

DepEd Regional Advisory No. 118, s. 2022
July 5, 2022

In compliance with DepEd Order (DO) No. 8, s. 2013
This advisory is issued not for endorsement per DO 28, s. 2001,
but only for the information of DepEd officials,
personnel/staff, as well as the concerned public.
(Visit deped.in/ro8issuances)

MIDDLE MANAGERS CLASS (MMC) BATCH 30

Attached is a letter from Atty. Engelbert C. Caronan, Jr., President and Chief Executive Officer of the Development Academy of the Philippines (DAP), inviting nominations for the Middle Managers Class (MMC) Batch 30 which will open on September 5, 2022.

For inquiries, contact Ms. Desiree Grace D. Distajo of the Recruitment and Admissions Team through Viber at 0945 215 9485 or email at pmdp.admissions@dap.edu.ph.

Participation of DepEd teaching and non-teaching personnel is subject to the provisions in DepEd Order No. 9, s. 2005 entitled *Instituting Measures to Increase Engaged Time-on-Task and Ensuring Compliance Therewith*.

Considering that this is an Advisory, Schools Division Superintendents are given the discretion to act on this matter.

HRDD- DSS
DepEd RO8 ATA-F21 (CY2018-v03-r00) *AK*



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Development Academy of the Philippines

The National Productivity Organization

OFFICE OF THE DIRECTOR IV	
Date and Time Received 20 JUN 2022	Signature
Date and Time Released 21 JUN 2022	Signature

10 June 2022

DR. EVELYN R. FETALVERO
Regional Director
Department of Education - Region VIII
Candahug, Palo, Leyte

6/20/22
EF

Dear **Regional Director Fetalvero:**

Greetings of good health from the Development Academy of the Philippines (DAP!)

The Public Management Development Program (PMDP) continues to provide opportunities to foster professionalism and promote stability in the bureaucracy by producing a corps of development-oriented, competent, dedicated and honest government senior executives and middle managers.

In line with this, we are pleased to invite nominations from your agency for the upcoming Middle Managers Class (MMC) Batch 30 which will open on 05 September 2022.

The MMC is for Division Chiefs (SG 24) or those in equivalent positions who are in succession for 3rd level posts, aged 50 years and below. Designated OIC-Division Chiefs for at least a year are also eligible for nomination. The MMC is also open to high-performing and high-potential specialists with SG 18 to SG 23. Nominees must also be in good health and must not have any ongoing or pending completion of post-graduate studies at the time of the application.

You will be pleased to know that PMDP has been partially reverted back to its residential design with some modules being held in-person in our conference center in Tagaytay City under a bubble arrangement. Whether virtual or onsite, training is compact and intensive, being conducted only by experts in the various fields of study.

Given the rigor of the Program and per policy set by the National Government's Career Executive Service Development Program (NGCESDP) Steering Committee, scholars should be relieved from their official duties and be considered on study leave for the duration of the six-month training for them to be able to focus and maximize learning from the Program.

Participating agencies are also encouraged to provide scholars with the necessary support such as transportation expenses and internet access e.g. data allowance to ensure uninterrupted participation.

We will highly appreciate receiving the nominations from your agency before 11 July 2022. Attached is the list of qualifications and admission requirements which should be submitted via <http://bit.ly/pmdponlinesubmissionsMMC>.

For inquiries, feel free to contact Ms. Desiree Grace D. Distajo of the PMDP Recruitment and Admissions team via Viber at 0945-215-9485 or email at pmdp.admissions@dap.edu.ph.

Thank you and we look forward to receiving the nominations from your agency!

Very truly yours,

ATTY. ENGELBERT C. CARONAN, JR., MNSA
President and CEO

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OK email
6/20/22



MIDDLE MANAGERS CLASS

QUALIFICATIONS

- Incumbents of **SG 18 to SG 24** permanent / regular positions (*designated OIC-Division Chiefs for at least a year are also eligible for nomination*)
- Must be **50 years old or below** at the time of application and class opening
- Filipino citizen
- At least a bachelor's degree holder
- Nominated by the Head of the Agency (*Note: Nominations made by the Regional Directors and other officers vested with the authority to nominate must be certified/confirmed by the Central Office*)
- From a national line agency or its attached agencies, constitutional offices, legislative and executive offices, and government-owned and controlled corporations, and SUCs
- Has Very Satisfactory or Outstanding performance rating for the **past two years: 2020 and 2021**
- Must be in government service for at least two (2) years
- Must not have any ongoing or pending completion of post-graduate studies at the time of the application
- Has no pending administrative and/or criminal case
- Did not go on habitual leave (max of 2 months/year, excluding maternity leave)
- Must be in good health (no debilitating, chronic illnesses or serious health condition)
- Must have excellent communication skills (both oral and written)
- Willing to sign the PMDP Letter of Conformance once accepted
- Willing to render at least a year of service in his/her agency after completion of the Program through a Service Contract

ADMISSION REQUIREMENTS

REQUIREMENTS	DESCRIPTION	TO BE ACCOMPLISHED BY:
Form A	Nomination Form	• Head of the Agency
Form B	Assessment by the Immediate Supervisor	• Immediate Supervisor of the Nominee
Form C	Agency Screening Certification	• HR/Scholarship Personnel / Administrative Officer)

Form D	Declaration of Medical Illness/es	• Nominee
Form E	Physician's Certification	• Physician from a Government or Private Hospital or the Nominee's Agency Clinic/Hospital
Laboratory Results	Physical Assessment, Complete Blood Count (CBC), Urinalysis, Fecalalysis, and Chest X-ray (within the last 6 months at the time of application)	
CSC Form 212	Updated Personal Data Sheet (as of June 2022)	• Nominee
CSC Form 33	Appointment Paper (Certified True Copy)	• Nominee / HR Officer
Designation Order (if applicable)	Certified True Copy	• Nominee
Certification of IPCR Ratings (with Adjectival Rating) for the past two (2) years (2020 and 2021)	Original Signed Copy	• HR Officer
Certificate of No Pending Administrative/Criminal Case	Original Signed Copy	• HR Officer / Legal
Transcript of Records	Certified True Copy of TOR from last school attended	• Nominee
Birth Certificate	Copy of NSO/PSA-issued Birth Certificate	• Nominee
Organizational Chart (reflecting your name/position/level)	Certified True Copy	• Nominee / HR Officer
Certification Form	Nominee Certification Form	• Nominee
PMDP Letter of Conforme	<i>(To be submitted once accepted into the Program only)</i>	• Nominee and the Head of the Agency / Nominating Officer



The PMDP Forms can be downloaded from: <https://bit.ly/PMDPMMCFORMS>

Submit the e-copies of admission requirements via: <http://bit.ly/pmdponlinesubmissionsMMC>

Hard copies shall be submitted to:

PMDP, DAP Building, San Miguel Avenue
Ortigas Center, Pasig City 1600
Attn: Angelica D. Ranas

CONTACT US:



Trunk Line: (02) 8-631-0921 loc. 127
Direct line: (02) 8-631-2128 or
(02) 8-631-2162



Email:
pmdp.admissions@dap.edu.ph