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Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

September 26, 2022

REGIONAL MEMORANDUM

No. **1088**, s. 2022

SUBMISSION OF REQUEST FOR ADDITIONAL ALLOTMENT FOR PERSONNEL SERVICES (PS) DEFICIENCY OF VARIOUS DEPED SCHOOLS DIVISION OFFICES (SDOs) AND IMPLEMENTING UNITS (IUs)

To: Schools Division Superintendents
All Others Concerned

- Attached is an Advisory from the Department of Budget and Management (DBM) Regional Office VIII entitled "**SUBMISSION OF REQUEST FOR ADDITIONAL ALLOTMENT FOR PERSONNEL SERVICES (PS) DEFICIENCY OF VARIOUS DEPED SCHOOLS DIVISION OFFICES (SDOs) AND IMPLEMENTING UNITS (IUs)**" dated September 21, 2022 for information and guidance of all concerned.
- Immediate dissemination of and strict compliance with this memorandum are desired.


EVELYN R. FETALVERO, CESO IV
 Regional Director

Enclosures: DBM RO-VIII Advisory, dated September 21, 2022
 References: None
 To be indicated in the Perpetual Index under the following subjects:

DBM GUIDELINES

FD-BS-GJNC





OFFICE OF THE DIRECTOR IV
Date and Time Received: 23 SEP 2022 11:11
Signature: [Signature]
Date and Time Released: 23 SEP 2022
Signature: [Signature]

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REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
REGION VIII

ADVISORY

September 21, 2022

FOR: **The Schools Division Superintendents and Heads of Implementing Unit Secondary Schools, Department of Education (DepEd) VIII**

ATTENTION: FMO/Budget Officer/Bookkeeper

FROM: **The Regional Director, DBM ROVIII**

SUBJECT: **SUBMISSION OF REQUEST FOR ADDITIONAL ALLOTMENT FOR PERSONNEL SERVICES (PS) DEFICIENCY OF VARIOUS DEPED SCHOOLS DIVISION OFFICES (SDOs) AND IMPLEMENTING UNITS (IUs)**

1.0 This refers to various DepEd SDOs and IUs who have submitted request for additional Notice of Cash Allocations (NCAs) to cover payment of newly filled positions, to wit:

DIVISION / IMPLEMENTING UNIT	
1. Division of Biliran	g. Southern Samar National Comprehensive High School (NCHS) (Balangiga NHS)
a. Naval School of Fisheries	h. Sulat NHS
b. Caibiran (Manlabang) NHS	i. Taft NHS
c. Kawayan NHS	5. Division of Leyte
d. Culaba National Vocational School (NVS)	a. Hilongos NVS
2. Division of Borongan City	b. Dulag NHS
a. Lalawigan National High School (NHS)	c. Burauen Comprehensive NHS
3. Division of Calbayog City	d. Bato School of Fisheries
4. Division of Eastern Samar	6. Division of Maasin City
a. Dolores NHS	7. Division of Northern Samar
b. Giporlos National Trade School (NTS)	a. Allen NHS (Balicuatro NHS)
c. Lawaan National School of Craftsmanship and Home Industries	b. Capul Agro-Industrial High School
d. Llorente NHS	c. Catubig Valley NHS
e. MacArthur National Agricultural School (NAS)	d. Mapanas Agro-Industrial High School
f. Samar National Pilot Opportunity School of Agriculture	e. Mondragon Agro-Industrial High School

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f. San Antonio Agricultural and Vocational School	9. Division of Samar
g. San Vicente School of Fisheries	a. Hinabangan National High School (Rawis NHS)
h. Don Juan F. Avalon NHS (San Roque NHS)	b. Tarangnan NHS
i. Eladio T. Balite Memorial School of Fisheries	c. Wright NHS
j. Gala Vocational School	d. Basey NHS
k. Lorenzo S. Menzon Agro-Industrial School (Lapinig AIHS)	e. Valeriano C. Yancha Memorial Agricultural School
l. Silvino Lubos Vocational High School	10. Division of Tacloban City
m. Sumuroy Agro-Industrial High School	a. Leyte NHS
8. Division of Ormoc City	b. Sagkahan NHS

2.0 Please be informed that the above-mentioned SDOs and IUs are hereby requested to submit request for additional allotment relative to their previous submitted request for additional NCA for newly filled position, together with the following documentary requirements:

- a. Special Budget Request;
- b. Detailed Computation of Actual PS Requirement;
- c. Unified Reporting System (URS) Generated Financial Accountability Report (FAR) No. 1 as of June 2022;
- d. Budget Monitoring System (BMS) FAR No. 1 as of August 2022;
- e. Budget Execution Document (BED) No. 3 – Monthly Disbursement Program (Indicating the amount request);
- f. List of Actual/Estimated Obligations; and
- g. List of Special Allotment Release Orders (SAROs)/Sub-AROs Issued.

3.0 Please submit to **DBM ROVIII not later than September 26, 2022, 12:00PM.**

4.0 For further clarification, you may coordinate with the Technical Division handling your agency thru the following contact numbers:

Technical Division	Contact No.	Agency
Technical Division A	(053) 888-0531	Baybay City SDO and IUs Borongan City SDO and IUs Eastern Samar SDO and IUs Maasin City SDO and IUs Southern Leyte SDO and IUs Tacloban City SDO and IUs
Technical Division B	(053) 300-2309	Biliran SDO and IUs Leyte SDO and IUs Ormoc City SDO and IUs
Technical Division C	(053) 888-0423	Calbayog City SDO and IUs Catbalogan City SDO and IUs Northern Samar SDO and IUs Samar SDO and IUs

Thank you for the usual cooperation and prompt compliance.

f. Julie Ann Zambrano 9/22/22
IMEIDA C. LACERAS, CESO III