modes could be NIGHT CLASSES (F2F), MODULAR PRINT, ONLINE/BLENDED, DISTANCE/OPEN LEARNING EDUCATION
 - * The only school to implement MODULAR Print next School Year
 - *The lone Night High School in the city to cater all the working students
- ✓ CRMNiHS will be closed officially after July 2, 2022.
- ✓ Tacloban City Night High School will be operational at the old school site after July 2 to July 30 to give time for transfer of all the facilities to the new TCNiHS campus.
- ✓ It was emphasized by Sir Jade not to bring chairs and dilapidated materials.
- ✓ 1 week before July 30, a formal turn-over of all materials to LNHS must be properly documented, same with all facilities to be brought to the new Tacloban City Night High School campus will also be properly documented.
- ✓ By August 2022 during the opening of classes, the school will be called as Tacloban City Night High School , with school ID of 303668, and the closure of 3 night high schools(SanJose Night, Cirilo Night and Anibong Night High Schools)
- ✓ Inform the current learners of Tacloban City Night High School, G7-G9 about the new location of the school.
- ✓ Grade 7 entrants will be the subject of a 5-year night high school curriculum
- ✓ Currently enrolled Grades 7-9 students will NOT be covered by the 5-year curriculum and labeled as continuing students.
- ✓ Strict implementation of the minimum requirements and qualifications of students who will enrol as Grade 7.
- ✓ The 2 School Heads will help one another in crafting a School Program based on the modality to be implemented.
- ✓ **Based from queries and clarifications raised by the teachers during the Open Forum, the following are the highlights:**
 - *All teachers in CRMNiHS will be absorbed by the New Tacloban City Night High School to be included in the PSIPOP
 - *Continuing Learners will have a separate School Program
 - *Do not enrol learners who are not working students and those without valid reason/s to enrol in the night classes
 - * Assess the condition of the learner and suggest a modality that is suited to his

case

- * For Supply Matters (what to bring and not) please ask Jeanette Lagunzad
- * In terms of Finances, salaries of the personnel to be included in the PSIPOP maybe implemented by January 2023 while the PRU will request sir Rodel Naval to continue the release of MOOE for both schools. The MOOE of both schools will be combined to continue its operation.
- * The school must hang tarpaulins in conspicuous places around the city for advocacy of the lone night high school with new school site.
- * Ma'am Benitez from Tacloban City Night High School asked where to conduct the Enrichment classes. It was clarified by Sir Jade that enrichment classes will be conducted at the new Tacloban City Night High School campus.
- * The two schools will create transition committees.
- * All decisions will be for the sake of the learners.
- * Both parties, including the school heads and teachers agreed the unification of the two schools.
- * The Planning Unit will make a Division Memorandum address to the school heads for the unification of Tacloban City Night High School and Cirilo Roy Montejo Night High School.

After all the ideas and concerns were discussed the session ended at 11:30 AM.

I hereby certify to the correctness of the foregoing minutes.

Prepared by:

GENEVIEVE GAQUIT MARI
Acting Secretary

Noted by:


LARRY P. PENALOSA, Deved
School Principal III

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Cont (Continuation Meeting)

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Conforme:

TACLOBAN CITY NIGHT HIGH SCHOOL

~~MARY P. PERALTA~~
SCHOOL HEAD

CIRILO ROY MONTEJO NIGHT HIGH SCHOOL

NILO D. DE PAZ.
SCHOOL HEAD

Teachers:

[Signature]

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Republic of the Philippines
Department of Education
Region VIII (Eastern Visayas)
Schools Division of Tacloban City
ANIBONG NIGHT HIGH SCHOOL
Anibong, Tacloban City



Minutes of the Conduct of Coordination Meeting With Anibong Night High School and San Jose Night High School

June 21, 2022
1:00 p.m.

Attendance Check:

Division Personnel (SGOD):

Jade Calleja
Angelo Alcaraz
Roger Dagale
Manolito Bolpa
Engr. Rafael Lanza

Anibong Night High School Personnel:

Danilo S. Quejada – School Head
Maria Helen C. Delmo
Simplicio A. Cabia-an Jr.
Quennie Joy E. Meracap
Maria Mylene D. Gumayao
Junmar C. Yakit
Loree Jasmin J. Badique
Maricil V. Francisco
Aubrey Ann Llevado
Ilma Nayra B. Nacorda
Joy Danniell B. Renomeron
Liezal C. Orias
Daniza B. Masalihit

San Jose Night High School:

