



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

August 9, 2022

REGIONAL MEMORANDUM

No. **887**, s. 2022

HYBRID TRAINING OF SENIOR HIGH SCHOOL (SHS) TECHNICAL VOCATIONAL LIVELIHOOD (TVL) TEACHERS ON TRAINER'S METHODOLOGY (TM) LEVEL 1

To: Schools Division Superintendents
All Others Concerned

1. In reference to the attached DepEd Memorandum DM-CI-2022-00209 dated June 6, 2022, re: Training for Senior High School (SHS) Technical and Vocational Livelihood (TVL) Teachers on Trainers Methodology (TM) Level 1, this Office, through the Curriculum and Learning Management Division (CLMD), will conduct the said activity with the second batch of SHS TVL teachers on September 12 – October 15, 2022 at the Technical Education Skills Development Authority (TESDA) VIII, Regional Training Center, Tacloban City.

The training dates and venue shall be based on the 10-13-10 cycle arrangement: 10 days face-to-face sessions, 13 days of virtual sessions, and another 10 days face-to-face sessions.

Date	Modes of Delivery	Venue
September 12 – 21, 2022	10 days Face-to-Face Sessions	TESDA 8 Regional Training Center
September 22 – October 4, 2022	13 days Virtual Sessions	<i>(Link will be emailed to the participants)</i>
October 5 – October 14, 2022	10 days Face-to-Face Sessions	TESDA 8 Regional Training Center
October 15, 2022	1 day Face-to-Face (Closing Program)	TESDA 8 Regional Training Center

2. The activity aims to capacitate the SHS Teachers in TVL with the necessary skills in TM. It is also intended to enhance the knowledge, attitudes, values, and skills (KAVS) of the learners in accordance with the prevailing standards in the Technical Vocational Education and Training (TVET) sector.

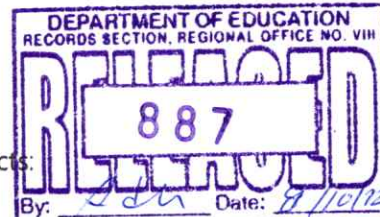


3. The School Division Offices are highly encouraged to support the participation of their representatives in this activity and are expected to ensure that the classes of the teacher-participants will be handled by their respective department heads or other qualified substitutes to avoid disruption of classes. The teacher participants must prepare their lesson plans and instructional materials in advance to be used by the substitutes.
4. Attached are the list of participants, program management team, monitoring schedule, and the program of activities for guidance.
5. The participants and the monitoring team are entitled to service credits for training dates that coincide with the observance of a holiday or on a Saturday and Sunday.
6. The expenses for this TM1 training shall be charged to OSEC-8-22-3755 to cover payment for board and lodging of the participants, registration/training cost, assessment fee, travel expenses, supplies, and materials, while the expenses of the Division Monitoring Team will be charged against their division local funds subject to the usual government accounting rules and regulations.
7. Immediate dissemination of and compliance with this Memorandum are desired.



EVELYN R. FETALVERO, CESO IV

Regional Director



Enclosures: As stated

References: DM-CI-2022-00209

To be indicated in the Perpetual Index under the following subjects:

SHS TVL TEACHERS TRAINING

TRAINERS METHODOLOGY LEVEL 1

CLMD-ESF

Enclosure 1 of RM **887**, s. 2022

REGION VIII PARTICIPANTS FOR TM1 TRAINING
September 12 – October 15, 2022

Male SHS TVL Teachers:

No.	Division	Name	School	Acquired NC
1	Baybay City	Jose Carlito E. Yu,	Baybay City SHS	BPP and FBS NC II
2	Calbayog City	Junard C. Monterona	Rafael Lentejas MSF	Cookery NC II
3	Eastern Samar	Allan O. Abriol	Guiuan NHS	EIM NC II
4	Eastern Samar	Francisco M. Duran Jr.	Salcedo NHS	Front Office Services NC II
5	Northern Samar	Domingo C. Albino Jr.	Gala VS	CSS NC II
6	Northern Samar	Elmer G. Africano	Don Juan F. Avalon NHS	Bread and Pastry Production NCII
7	Ormoc City	Neil H. Tagalog	Valencia NHS	EIM NC II and EIM NC III
8	Southern Leyte	Edgardo M. Resos	Bontoc NHS	CSS NC II
9	Tacloban City	Sammy D. Lim	V&G NHS	Automotive NC II
10	Samar	Wilson C. Montigodo	Calbiga NHS	EIM NC II
11	Tacloban	Dennis O. Labutap	San Jose NHS	CSS NC II
12	Leyte	Rodel M. Labrador	Palo NHS	CSS NC II
13	Ormoc City	John Lester Pacaldo	Cabintan NHS	Agri Crop Production NC II
14	Eastern Samar	Dionald S. Montes	Balangkayan SHS	EIM NC II
15	Southern Leyte	Junie Quigao	Sta Paz NHS	EIM NC II

