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Republic of the Philippines  
**Department of Education**  
REGION VIII - EASTERN VISAYAS

July 11, 2022

**REGIONAL MEMORANDUM**

No. **1796**, s. 2022

**DOWNLOADING OF FUNDS TO LEYTE DIVISION AND DULAG NATIONAL HIGH SCHOOL NEEDED IN THE TRAVEL REIMBURSEMENT OF THE PARTICIPANTS TO THE WORKSHOP ON THE DEVELOPMENT OF MANUAL AND HANDBOOK FOR SCHOOL LIBRARY MANAGEMENT**

To: Schools Division Superintendent (Leyte Division)  
School Head (Dulag National High School)  
All Others Concerned

1. To provide for the needed travel reimbursement of the participants on the Workshop on the Development of Manual and Handbook for School Library Management conducted by the Bureau of Learning Resources last June 6-10, 2022 at Seorabeol Grand Leisure Hotel, Waterfront Road, Subic Bay Freeport Zone, Zambales, this Office, through the Curriculum and Learning Management Division (CLMD) and Finance Division (FD), shall download the amount of Twenty-six Thousand Pesos (Php 26,000.00) from the Sub-ARO Number **OSEC-8-22-3771** to the following recipient division and school.

Division / School	Name of Recipient / Participant	Amount
Dulag National High School	Thaddeus Paul Uyson	Php 13, 000.00
Leyte Division	Bella C. Alberca	Php 13, 000.00
	Total	Php 26, 000.00

2. The funds shall be used to help defray the travelling expenses and other incidental expenses incurred by the participants relative to their attendance to the aforementioned activity. Further, with the downloading of this fund, the lacking fund for the travel reimbursement of the participants shall be charged to the local funds of the Division Office and MOOE of the School respectively.

3. Immediate dissemination of and compliance with this Memorandum are desired.

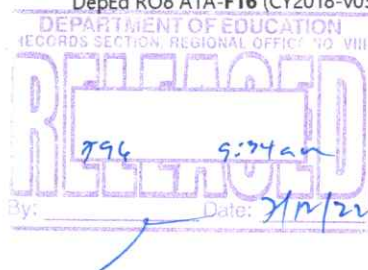
  
**EVELYN R. FETALVERO, CESO IV**  
Regional Director

CLMD-LRMS-HNC



Government Center, Candahug, Palo, Leyte  
(053) 832-2997 | region8@deped.gov.ph  
ISO 9001:2015 Certified

DepEd RO8 ATA-F16 (CY2018-v03-r00) Page 1 of 1





## SUB-ALLOTMENT RELEASE ORDER

<b>PROGRAM/PROJECT/ACTIVITY NO./DESCRIPTION:</b> EPA356 310200100004000 - Continuing Appropriations Textbooks and other Instructional Materials		<b>REFERENCE:</b> FY 2021 GAAAO dated 12/28/2020	<b>SUB-ALLOTMENT RELEASE ORDER NO.</b> OSEC-8-22-3771
<b>FUND CODE:</b> 01102101		<b>ORGANIZATION CODE:</b> 070010100000	<b>LEGAL BASIS:</b> Republic Act No. 11518 - FY 2021 GAA/R.A. No. 11640
		<b>DATE:</b> 01-Jun-22	<b>FISCAL YEAR:</b> FY 2022
<b>PURPOSE:</b> <i>Transfer of funds to cover funding requirements for travelling expenses of DepEd Field Personnel for the Workshop on the Development of Manual and Handbook for School Library Management.</i>			
<b>To: The Regional Director</b> Regional Office - VIII Candahug, Palo, Leyte 070010300008			<b>Region : 8</b>
<b>PARTICULARS</b>		<b>ALLOTMENT CLASS/ ACCOUNT CODE</b>	<b>AMOUNT AUTHORIZED</b>
Training Expenses		MOOE 5020201002	38,700.00
<b>AMOUNT IN WORDS: *** Thirty Eight Thousand Seven Hundred Pesos Only ***</b>			<b>Total: <u>38,700.00</u></b>
<b>NOTE:</b> The allotment herein sub-allotted is valid for obligation until December 31, 2022.			

