



Republic of the Philippines  
**Department of Education**  
 REGION VIII - EASTERN VISAYAS

October 11, 2022

**REGIONAL MEMORANDUM**

No. **1147**, s. 2022

**ON-SITE MONITORING AND EVALUATION ON THE STATUS OF IMPLEMENTATION OF THE SPECIAL CURRICULAR PROGRAMS (SCPs), INCLUSIVE EDUCATION PROGRAMS (IEPs), ALTERNATIVE LEARNING SYSTEM (ALS), AND OTHER PROGRAMS AND PROJECTS OF THE CURRICULUM AND LEARNING MANAGEMENT DIVISION (CLMD)**

To: Schools Division Superintendents  
 All Others Concerned

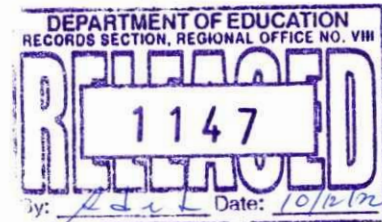
1. To ensure the efficient and successful implementation of the Special Curricular Programs (SCPs), Inclusive Education Programs (IEP), Alternative Learning System (ALS), and other programs and projects of the Curriculum and Learning Management Division (CLMD), this Office shall conduct On-site Monitoring for Quarter 4 of Calendar Year 2022 from October – December 2022.
2. The activity aims to:
  - a. monitor, evaluate, and/or validate the status of implementation of the SCPs, IEPs, ALS and other programs and projects of the CLMD;
  - b. provide appropriate technical assistance to the implementing divisions on the conformity with the policy guidelines of the programs and projects; and
  - c. harvest the best practices and notable learnings about the said programs and projects from each implementing division.
3. The table below shows the assigned monitors per Schools Division Office.

No.	Schools Division Office	Monitors	Date
1	Biliran, Ormoc City, Samar, Maasin City	Joy B. Bihag, Amenia C. Aspa, Hydelyn N. Cinco	Any schedule agreed upon by the assigned monitors and SDOs within Q4. <i>(Note: Each Program Focal Person may join in any of the group to monitor the implementing divisions as the need arises)</i>
2	Borongan City, Eastern Samar, Baybay City	Nova P. Jorge, Ryan R. Tiu, Dean Ric Endriano	
3	Catbalogan, Calbayog City, Northern Samar	Ernani S. Fernandez Jr., Dandy G. Acuin, Sarah S. Cabaluna	
4	Leyte, Southern Leyte, Tacloban City	Harvie D. Villamor, Alfredo Café, Gertrudes C. Mabutin	



4. The Division Program Focal Persons shall prepare the M and E Tool per enclosure and the Mode of Verifications (MoVs) for validation by the Regional Monitors during the monitoring activities.
5. All expenses incurred relative to the conduct of this monitoring shall be charged against downloaded funds per OSEC-8-22-3825, OSEC-8-21-3568, OSEC-8-22-3791, OSEC-8-22-1135, and/or RO-CLMD Local Funds, subject to the existing accounting and auditing rules and regulations.
6. Immediate dissemination of and strict compliance with this Memorandum are desired.

*for Memorandum*  
**EVELYN R. FETALVERO, CESO IV**  
Regional Director



Enclosures: Monitoring Tool and List of Regional SCPs Focal Persons

Reference: None

To be indicated in the Perpetual Index under the following subjects:

CURRICULUM

MONITORING

SPECIAL CURRICULAR PROGRAM

CLMD-NPJ

Enclosure No. 1 to Regional Memorandum No. 1147, s. 2022

**MONITORING AND EVALUATION TOOL ON THE IMPLEMENTATION OF THE SPECIAL CURRICULAR PROGRAMS (SCPs), INCLUSIVE EDUCATION PROGRAMS (IEPs), ALTERNATIVE LEARNING SYSTEM (ALS), AND OTHER PROGRAMS AND PROJECTS**