Female SHS TVL Teachers:

No.	Division	Name	School	Acquired NC
1	Baybay City	Hazel R. Ensoy	Ciabu NHS	Animal Production NC II, ACP NC II, DAP NC II
2	Biliran	Gina D. De Dios	Naval SF	Horticulture NC II
3	Biliran	Leah Mae G. Dadizon	Cabucgayan NSAT	FBS NC II
4	Calbayog City	Leah M. Luzong	Calbayog City NHS	Housekeeping NC II
5	Leyte	Charmaine Rose T. Aparri	Sta. Cruz NHS	Dressmaking NC II
6	Leyte	Kristine Dorothy R. Rodriguez	Cabacungan NHS	FBS NC II
7	Northern Samar	Ma. Lourdes B. Soria	Gala VS	FBS NC II
8	Ormoc City	Fatima R. Galula	Matica-a NHS	Cookery NC II
9	Ormoc City	Geraldine L. Juntilla	Ormoc City SHS	FBS NC II
10	Samar	Rasel A. Morante	Osmena NHS-SHS	FBS NC II
11	Samar	Mila L. Olchondra	San Jorge NHS	Commercial Cooking NC III
12	Samar	Chrisa L. Abello	Tominamos IS	FBS NC II
13	Southern Leyte	Geneveve C. Falcon	Sogod NHS	CSS NC II
14	Tacloban City	Rea Resma Padagdag	San Jose NHS-SHS	Bread and Pastry NC II, Cookery NC II
15	Leyte	Berlyn Grace U. Badilla	Palo NHS	Front Office Services NC II Food and Beverages Services NC II

**HYBRID TRAINING OF SHS - TVL TEACHERS ON TM1
MONITORING SCHEDULE
September 12 to October 15, 2022**

Date	Modes of Delivery	Regional Monitoring Team
September 12 – 16, 2022	Face-to-Face	Ernani Fernandez Joy B. Bihag Gertrudes C. Mabutin
October 5 – 9, 2022	Face-to-Face	
October 15, 2022	Face-to-Face	

Date	Modes of Delivery	Division Monitoring Team
September 15 – 17, 2022	Face-to-Face	Danelene Solon (SDO Biliran)
September 18 – 20, 2022	Face-to-Face	Florena Dolorzo (SDO Catbalogan City) Francia Tan (SDO Samar)
September 21, 2022 – September 22 & 23, 2022	Face-to-Face Non-Face-to-Face / Asynchronous	Ismael Posion (SDO Leyte)
September 24 – 26, 2022	Non-Face-to-Face / Asynchronous	Arnold M. Jaraba (SDO Calbayog City) Imelda Amodia (SDO Ormoc City)
September 27 – 29, 2022	Non-Face-to-Face / Asynchronous	Evelyn P. Malubay (SDO Tacloban City)
September 30 - October 2, 2022	Non-Face-to-Face / Asynchronous	Ma. Liwayway N. Lumanta (SDO Baybay City)
October 3 & 4, 2022 – October 5, 2022	Non-Face-to-Face / Asynchronous Face-to-Face	Susanita Lavina (SDO Maasin City)
October 6 – 8, 2022	Face-to-Face	Dominica Norombaba (SDO Eastern Samar)
October 9 – 11, 2022	Face-to-Face	Lucila Balondo (SDO Northern Samar)
October 12 – 14, 2022	Face-to-Face	Rony T. Gono (SDO Southern Leyte) Virgilio Quitarior (SDO Borongan City)

TRAINING PROGRAM MANAGEMENT TEAM

Program Manager : Evelyn R. Fetalvero, CESO IV
Regional Director

Assistant Program Manager : Bebiano I. Sentillas, CESO V
Assistant Regional Director

On-site Program Manager : Dr. Harvie D. Villamor, Chief, CLMD
Over-site Program Manager : Dr. Ernani S. Fernandez Jr., CLMD
Members : Joy B. Bihag, CLMD
Dr. Gertrudes C. Mabutin, CLMD
Imelda Amodia, SDO Ormoc City
Darnelene Solon, SDO Biliran
Florena Dolorzo, SDO Catbalogan City
Francia Tan, SDO Samar
Dominica Norombaba, SDO Eastern Samar
Lucila Balondo, SDO Northern Samar
Rony T. Gono, SDO Southern Leyte
Virgilio Quitarioro, SDO Borongan City
Ismael Posion, SDO Leyte
Arnold M. Jaraba, SDO Calbayog City
Evelyn P. Malubay, SDO Tacloban City
Ma. Liwayway N. Lumanta, SDO Baybay City
Susanita Lavina, SDO Maasin City