The above sub-allotments have been made available for expenditures of the Region/ Division/ School. It is your primary responsibility to keep expenditures within the limits of the amount sub-allotted. Pursuant to Section 41, Book VI of Executive Order No. 292, the incurrence of overdrafts is prohibited. Parties responsible for the incurrence of overdrafts shall be held personally liable therefor. It is understood that the allotments herein authorized shall be used solely for the purposes indicated and disbursements therefrom shall be made in accordance with existing budgeting, accounting and auditing rules and regulations.

**CERTIFIED CORRECT:**

**CHOLITA V. TIONG**  
Chief Administrative Officer  
Budget Division

**APPROVED:**

**ANNALYN M. SEVILLA**  
Undersecretary  
Office of the Undersecretary for Finance



Republic of the Philippines  
**Department of Education**  
BUREAU OF LEARNING RESOURCES

**Office of the Director**

July 7, 2022

**EVELYN R. FETALVERO**

Regional Director  
DepEd Region VIII  
Gov't Center, Candahug,  
Palo, Leyte

Dear **Dir. Fetalvero**:

The Bureau of Learning Resources (BLR) is humbly requesting from your office that the funds downloaded to the region charged to BLR Textbooks and Other Instructional Materials Fund for the traveling expenses of participants from the Schools Division Office and implementing schools who attended the *Workshop on the Development of Handbook and Manual for School Library Management* at Seorabeol Grand Leisure Hotel, Subic, Zambales last June 6 to 10, 2022 be downloaded in their respective division.

This is to further request that if the downloaded BLR funds from the region is not enough to cover actual expenses, the excess amount shall be charged against their respective offices' local funds.

Thank you in anticipation of your positive response to this request and for your continuous support of BLR activities.

Very truly yours,

**ATTY. ARIZ DELSON ACAY D. CAWILAN**  
Director IV

LRQAD-07-2022-356





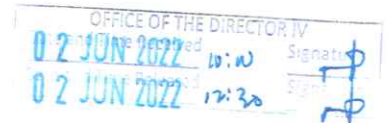
Republic of the Philippines  
**Department of Education**  
BUREAU OF LEARNING RESOURCES

6/2/22  
[Signature]

Office of the Director

June 1, 2022

## ADVISORY



**To:** Regional Directors  
Schools Division Superintendents

**Attention:** All Identified Librarians

Please be informed that the venue for the *Workshop on the Development of Manual and Handbook for School Library Management* to be facilitated by the Bureau of Learning Resources on June 6 to 10, 2022 will be held at **Seorabeol Grand Leisure Hotel Waterfront Road, Subic Bay Freeport Zone, Zambales.**

Participants (refer to attached list) are expected to be at the said venue on **June 6, 2022 at 12 NN.**

For more information, please contact **Mr. Marlon G. Ompoc** of Learning Resources-Quality Assurance Division at email address [blr.lrqad@deped.gov.ph](mailto:blr.lrqad@deped.gov.ph) and [marlon.om poc@deped.gov.ph](mailto:marlon.om poc@deped.gov.ph).

All participants are requested to bring a laptop, extension wire, and their Covid 19 Vaccination Card.

For your information and guidance.