Name of School : \_\_\_\_\_

Division : \_\_\_\_\_

Program Implemented : \_\_\_\_\_

Name & Position of School Head : \_\_\_\_\_

Name & Position of Program Coordinator : \_\_\_\_\_

Indicator(s)	Conformance to Program Standard / Guidelines		Means of Verification	Remarks																																																		
	Yes	No																																																				
<b>A. Curriculum</b>																																																						
1. Subjects offered per grade level			Class Program duly signed by the Principal																																																			
2. Time allotment of the subjects offered			Class Program duly signed by the Principal																																																			
<b>B. Admission</b>																																																						
1. Enrolment a. Entry Requirements b. Process			a. SF1-School Register b. SF8-Learner's basic Health & Nutrition Report c. Program Policy Guidelines																																																			
<table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th rowspan="2">Specialization/Inclusive Program</th> <th rowspan="2">Grade Level</th> <th colspan="2">Enrolment for S.Y.</th> </tr> <tr> <th>2021-2022</th> <th>2022-2023</th> </tr> </thead> <tbody> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> </tbody> </table>	Specialization/Inclusive Program	Grade Level	Enrolment for S.Y.		2021-2022	2022-2023																																																
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	2021-2022	2022-2023																																																				

2. Retention																									
3. Transfer																									
<b>C. Teacher Qualifications</b>						a. Form 201 b. Certificate of Recognition/ Participation/ Appreciation/ and/or Commendation																			
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<b>D. School Facilities &amp; Equipment</b>																									
1. Facilities						a. SIP b. Inventory of facilities and equipment c. Summary of Contextualized LRs d. Inventory of other LRs & SLRs (References & Textbooks)																			
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3. Other Learning Resources (References and textbooks)																									
<b>E. Curricular and Co-Curricular Involvement</b> (includes awards and recognition in different levels-international, national, regional, and division)						Certificate of Recognition/ Participation/ Appreciation/ and/or Commendation																			
<b>F. Administrative Support</b>						Memorandum																			

<b>G. Partnership Strategies</b>			Memorandum of Agreement (MOA), Memorandum of Understanding (MOU),	
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Overall Observations:

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Recommendations:

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Prepared by:

Conformee:

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Note:

- 1) Fill in the necessary basic information of the School and SCP implemented
- 2) Accomplish the M&E table:
  - a. Identify the Program's **Indicators** - the realistic and measurable criteria of program implementation, these are the set of standard or guidelines of the Program implementation. Indicate the legal basis of guidelines.
  - b. Check the **Conformance to Program Standard / Guidelines** whether the school adheres or conforms to the identified indicator
  - c. Provide the Indicator's **Means of Verification (MOV)**, the tangible output(s) of the indicator which supports the school's claim of the indicator implementation.
  - d. Give **Remarks** if the indicators was not in conformance to standards/guidelines or there is lacking MOV. Write the deficiency/ies and other notable observations relative to the indicator given.
- 3) Write the **Overall Observations** or findings based on the monitoring activity – virtual or on-site ocular inspection and document evaluation.
- 4) Give corresponding findings, suggestion/s, or **Recommendations** to serve as Technical Assistance provision and/or as M&E finding in the recognition of the SCP implementation of the school.

**Enclosure No. 2 to Regional Memorandum No. \_\_\_\_\_, s. 2022**

**Regional List of Focal Persons of Special Curricular Programs (SCPs), Inclusive Education Programs (IEPs), Alternative Learning System (ALS), and other CLMD Programs and Projects**

<b>Programs</b>	<b>Focal Person</b>
Special Program in the Arts (SPA)	Nova P. Jorge
Special Program in Sports (SPS)	Nova P. Jorge
Special Program in Foreign Language (SPFL)	Gertrudes C. Mabutin
Special Program in Journalism (SPJ)	Dean Ric M. Endriano
Science Technology Engineering Program (STE)	Ryan R. Tiu
Special Science Elementary School (SSES)	Ryan R. Tiu
Special Program in Technical-Vocational Education (SPTVE)	Ernani S. Fernandez Jr.
Special Education (SPed)	Dean Ric M. Endriano
Indigenous Peoples Education (IPEd)	Dandy G. Acuin
Madrasah Education Program (MEP)	Dandy G. Acuin
Alternative Learning System (ALS)	Alfredo P. Café
Homeroom Guidance Program (HGP)	Amenia C. Aspa
R8 BULIG	Gertrudes C. Mabutin
GIYA Teachers	Ryan R. Tiu
Contextualized LRs and SLRs Scheme	Joy B. Bihag
Library/School Hubs	Hydelyn C. Navarra
Assessment/Test Item Bank	Sarah S. Cabaluna