



Republic of the Philippines  
**Department of Education**  
REGION VIII - EASTERN VISAYAS

10719

August 2, 2022

**OFFICE MEMORANDUM**

No. **429**, s. 2022


To: Assistant Regional Director  
Regional Office Division Chiefs  
All Others Concerned

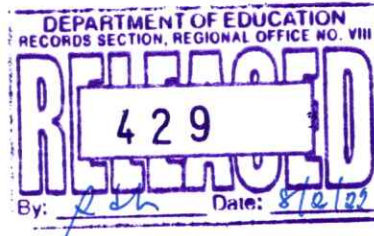
**3<sup>RD</sup> QUARTER PRE-DEPLOYMENT CONFERENCE CUM WORKSHOP ON TECHNICAL ASSISTANCE PROVISION WITH THE REGIONAL FIELD TECHNICAL ASSISTANCE COMPOSITE TEAMS (RFACTs)**

1. In preparation for the 3<sup>rd</sup> quarter deployment of the Regional Field Technical Assistance Composite Teams (RFACTs), this Office, through the Field Technical Assistance Division (FTAD), shall conduct the 3<sup>rd</sup> Quarter Pre-Deployment Conference cum Workshop on Technical Assistance Provision with the Regional Field Technical Assistance Composite Teams (RFACTs) on August 22, 2022, 8:30 AM at the RELC-NEAP Training Hall, DepEd Regional Office VIII Complex, Government Center, Candahug, Palo, Leyte.
2. The objectives of this activity are to:
  - a. present the analyzed data reported in the 2<sup>nd</sup> Quarter RMEA;
  - b. harvest TA agenda from RO divisions for the 3<sup>rd</sup> quarter RFACT deployment;
  - c. craft customized TA Provision Plan;
  - d. present the enhanced TA Report Template;
  - e. agree on the TA provision workflow/matrix and identify members' assigned tasks; and
  - f. set schedule on the submission of RFACTs' TA Reports and post deployment conference.
3. The participants to this conference cum workshop are the Assistant Regional Director, Chiefs of the eight Regional Office Divisions, and the RFACT Members (see attached list).
4. The identified participants are advised to bring laptops and strictly observe COVID-19 health protocols during the activity. Attached is the Activity Matrix for reference.
5. Expenses incurred relative to this activity such as one meal and two snacks, venue rental, and materials shall be charged against FTAD Funds subject to the usual accounting and auditing rules and regulations.



6. Immediate dissemination of and compliance with this Memorandum are desired.

  
w **EVELYN R. FETALVERO, CESO IV**  
Regional Director



Attachment to OM No. 429, s. 2022

**3<sup>RD</sup> QUARTER PRE-DEPLOYMENT CONFERENCE CUM WORKSHOP ON TECHNICAL ASSISTANCE PROVISION WITH THE REGIONAL FIELD TECHNICAL ASSISTANCE COMPOSITE TEAMS (RFACTs)**

**Activity Matrix**  
August 22, 2022

Time	Activity	Person In-charge/Facilitator
08:30 a.m.	Opening Activities <ul style="list-style-type: none"> <li>➤ Preliminaries</li> <li>➤ Acknowledgement of Participants</li> <li>➤ Statement of Purpose</li> <li>➤ Messages</li> </ul>	Dr. Reynaldo E. Nayre <i>EPS</i> Ms. Mercedes M. Sarmiento <i>Chief, FTAD</i>  Dr. Bebiano I. Sentillas, CESO V <i>Assistant Regional Director</i>  Dr. Evelyn R. Fetalvero, CESO IV <i>Regional Director</i>
09:00 a.m.	Presentation of Analyzed RMEA Results for Q2 of 2022 with Issues and Gaps	Ms. Geraldine M. Mangaliman <i>EPS, TA Focal</i>
09:30 a.m.	Harvesting of TA Agenda from RO Functional Divisions	
10:00 a.m.	Health Break	
10:20 a.m.	Orientation on Projects GIYA Teachers and R8 BULIG	CLMD Representative
11:30 a.m.	Crafting of RFACTs' TA Provision Plans (RTAPPs)	RFACTs <i>Facilitator:</i> Dr. Reynaldo E. Nayre
12:00 p.m.	Lunch Break	
01:00 p.m.	Continuation on the crafting of RFACTs' TA Provision Plans (RTAPPs)	RFACTs
02:00 p.m.	Presentation and Critiquing of RTAPP	Dr. Reynaldo E. Nayre
03:00 p.m.	Presentation of the Enhanced TA Report Template and TA Provision Workflow	Ms. Geraldine M. Mangaliman
03:30 p.m.	Submission of RTAPPs	Ms. Mercedes M. Sarmiento
04:00 p.m.	Closing Activities <ul style="list-style-type: none"> <li>➤ Next Steps</li> <li>➤ Closing Prayer</li> </ul>	