



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

September 1, 2022

REGIONAL MEMORANDUM

No. **976**, s. 2022

**INTEGRATIVE MECHANISMS FOR THE PREPARATION OF THE
OPERATIONAL PLANS IN THE SCHOOLS DIVISION OFFICES**

To: Schools Division Superintendents
Assistant Schools Division Superintendents
Chief of Policy, Planning, and Research Division
Chief of Finance Division
Chief of Quality Assurance Division
Chiefs of School Governance and Operations Division
Chiefs of Curriculum Implementation Division
All Others Concerned

1. Pursuant to DepEd Order No. 11, s. 2021 and as an offshoot of the agreements during the conduct of the Capacity-Building and Training on Program Management Information System (PMIS) on June 15-17, 2022 at the Milka Hotel, Tacloban City, this Office, through the Policy, Planning, and Research Division (PPRD), has instituted this Integrative Mechanisms on the Preparation of the Operational Plans in the Schools Division Offices.
2. The following integrative mechanisms aim to provide clear directions in the preparation of Program Management Information System (PMIS)-related plans for all operating units in the Schools Division Offices (SDOs) for Fiscal Year (FY) 2023 and the succeeding years.
 - a. Since the SDOs are still in the Transition Period for the full operationalization of the PMIS in 2023, the division operating units shall still prepare Annual Implementation Plans (AIPs) for 2023, that will serve as the basis for the preparation of the 2023 Work and Financial Plans (WFPs).
 - b. With the full operationalization of the PMIS in 2024 in the SDOs, division operating units shall no longer prepare AIPs for FY 2024 and the succeeding FYs. Hence, starting FY 2024, the WFPs shall serve as the Annual Plan of the operating units, which shall cover all funded and non-funded planned outputs and activities with fixed targets.



- c. To ensure efficient and effective tracking of programs and projects implementation, starting FY 2023, the quarterly regional and division Progress Monitoring and Evaluation shall be done online through the WFPs in the PMIS.

2. To ensure a shared interpretation and to clarify issues and concerns on these mechanisms, the following core members of the Planning Team of all SDOs are enjoined to attend a meeting with select personnel from PPRD, Quality Assurance Division, and Finance Division on September 7, 2022, at 9:00 a.m., via MS Teams through the link: <https://bit.ly/PPRDmeet>:

Regional Office	Division Offices
1. Dr. Rita R. Dimakiling	1. Asst. Schools Division Superintendent
2. Dr. Teodorico C. Peliño Jr.	2. Chiefs of SGOD and CID
3. Mr. Sonny S. Tayum	3. SEPS in Planning and Research
4. Ms. Rachel R. Cuevas	4. SEPS in Monitoring and Evaluation
5. Dr. Jimmy G. Gula	5. Planning Officer
6. Mr. Mark Lito B. Gallano	6. Budget Officer
7. Mr. Gary Jay N. Calipayan	

- 3. Immediate dissemination of and compliance with this Memorandum are desired.


EVELYN R. FETALVERO, CESO IV
 Regional Director

Enclosure: None

Reference: D.O. 11, s. 2021

To be indicated in the Perpetual Index under the following subjects:

AIP MECHANISMS PMIS WFP

PPRD-TCPJ

