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Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

July 1, 2022

REGIONAL MEMORANDUM

No. **765**, 2022

**DISSEMINATION OF MEMORANDUM OUF-2022-0311
(2ND NATIONAL ASSEMBLY AND CAPACITY DEVELOPMENT PROGRAM OF THE
NATIONAL DEPED BOOKKEEPERS ASSOCIATION OF THE IUS, INC.)**

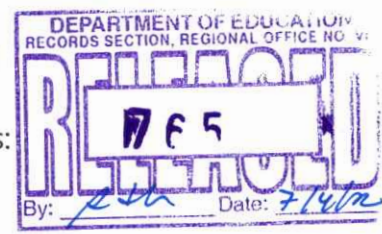
To: Schools Division Superintendents
All Others Concerned

- Attached is **Memorandum, OUF-2022-0311 dated June 20, 2022** from the Office of **ANNALYN M. SEVILLA**, Undersecretary for Finance, entitled "**2ND National Assembly and Capacity Development Program of the National DepEd Bookkeepers Association of the IUS, Inc.**", for information and guidance of all concerned.
- Immediate dissemination of and strict compliance with this Memorandum are desired.

for: *plm*
EVELYN R. FETALVERO, CESO IV
Regional Director 

Enclosures: Memorandum OUF-2022-0311 dated June 20, 2022
References: None
To be indicated in the Perpetual Index under the following subjects:

CAPACITY DEVELOPMENT PROGRAM
DEPED BOOKKEEPERS ASSOCIATION
NATIONAL ASSEMBLY



FD-GJF





Republic of the Philippines
Department of Education
Office of the Undersecretary for Finance

MEMORANDUM
OUF-2022-0311

07/01/22 5743

[Handwritten Signature]

TO : REGIONAL DIRECTORS
SCHOOLS DIVISION SUPERINTENDENTS
SECONDARY SCHOOL HEADS
SENIOR BOOKKEEPERS
ALL OTHERS CONCERNED

OFFICE OF THE DIRECTOR IV	
Date and Time Received	Signature
Date and Time Released	Signature

ATTENTION : *Chiefs of Finance and Administrative Divisions and
Heads of Regional Payroll Services Unit*

FROM : *[Handwritten Signature]*
ANNALYN M. SEVILLA
Undersecretary

SUBJECT : 2ND NATIONAL ASSEMBLY AND CAPACITY DEVELOPMENT
PROGRAM OF THE NATIONAL DEPED BOOKKEEPERS
ASSOCIATION OF IUS, INC.

DATE : JUNE 20, 2022

The National DepEd Bookkeepers Association of Implementing Units (NDBA-IUs), Inc. will hold the 2nd National Assembly and Capacity Development Program with the theme "*Strengthening Standards in Public Service by Defining Impact on Accountability, Responsibility and Transparency while Promoting Safety and Well-Being*" on August 3-5, 2022 at Baguio Teachers Camp, Baguio City.

The assembly aims to

- Capacitate the participants and provide psychosocial support activities to cope up with the current pandemic situation.
- Encourage, recognize and reward distinguish participants for their innovative ideas, accomplishments and other extraordinary services in relation to public service.
- Enable the participants to contribute to the improvement of school performance by identifying issues and conflicts and by determining ways of resolving these issues in order to make the implementation more responsive to the delivery of services to teachers and students.
- Understand and acquire assistance on issues concerning the general welfare, privileges and benefits of Senior Bookkeepers.

[Handwritten Signature]
7/1/22



Republic of the Philippines
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Distinguished resource speakers have been invited to discuss the following topics:

- Stress and Health: Psychological, Behavioral and Lifestyle Management
- Financial Literacy: Personal Wealth & Finance Management
- Review and Evaluation of Current KRA and Crafting of Uniform IPCRF
- Updates on BIR eFPS and eBIR Application and Implementation
- Updates on the Online Cash Advance Monitoring System in view of the Implementing Units
- GSIS Updates on the Implementation of the Threshold on Premiums, Loans and Other payments
- GSIS Web-Based Membership Records Creation and Updating (Web-MSP)
- Do's and Don'ts of the Unified Reporting System Version 2.0

The expected participants are the National DepEd Bookkeepers Association (NDBA) officers and members, and appointed Administrative Assistant III (Senior Bookkeeper) of the Secondary School Implementing Units Nationwide. The participants should be currently stationed and included in the Plantilla of the Secondary School Implementing Units and not designated teachers or deployed Bookkeepers from the Schools Division Offices. **Target participants will be attending on Official Business.**

A registration fee of Six Thousand Pesos (₱6,000.00) shall be charged to each participant to defray expenses for the hall, accommodation, meals, snacks, conference kits, supplies and materials and other related expenses for the 3-day live-in activity chargeable to MOOE/local funds subject to the usual accounting, and auditing rules and regulations.

To avoid long queues during registration, early payment and online confirmation is encouraged prior to the travel to reserve room accommodation, food preferences and other special requests at <https://bit.ly/NDBAassembly2022>. Payment in cash / check may be deposited to the account details posted on the website prior to online registration.

For more information, all concerned may contact Mr. Michael A. Villareal, NDBA, National President, at mobile number 0967-316-9359, 0948-430-4128, or through e-mail address michael.villareal001@deped.gov.ph or to NDBA Secretariat at ndba.deped@gmail.com.

Thank you.