Enclosure 2 of RM **887** 2022

**HYBRID TRAINING OF SENIOR HIGH SCHOOL (SHS) TECHNICAL
VOCATIONAL LIVELIHOOD (TVL) TEACHERS ON TRAINER'S
METHODOLOGY (TM) LEVEL 1 PROGRAM OF ACTIVITIES
September 12 to October 15, 2022**

	8:00 AM - 8:15 AM	8:15 AM - 10:15 AM	10:30 AM - 12:00 NN	1:00 PM - 3:15 PM	3:30 PM - 5:00 PM	6:00 PM – 8:00 PM
<i>FACE-TO-FACE (10 DAYS)</i>						
September 12 Monday	Settling-In and Registration		<ul style="list-style-type: none"> • Opening Program Part 1 <ul style="list-style-type: none"> ▪ Opening Proper ▪ House Rules ▪ Setting of Expectations 	<ul style="list-style-type: none"> • Opening Program Part 2 <ul style="list-style-type: none"> ▪ Trainers' Orientation on Course Overview and Pre-Test 	Dinner	
September 13 Tuesday	MOL	Unit of Competency 1 – Plan Training Session				Dinner
September 14 Wednesday	MOL	Development Workshop 1				Dinner
September 15 Thursday	MOL	Unit of Competency 2 – Facilitate Learning Session				Dinner
September 16 Friday	MOL	Development Workshop 2				Dinner
September 17 Saturday	MOL	Unit of Competency 3 – Utilize Electronic Media in Facilitating Training	Workshop 3 – Demo Setting of Electronic Media in Facilitating Training		Dinner	
September 18 Sunday	MOL	Unit of Competency 4 – Maintain Training Facilities	Development Workshop 4		Dinner	
September 19 Monday	MOL	Unit of Competency 5 – Supervise Work-Based Assessment	Development Workshop 5		Dinner	
September 20 Tuesday	MOL	Unit of Competency 6 – Conduct Competency Assessment				Dinner
September 21 Wednesday	MOL	Development Workshop 6				Dinner
<i>NON-FACE-TO-FACE / ASYNCHRONOUS (13 DAYS)</i>						
September 22 Thursday	MOL	Preparation of Individual Portfolios: Competency 1 -Plan Training Session				Dinner
September 23 Friday	MOL	Preparation of Individual Portfolios: Competency 1 - Plan Training Session				Dinner
September 24 Saturday	MOL	Preparation of Individual Portfolios: Competency 2 - Facilitate Learning Session				Dinner
September 25 Sunday	MOL	Preparation of Individual Portfolios: Competency 2 - Facilitate Learning Session				Dinner
September 26 Monday	MOL	Preparation of Individual Portfolios: Competency 2 - Facilitate Learning Session				Dinner
September 27 Tuesday	MOL	Preparation of Individual Portfolios: Competency 4 - Maintain Training Facilities				Dinner
September 28 Wednesday	MOL	Preparation of Individual Portfolios: Competency 4 - Maintain Training Facilities				Dinner

