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Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

July 7, 2022

REGIONAL MEMORANDUM

No. **788**, s. 2022

ASSIGNMENT OF HOST DIVISIONS FOR THE COMPLETED STAFF WORK (CSW) AND REGIONAL MONITORING, EVALUATION, AND ADJUSTMENT (RMEA) AND CHANGE OF SCHEDULES FOR RMEA QUARTER 3 OF 2022

To: Schools Division Superintendents
Regional Office Division Chiefs
All Others Concerned

1. With the genuine intention of the Regional Office (RO) to ensure the quality implementation of the Monitoring and Evaluation System in the context of continual improvement principle, this Office, through the Quality Assurance Division (QAD) will be providing opportunities to the schools, districts, and other personnel in the Schools Division Offices (SDOs) to benchmark on the implementation of the quarterly monitoring, evaluation, and adjustment (MEA) by bringing the technology to the place where they can easily observe and gain experience that will possibly help them in the enhancement of their own practices. Hence, the face-to-face 2022 Quarter 3 CSW and RMEA shall be conducted and hosted by the assigned SDOs as follows with the adjusted schedules:

ACTIVITY	SCHEDULE	HOST DIVISION
2022 Q3 Convergence of Division Quality Management Team (DQMT) re completed Staff Work (CSW)	September 6-7, 2022	Schools Division of Samar
2022 Q3 Regional Monitoring, Evaluation and Adjustment (RMEA) with SDOs	From October 11-12, 2022 (RM No. 00017, s. 2022) to October 4-5, 2022	Schools Division Office of Calbayog City
2022 Q3 Regional Monitoring, Evaluation and Adjustment (RMEA) with RO Divisions	From October 13-14, 2022 (RM No. 00017, s. 2022) to October 6-7, 2022	
2022 Q3 Post RMEA Activity	October 11-12, 2022	

2. Moreover, this Office reiterates the official number of participants to the said activity as follows:



CSW		RMEA with SDOs		RMEA with RO Divisions		POST RMEA Activity	
ASDS	13	SDS/ASDS	13	ORD (RD, Staff, & Unit Heads)	5	SEPS-M&E of Q3 RMEA Host Division	1
SGOD Chief	13	Division Chiefs (CID & SGOD)	26	ARD	1	Secretariat of Q3 RMEA Host Division	1
Division SEPS-M&E	13	Division SEPS-M&E	13	Admin (Chief, SAO, & Section Heads)	7	QAD Chief	1
Secretariat (Host Division)	2	Division Planning Officers	13	CLMD (Chief & EPS)	2	QAD EPS and Staff	7
RO Division M&E Focal Persons	7	RD and Staff	2	ESSD (Chief & Unit Head)	2		
QAD Personnel	8	ARD	1	Finance (Chief, SAO, Chief Accountant, & Budget Officer)	4		
RO Driver	1	RO Division Chiefs	8	FTAD (Chief & EPS)	2		
		QAD EPSs & Staff	7	HRDD (Chief, EPS & Dorm Manager)	3		
		RO Budget Officer	1	PPRD (Chief, EPS & Planning Officer)	3		
		FTAD EPS	1	QAD Personnel	8		
		RO Drivers	3	RO Drivers	3		
TOTAL	57		88		40		

3. The host divisions are advised to facilitate the preparation of the venue and other requirements in the conduct of the above cited activities in coordination with the QAD. The CSW and RMEA funds (with inclusion of the Post RMEA Activity) allocated for the quarter will be downloaded to support its operation.

4. Immediate dissemination of and strict compliance with this Memorandum are desired.


EVELYN R. FETALVERO, CESO IV
 Regional Director

Enclosures: None

References: As stated

To be indicated in the Perpetual Index under the following subjects:

ADJUSTMENT EVALUATION MONITORING STANDARDS

QAD-SST

