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Republic of the Philippines  
Department of Education  
REGION VIII - EASTERN VISAYAS

September 9, 2022

REGIONAL MEMORANDUM

No. **1015**, s. 2022

**OFFICER-IN-CHARGE OF THE ASSET MANAGEMENT DIVISION UNDER  
ADMINISTRATIVE SERVICE-CENTRAL OFFICE**

To: Schools Division Superintendents  
All Others Concerned

- Attached is Memorandum OUA-OUT-081822-009 dated 18 August 2022 with the subject: **Officer-In-Charge of the Asset Management Division Under Administrative Service-Central Office.**
- For information and guidance.

  
**EVELYN R. FETALVERO, CESO IV**  
 Regional Director

Enclosure: As stated

Reference: As stated

To be indicated in the Perpetual Index  
under the following subjects:

ASSET MANAGEMENT  
INFORMATION  
OFFICER-IN-CHARGE



AD-PS-EDR



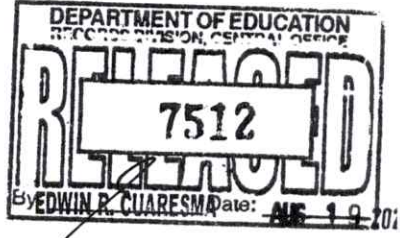
768

OFFICE OF THE DIRECTOR IV	
Date and Time Received	Signature
Date and Time Released	Signature



9/9/22  
8:24 am  
w

Republika ng Pilipinas  
**Kagawaran ng Edukasyon**  
Tanggapan ng Pangalawang Kalihim sa Pangangasiwa



9/8/22  
3:24 pm  
w

OUA-OUT-081822-009

**MEMORANDUM**  
18 August 2022

**TO :** REGIONAL DIRECTORS AND BARMM EDUCATION MINISTER  
SCHOOLS DIVISION SUPERINTENDENTS CONCERNED  
SCHOOLS HEADS AND TEACHERS CONCERNED

**FROM :** *Kristian R. Ablan*  
**ATTY. KRISTIAN R. ABLAN, CESO I**  
Undersecretary for Administration

**SUBJECT :** OFFICER-IN-CHARGE OF THE ASSET MANAGEMENT DIVISION UNDER ADMINISTRATIVE SERVICE-CENTRAL OFFICE

Pursuant to the Office of the Undersecretary for Administration Office Order No. 01, s. 2022, please be informed that **Mr. Albert C. Alano**, Supervising Administrative Officer of the Asset Management Division (AMD) under the Administrative Service - Central Office, is the newly designated **Officer-in-Charge** of the **AMD** effective **17 August 2022**.

All concerns, requests, transactions related to AMD Central Office shall be addressed to Mr. Alano. He shall sign official correspondence in the following manner:

**ALBERT C. ALANO**  
Officer-in-Charge  
Asset Management Division, Administrative Service

This Order takes effect immediately and shall remain in force unless otherwise revoked. All previous issuances inconsistent with this Order or parts thereof are hereby deemed repealed, revoked, or superseded accordingly.

For guidance and compliance.