September 29 Thursday	MOL	Preparation of Individual Portfolios: Competency 4 - Maintain Training Facilities				Dinner
September 30 Friday	MOL	Preparation of Individual Portfolios: Competency 5 - Supervise Work-Based Assessment				Dinner
October 1 Saturday	MOL	Preparation of Individual Portfolios: Competency 5 - Supervise Work-Based Assessment				Dinner
October 2 Sunday	MOL	Preparation of Individual Portfolios: Competency 6 - Conduct Competency Assessment				Dinner
October 3 Monday	MOL	Preparation of Individual Portfolios: Competency 6 - Conduct Competency Assessment				Dinner
October 4 Tuesday	MOL	Preparation of Individual Portfolios: Competency 6 - Conduct Competency Assessment				Dinner
FACE-TO-FACE (10 DAYS)						
October 5 Wednesday	MOL	Trainers Inputs Demo Teaching for COCs 1 and 2	Checking, Enhancement and Consolidation of Portfolio			Dinner
October 6 Thursday	MOL	Trainers Inputs Demo Teaching for COCs 1 and 2				Dinner
October 7 Friday	MOL	Participant Demo Teaching for COCs 1 and 2				Dinner
October 8 Saturday	MOL	Participant Demo Teaching for COCs 1 and 2				Dinner
October 9 Sunday	MOL	Participant Demo Teaching for COCs 1 and 2				Dinner
October 10 Monday	MOL	Participant Demo Teaching for COCs 1 and 2				Dinner
October 11 Tuesday	MOL	Participant Demo Teaching for COCs 1 and 2				Dinner
October 12 Wednesday	MOL	Participant Demo Teaching for COCs 1 and 2				Dinner
October 13 Thursday	MOL	Preparation for the National Assessment				Dinner
	8:00 AM - 8:15 AM	8:15 AM - 10:15 AM	10:30 AM - 12:00 NN	1:00 PM - 3:15 PM	3:30 PM - 5:00 PM	6:00 PM – 8:00 PM
October 14 Friday	MOL	Post-Test and Preparation for the National Assessment				Dinner
October 15 Saturday	MOL	<ul style="list-style-type: none"> • Pre-Closing <ul style="list-style-type: none"> ▪ Clearing House ▪ Future Initiatives ▪ Administrative and Financial Matters 	<ul style="list-style-type: none"> • Closing Proper <ul style="list-style-type: none"> ▪ National Anthem ▪ Prayer/Doxology ▪ Closing Remarks ▪ Impressions ▪ Pledge of Commitment ▪ Community Singing 	HOME SWEET HOME		

Module Title Summary

- | | |
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| <ul style="list-style-type: none"> • TVT232301 Plan Training Sessions • TVT232302 Facilitate Learning Sessions • TVT232303 Supervise Work-based Learning | <ul style="list-style-type: none"> • TVT232304 Conduct Competency Assessment • TVT232305 Maintain Training Facilities • TVT232306 Utilize Electronic Media in Facilitating Training |
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Republic of the Philippines

Department of Education

OFFICE OF THE UNDERSECRETARY FOR CURRICULUM AND INSTRUCTION

462604

MEMORANDUM

DM-CI-2022-00209

TO : **REGIONAL DIRECTORS**
Regions I, II, III, IV-CALABARZON, IV-MIMAROPA,
V, VI, VII, VIII, IX, X, XI, XII, NCR, CAR, CARAGA

FROM : **DIOSDADO M. SAN ANTONIO**
Undersecretary
Curriculum and Instruction

SUBJECT : **TRAINING FOR SHS TECHNICAL AND VOCATIONAL LIVELIHOOD (TVL)
TEACHERS ON TRAINERS METHODOLOGY (TM) LEVEL 1**

DATE : 06 June 2022

The Bureau of Learning Delivery-Teaching and Learning Division (BLD-TLD) will conduct the second batch of training on Trainers Methodology (TM) Level 1 for Senior High School Technical and Vocational Livelihood (TVL) teachers. The nationwide training is scheduled from July 4 to August 6, 2022.

The activity aims to capacitate the Senior High School Teachers in TVL with the necessary skills in TM. Also, it is intended to enhance the knowledge, attitude, values, and skills (KAVS) of the learners in accordance with the prevailing standards in the Technical Vocational Education and Training (TVET) sector.

The funds for the activity shall be downloaded to the abovementioned Regions to cover payment for board and lodging of the participants and the management team. The downloaded fund is also allotted for the registration fee, assessment fee, travel expense, rental for function rooms and training supplies/materials.

The participants shall be entitled to service credits in accordance with DO 53, s. 2003 "Granting of Vacation Service Credits to Teachers". The Regional and the School Division Offices are highly encouraged to support the participation of their representatives in this activity. Participants are also requested to bring their laptops to the training.

The participants to this training shall be:

- Senior High School TVL Teachers with permanent status in government;
- holder of National Certificate (NC) II, III or IV;
- preferably below 55 years old;
- have not availed or undergone any TM 1 training;
- physically, mentally and emotionally fit; and
- committed to finish the TM 1 training program.

Below is the list of attachments for your reference to the said training program:

- Enclosure 1 – *List of Participants (pp. 1-8)*
- Enclosure 2 – *Indicative Program of Activities (pp. 9-10)*
- Enclosure 3 – *Inception Report Template (pp. 11)*
- Enclosure 4 – *Completion Report (pp. 12-13)*
- Enclosure 5 – *Terms of Reference (pp. 14-16)*

For queries and more information, please contact the BLD-TLD through Mr. Fernando E. Estacio, Senior Education Program Specialist via email at fernando.estacio@deped.gov.ph and blt.tld@deped.gov.ph or through mobile phone number 0905 218 1957.

For compliance, information and guidance.