Praxedes C. Balberia – School Head
Ruel Jacob A. Tiu
Demetrio Franco Jr.
Maribel M. Rosaldo
Irma C. Quemado
Ma. Violeta V. Bacatan
Geny M. Cimafranca

PSDS:

Greg Galos - DLC

X

AGENDA:

1. Presentation of the closing of the operations of Anibong Night High School and San Jose Night High School effective S.Y. 2022-2023;
2. The establishment of Anibong National High School;
3. Other pertinent issues and concerns relative to the transition and turn-over processes;

The meeting was called to order at 1:15 p.m. and was presided by Mr. Jade B. Calleja, Division Senior Education Program Specialist (Planning and Research Unit) and was attended with 100% attendance from the personnel of Anibong Night High School and San Jose Night High School and personnel from the Division – School Governance and Operations (SGOD), Angelo Alcaraz - Planning Officer III, Roger D. Dagale- EPS II, Engr. Rafael S. Lanza – Engineer III and Manolito C. Bolpa – EPS (M&E).

Mr. Calleja announced the closure of the two night high schools in Tacloban City – Anibong Night High School and San Jose Night High School – effective July 2, 2022 in the LIS (Learner's Information System). The said schools will no longer be operational for School Year 2022-2023. However, the teachers from the two schools will still continue to work especially on the yearend reports. A new school will be opened in Anibong, the Anibong National High School with a new school ID as the Regional Office did not permit the conversion of Anibong Night High School to Anibong National High School. Thus, the establishment of the new school with a new school ID using the same school location, existing school buildings and other facilities of Anibong Night High School. The personnel from both Anibong Night and San Jose Night will be retained in the school with Mr. Danilo S. Quejada as the school head. Mrs. Praxedes C. Balberia, school head of San Jose Night HS will later be reassigned to another school. Priority of teacher retention will be given to the Anibong Night High School teachers depending on the number of teachers needed for the establishment of the new school. However, all teachers from both schools are free to choose whether they will continue to work in the new school or request for reassignment in another school nearer their areas of residence.

Starting July 2, 2022, the San Jose Night High School will officially report to Anibong bringing with them the documents and papers especially all student records. The school head was advised to craft a new school program, room assignment and other ancillary assignments with teachers from both Night High Schools.

Mr. Roger D. Dagale, Division Education Program Specialist II (School Management Monitoring and Evaluation), added some announcement on the documents to be complied and set the deadline for submission to the Division Office before June 30, 2022. He announced that Anibong National High School will just operate as an extension school of another school for School Year 2022-2023 as the approval and release of permit/legal document bearing the name of Anibong National High School is scheduled to be released in February 2023. Technically, Anibong National High School will officially operate as an independent school starting School Year 2023-2024.

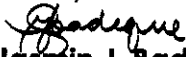
Mr. Jade Calleja, suggested that the Division Brigada Kick-Off 2022 be done in the new school – the Anibong National High School. Thus, he asked the two school heads from the two night high schools to utilize the school budget for July for the improvement and beautification of the new school. He suggested for flyers, brochures, big tarpaulins to be printed and be posted in all strategic areas of the city especially its neighboring barangays/catchment areas.

Mr. Danilo S. Quejada, the school head of Anibong Night High School requested all the teachers from the two night high schools to stay after the coordination meeting for another meeting regarding the committee composition for the preparation of documents for the establishment of the new school and for the Brigada Eskwela preparation.

Clarifications, suggestions and comments were asked from the body. Request for reassignment was clarified for the teachers who will opt to be reassigned in another school. Mr. Calleja advised to talk to them personally and make a letter of intent.

The Meeting adjourned at 2:55 p.m.

Prepared by:


Loree Jasmin J. Badique
ANIHS- Faculty Secretary

Approved:


Danilo S. Quejada
School Head – Anibong Night High School

DIVISION STEERING COMMITTEE

NAMES	POSITION	TERM OF REFERENCE
DR. MARIZA S. MAGAN, CESO V	SDS	Over-all Chairperson
EDGAR Y. TENASAS, CESO VI	ASDS	Chairperson, CORE TEAM
DR. MELANI D. ESCOBARTE MARK CHESTER ANTHONY G. TAMAYO	SGOD Chief CID Chief	Co-Chairperson Co-Chairperson
JADE B. CALLEJA	SEPS-P&R	Member
ROGER D. DAGALE	SEPS SM&E	Member
FRANCISCO A. ANCHOJAS	ADMINISTRATIVE OFFICER V	Member
ENGR. RAFAEL S. LANZA	DIVISION ENGINEER	Member
ATTY. MA. SOCORRO T. PANCIPANCI	DIVISION LEGAL OFFICER	Member
DRA. MARY PHOEBE QUIBAN	DIVISION MEDICAL OFFICER	Member
RODEL NAVAL	DIVISION BUDGET OFFICER	Member
ANGELO V. ALCARAZ	DIVISION PLANNING OFFICER	Member
CRISVILL M. VILLAMOR	DIVISION DRRM OFFICER	Member

