



Republic of the Philippines  
**Department of Education**  
 REGION VIII - EASTERN VISAYAS

July 20, 2022

**REGIONAL MEMORANDUM**

No. **828**, s. 2022

**3<sup>RD</sup> QUARTER REGULAR MONITORING ON THE IMPLEMENTATION OF  
 SCHOOLS DIVISIONS' 2022 TECHNICAL ASSISTANCE (TA) PLANS**

To: Schools Division Superintendents  
 CID and SGOD Chiefs  
 TA and SBM Coordinators  
 All Others Concerned

1. As part of the mechanisms for monitoring the implementation of technical assistance provision in the field, this Office, through the Field Technical Assistance Division (FTAD), shall conduct the 3<sup>rd</sup> Quarter Regular Monitoring on the Implementation of Schools Divisions' 2022 Technical Assistance (TA) Plans from July 25 to September 30, 2022.

2. The objectives of this activity are to:

- Monitor the status of the implementation of the SDOs' 2022 TA Plan;
- monitor the implementation of the DFACTs' TA Provision Plan (DTAPP) as a result of the 2<sup>nd</sup> Quarter RFACT deployment; and
- monitor the deployment of DFACTs to concerned schools with priority needs.

3. Below is the specific schedule of FTAD Field Monitoring:

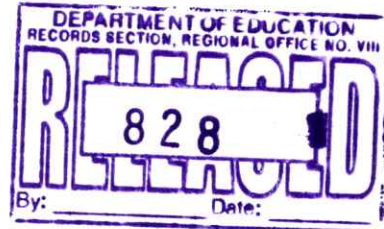
DIVISION	DATE
Calbayog City	July 25-26, 2022
Northern Samar	July 26-27, 2022
Leyte	August 23, 2022
Tacloban city	August 24, 2022
Ormoc City	August 25, 2022
Baybay City	September 5, 2022
Maasin City	September 6, 2022
Southern Leyte	September 7-8, 2022



Biliran	September 8-9, 2022
Samar	September 26-27, 2022
Catbalogan City	September 28, 2022
Eastern Samar	September 29, 2022
Borongan City	September 30, 2022

4. Concerned Schools Division Offices are advised to prepare the DFACTs for the onsite visit and remind the participants to strictly observe the IATF Protocols and DepEd safety guidelines while attending the activity.
5. Travel and other incidental expenses incurred by the RO personnel shall be charged against FTAD Funds while the Schools Divisions' expenses shall be charged against their local funds, subject to the usual accounting and auditing rules and regulations.
6. Enclosed herewith is the Field Monitoring Tool on Schools Division Technical Assistance (TA) Plan Implementation for reference and guidance.
7. Immediate dissemination of and compliance with this Memorandum are desired.

*[Signature]*  
**EVELYN R. FETALVERO, CESO IV**  
 Regional Director



Enclosures: *As stated*  
 References: *Regional Order No. 001, s. 2019*  
 To be indicated in the Perpetual Index under the following subjects:

MONITORING                      SCHOOLS DIVISION                      TECHNICAL ASSISTANCE

FTAD-GMM



Republic of the Philippines  
**Department of Education**  
REGION VIII - EASTERN VISAYAS

**FIELD MONITORING TOOL ON SCHOOLS DIVISION TECHNICAL ASSISTANCE (TA) PLAN IMPLEMENTATION  
QUARTER 3**

Schools Division: \_\_\_\_\_

Date Monitored: \_\_\_\_\_

Indicators	Action Taken		MOVs (Please prepare in folder)	Remarks
	Yes	No		
1. Implemented the 2022 Division TA Plan			Percentage of activities completed/on progress per quarter	
2. Conducted an Orientation/Reorientation on the Contextualized Technical Assistance Mechanism (CTAM) and/or TA Providers' roles and functions for new members of the DFACTs such as EPSs, Education Program Specialists, PSDS/DICs/Coordinating Principals, and other Technical Personnel in the Division.			Division Memo/ACR/ Pictorials /Attendance Sheets	
3. Identified the schools to be prioritized for TA provision per quarter.			Division Memorandum	
4. Provided TA to prioritized schools through:			List of Schools provided with TA/Reports on TA/Documents	
a. Focus Group Discussions (FGDs)				
b. Interviews				
c. Observations				
d. Others (Capacity-Building/Coaching & Mentoring/Orientation-Workshops/Seminars & Trainings, etc.)				
5. Necessary forms for TA are readily available for TA provision activities such as:				
a. Needs Assessment Form			Samples of filled-out report forms	
b. Performance Contract/Agreement				
c. Team Technical Assistance Plan				
d. Technical Assistance Reporting Log				
e. Others				
6. DFACTs were deployed to identified schools with priority needs.			Schedule of Deployment per quarter/DFACT Deployment Report	
7. Adapted and/or designed a Monitoring Tool for Monitoring of DFACTs' deployment, results, and progress on TA provision			Monitoring Tool for DFACT's deployment	



Comments/Suggestions/Agreements:

---

---

---

Validated by:

**GERADINE M. MANGALIMAN**  
Regional Monitor

**REYNALDO E. NAYRE, PhD.**  
Regional Monitor

**MERCEDES D. SARMIENTO**  
Regional Monitor

Concurred:

---

ASDS/SDS/Representative