*Daisy O. Santos*

**DAISY ASUNCION O. SANTOS**  
Chief Education Program Specialist  
Officer-in-Charge  
Office of the Director IV

*Attachment: as stated*

LRQAD-06-2022-263



*6/2/22*

**Annex: List of Participants in the Workshop on the Development of Manual and Handbook for School Library Management**

No.	Region	Name	Designation	Workstation/ Office
1	I	Nida N. Carbajal	Librarian II	Regional Office
2	I	Jesusa S. Agbanlog	Librarian II	SDO Urdaneta City
3	I	Jocelyn G. Pagtama	School Librarian	Batac NHS, SDO Batac City
4	I	Via Lynn S. Borja	School Librarian III	Luna National HS, SDO La Union
5	II	Margie Cayetano	Librarian II	Regional Office
6	II	Chester C. Cortez	Librarian II	SDO Nueva Vizcaya
7	II	Francis A. Diat	School Librarian	Nansiakan NHS SDO Nueva Vizcaya
8	III	Honorita C. Pasigon	Librarian II	SDO San Fernando City
9	III	Jenifer E. Caballero	Librarian II	SDO Gapan City
10	III	Raquel F. Queyquep	Librarian II	SDO Olongapo City
11	IV-A	Fe M. Ong-ongowan	Librarian II	Regional Office
12	IV-A	Jennifer U. Cruz	Librarian II	SDO Bacoor City
13	IV-A	Allan E. Medenilla	Librarian II	SDO Biñan City
14	IV-A	Reden M. Cruzado	Librarian II	SDO Imus City
15	IV-B	Magnolia M. Mabulo-Delos Santos	Librarian II	Regional Office
16	IV-B	Erickson A. De Limos	Librarian II	SDO Calapan City
17	IV-B	Arvin Q. Delen	Librarian II	SDO Oriental Mindoro
18	V	Antonio L. Morada	Librarian II	Regional Office
19	V	Rowena R. Depositario	Librarian II	SDO Camarines Sur
20	VI	Jackielyn Cabangal	Librarian II	Regional Office
21	VI	Ann Marie B. Marcelino	Librarian II	SDO Aklan
22	VI	Analee B. Alingco	Librarian II	SDO Sagay City
23	VII	Juanita Negapatan	Librarian II	Regional Office
24	VII	Jocelyn Rotersos	Librarian II	SDO Bohol Province
25	VII	Marilou Antonia B. Ouano	Librarian II	SDO Cebu City
26	VII	Jocelyn B. Tolo	School Librarian	Badian National High School, SDO Cebu Province
27	VIII	Hydelyn N. Cinco	Librarian II	Regional Office
28	VIII	Bella C. Alberca	Librarian II	SDO Leyte Province
29	VIII	Thaddeus Paul Uyson	School Librarian	Dulag National High School, SDO Leyte
30	IX	Allan M. Esber	Librarian II	Regional Office
31	IX	Elzoy Cagas	School Librarian	Molave Vocational Technical School, SDO Zamboanga del Sur
32	X	Maria Vevilyn Cabunoc	Librarian II	Regional Office
33	X	Emelie G. Yubuco	Librarian II	SDO El Salvador City
34	X	May B. Medino	School Librarian	Misamis Oriental General Comprehensive High School, SDO Misamis Oriental
35	XI	Maria Edith C. Ibañez	Librarian II	Regional Office
36	XI	Rosalie G. Antipuesto	Librarian II	SDO Davao City
37	XI	Jeffrey E. Santiago	Librarian II	SDO Tagum City
38	XI	Peter M. Cainglet	School Librarian	Mati School of Arts and Trade, SDO Mati City
39	XII	Jeanith Militante	Librarian II	Regional Office
40	XII	Arvin Tejada	Librarian II	Koronadal City
41	XIII	Ma. Theresa M. Golosino	Librarian II	Regional Office
42	XIII	Junel M. Anino	Librarian II	SDO Agusan del Norte
43	XIII	Imie Concepcion Valdez	Librarian II	SDO Butuan City

<b>No.</b>	<b>Region</b>	<b>Name</b>	<b>Designation</b>	<b>Workstation/ Office</b>
44	XIII	Antonieta Mordeno	School Librarian	Nasipit National Vocational School SDO Agusan Del Norte
45	NCR	Nancy C. Mabunga	Librarian II	Regional Office
46	NCR	Ana Seronia Montañez	Librarian II	SDO Las Piñas City
47	NCR	Calixto N. Camangeg	Librarian II	SDO Mandaluyong City
48	NCR	Ma. Fatima D. Delfin	Librarian II	SDO Makati City
49	NCR	Maureen R. Ng	School librarian	F. Torres HS, SDO Manila
50	NCR	Cheche Palabay Fajarito	School Librarian	Quirino NHS, SDO Quezon City
51	CAR	Fely B. Badival	Librarian II	Regional Office
52	CAR	Jerlie S. Balaodan	School Librarian I	Kibungan NHS, Kibungan, SDO Benguet