TIMELINE AND INDICATIVE ACTIVITIES ON THE TRANSITION & ESTABLISHMENT OF ANIBONG NATIONAL HIGH SCHOOL EFFECTIVE SY 2022-2023

Date	Activities	Expected Outcome/Output
June 27- July 1, 2022	<p>Transition Teams/Committees shall be organized by the 2 School Heads of the concerned Nigh High Schools.</p> <p>Initial activities prior to the transfer of the School Personnel with their belongings shall be undertaken prior to the July 2, 2022 deadline.</p> <p>Turn-Over activities of school properties (such as school building & amenities) shall be conducted by the administration of San Jose Nigh High School to the Administration of San Jose National High School.</p> <p>Transport of the belongings of Teachers (such as Teachers Tables and Chairs, Cabinets with MRs) shall be coordinated by the 2 school heads for a smooth and systematic transition.</p>	<p>Transition Teams/Committees organized.</p> <p>Coordination meeting are conducted.</p> <p>Turn-Over Ceremony conducted with proof of transfer of MRs to SHNHS and cancellation of MRs from San Jose Nigh/ Minutes of the proceedings must be attached to the documents.</p> <p>Transported all the belongings with MRs of Teachers from San Jose Night High School to Anibong National High School.</p>

DIVISION STEERING COMMITTEE

NAMES	POSITION	TERM OF REFERENCE
DR. MARIZA S. MAGAN, CESO V	SDS	Over-all Chairperson
EDGAR Y. TENASAS, CESO VI	ASDS	Chairperson, CORE TEAM
DR. MELANI D. ESCOBARTE	SGOD Chief	Co-Chairperson
MARK CHESTER ANTHONY G. TAMAYO	CID Chief	Co-Chairperson
JADE B. CALLEJA	SEPS-P&R	Member
ROGER D. DAGALE	SEPS SM&E	Member
FRANCISCO A. ANCHOJAS	ADMINISTRATIVE OFFICER V	Member
ENGR. RAFAEL S. LANZA	DIVISION ENGINEER	Member
ATTY. MA. SOCORRO T. PANCIPANCI	DIVISION LEGAL OFFICER	Member
DRA. MARY PHOEBE QUIBAN	DIVISION MEDICAL OFFICER	Member
RODEL NAVAL	DIVISION BUDGET OFFICER	Member
ANGELO V. ALCARAZ	DIVISION PLANNING OFFICER	Member
CRISVILL M. VILLAMOR	DIVISION DRRM OFFICER	Member

TIMELINE AND INDICATIVE ACTIVITIES ON THE TRANSITION & ESTABLISHMENT OF THE NEW TACLOBAN CITY NIGHT HIGH SCHOOL EFFECTIVE SY 2022-2023

Date	Activities	Expected Outcome/Output
June 27- July 1, 2022	<p>Transition Teams/Committees shall be organized by the 2 School Heads of the concerned Nigh High Schools.</p> <p>Initial activities prior to the transfer of the School Personnel with their belongings shall be undertaken prior to the July 2, 2022 deadline.</p> <p>Turn-Over activities of school properties (such as school building & amenities) shall be conducted by the administration of Tacloban City Nigh High School to the Administration of Leyte National High School.</p> <p>Transport of the belongings of Teachers (such as Teachers Tables and Chairs, Cabinets with MRs) shall be coordinated by the 2 school heads for a smooth and systematic transition.</p>	<p>Transition Teams/Committees organized.</p> <p>Coordination meeting are conducted.</p> <p>Turn-Over Ceremony conducted with proof of transfer of MRs to LNHS and cancellation of MRs from Tacloban City Night/ Minutes of the proceedings must be attached to the documents.</p> <p>Transported all the belongings with MRs of Teachers from Tacloban City Night High School to Anibong National High School.</p>

July 2, 2022	Last day of Operation of Cirilo Night High School and Tacloban City Night High School for SY 2021-2022; thereby establishing the New Tacloban City Night High School effective SY 2022-2023.	Commencement of the establishment of the New Tacloban City Night High School.
July 4-31, 2022	Advocacy Activities Learners Mapping & Registration activities Brigada Eskwela	All activities are implemented with ACR and Enrollment Report
August 1-21, 2022	Enrollment Oplan Balik Eskwela	Enrollment list per grade level and per section. List of learners under Oplan Balik Eskwela
August 22, 2022	Opening of Classes SY 2022-2023	The School successfully opened the SY 2021-2023. Monitoring Report

TRANSITION TEAM/COMMITTEE WITH THE TERM OF REFERENCE

Name	Position/Designation	Term of Reference
Dr. Larry P. Penalosa	School Head Tacloban City Night High School	<p>Chairperson</p> <ul style="list-style-type: none"> • Ensures the creation of transition committees to have smooth transfer & sharing of responsibility in all the school's PPAs most especially in ACCESS, CURRICULUM, & OPERATIONS. • Coordinates with the Division Personnel in-charged of this undertaking (PRS/M&E of SGOD) for TA provisions and instructions. • Oversee the entire transition process and responds to challenges and gaps to be responded immediately. • Deputize personnel to carry out tasks that can deliver the general objective of the establishment of the New Tacloban City Night High School.

Dr. Praxides Balberia	School Head San Jose Night HS	Co-Chairperson <ul style="list-style-type: none"> Assists the Chairperson & ensures the implementation of all plans and indicative activities as scheduled. Coordinates all committees and co-oversee the progress of all assigned tasks to all committees/teams. Evaluates the progress of all activities, plans, and tasks toward the attainment of the establishment of Anibong National High School.
Teachers of San Jose Night HS	Teacher	Can be designated Transition Committee/Team Chairperson & Members
Teachers of Anibong Night HS	Teacher	Can be designated Transition Committee/Team Chairperson & Members

SPECIAL INSTRUCTIONS:

The Transition Committee Chairperson is hereby directed to furnish this Office a copy of Weekly Accomplishment Report through the Office of the SGOD Chief, attention the SEPS of Planning & Research and the SEPS of School Monitoring & Evaluation for Technical, logistical, and monitoring purposes.

Nilo De Paz	Head Teacher I/ Office -In-Charge Cirilo Night HS	<p>Co-Chairperson</p> <ul style="list-style-type: none"> Assists the Chairperson & ensures the implementation of all plans and indicative activities as scheduled. Coordinates all committees and co-oversee the progress of all assigned tasks to all committees/teams. Evaluates the progress of all activities, plans, and tasks toward the attainment of the establishment of the New Tacloban City Night High School.
Teachers of Cirilo Night HS	Teacher	Can be designated Transition Committee/Team Chairperson & Members
Teachers of Tacloban City Night HS	Teacher	Can be designated Transition Committee/Team Chairperson & Members

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August 22, 2022	Opening of Classes SY 2022-2023	The School successfully opened the SY 2021-2023. Monitoring Report

TRANSITION TEAM/COMMITTEE WITH THE TERM OF REFERENCE

Name	Position/Designation	Term of Reference
Danilo Quejada	School Head Anibong Night HS	<p>Chairperson</p> <ul style="list-style-type: none"> Ensures the creation of transition committees to have smooth transfer & sharing of responsibility in all the school's PPAs most especially in ACCESS, CURRICULUM, & OPERATIONS. Coordinates with the Division Personnel in-charged of this undertaking (PRS/M&E of SGOD) for TA provisions and instructions. Oversee the entire transition process and responds to challenges and gaps to be responded immediately. Deputize personnel to carry out tasks that can deliver the general objective of the establishment of the Anibong National High School.

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August 1-21, 2022	Enrollment Oplan Balik Eskwela	Enrollment list per grade level and per section. List of learners under Oplan Balik Eslwela
August 22, 2022	Opening of Classes SY 2022-2023	The School successfully opened the SY 2021-2023. Monitoring Report

TRANSITION TEAM/COMMITTEE WITH THE TERM OF REFERENCE

Name	Position/Designation	Term of Reference
Danilo Quejada	School Head Anibong Night HS	<p>Chairperson</p> <ul style="list-style-type: none"> • Ensures the creation of transition committees to have smooth transfer & sharing of responsibility in all the school's PPAs most especially in ACCESS, CURRICULUM, & OPERATIONS. • Coordinates with the Division Personnel in-charged of this undertaking (PRS/M&E of SGOD) for TA provisions and instructions. • Oversee the entire transition process and responds to challenges and gaps to be responded immediately. • Deputize personnel to carry out tasks that can deliver the general objective of the establishment of the Anibong National High School.