



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

To : ALL PROSPECTIVE BIDDERS

Project : **PROCUREMENT FOR THE HIRING OF LICENSED SECURITY AGENCY TO PROVIDE EIGHT (8) SECURITY GUARDS FOR TEN (10) MONTHS FROM APRIL 2023-JANUARY 2024 (EARLY PROCUREMENT ACTIVITY)**

Subject : BID BULLETIN NO. 1


Date : November 28, 2022

This Supplemental Bid Bulletin is issued to clarify, modify, and amend certain provisions/specifications in the Bid Documents for the abovementioned project. It shall form part of the Bid Documents and supersedes provisions therein that are inconsistent herewith.

Particulars	From	To
<ul style="list-style-type: none">• Section I. Invitation to Bid, Item No. 1 (Important Note/s)• Section VII. Technical Specifications (Important Note/s)	This is an Early Procurement pursuant to Section 7.6 of the 2016 revised IRR of RA No. 9184 xxx and GPPB Circular No. 16 -2019 (Guidelines on the Implementation of Early Procurement Activities).	This is an Early Procurement pursuant to Section 7.6 of the 2016 revised IRR of RA No. 9184 xxx and GPPB Circular No. 06 -2019 (Guidelines on the Implementation of Early Procurement Activities).
<ul style="list-style-type: none">• Section III. Bid Data Sheet Clause 14.2	Pursuant to GPPB Circular No. 14-2019 xxx If the bidder refuses to extend the bid validity, the PE shall reject the bid submitted by said bidder.	Pursuant to GPPB Resolution No. 14-2019 xxx If the bidder refuses to extend the bid validity, the PE shall reject the bid submitted by said bidder.
Annexes	DELETE the following: a) Price Schedule Form for Goods Offered from Abroad b) Price Schedule Form for Goods Offered from Within the Philippines	ADD: Price Schedule Form Procurement for The Hiring of Licensed Security Agency to Provide Eight (8) Security Guards for Ten (10) Months from April 2023-January 2024 (Early Procurement Activity) Detailed Computation/Cost Distribution of the Minimum Monthly Contract (SEE ATTACHED)



For the information and guidance of all concerned.


BEBIANO I. SENTILLAS, CESO V
Assistant Regional Director
BAC Chairperson

BAC-QCY

PRICE SCHEDULE FORM

PROCUREMENT FOR THE HIRING OF LICENSED SECURITY AGENCY TO PROVIDE EIGHT (8) SECURITY GUARDS FOR TEN (10) MONTHS FROM APRIL 2023-JANUARY 2024 (EARLY PROCUREMENT ACTIVITY)

Detailed Computation/Cost Distribution of the Minimum Monthly Contract
(Based on 8-Hours Work per Day/7 Days a Week)

A. Amount Directly Due to Guard Per Month	1 Head Guard and 1 Security Guard (Without Night Shift)	6 Security Guards (With Night Shift)
1. Let "DW" New Daily Wage		
2. Average Pay/Month (DW x No. of days per year/12)		
3. ECOLA =		
4. Night Shift Diff. Pay		
5. 13th Month Pay = ('DW" x 365 /12/12)		
6. 5 Days Incentive Leave Pay = ("DW' x 5)/12)		
7. Uniform Allowance per RA. 5487		
TOTAL AMOUNT DIRECTLY TO THE GUARD		
<i>Note: Daily Wage Rate is subject to authorized increase as mandated by DOLE issuances</i>		
B. Amount Due to Gov't. in Favor of Guard		
8. Retirement Benefits = ('W" x 22.50)/12)		
9. Social Security Premium (Employer's Share)		
10. PHILHEALTH Contribution (Employer's Share) (4.5% Philheath Circular No. 2020-0005		
11. State Insurance		
12. Pag-ibig Fund (RA 7742)		
TOTAL AMOUNT DUE TO GOV'T. IN FAVOUR OF GUARD		
C. Total Amount Due to Guard and Government		
D. Administrative Fee of not less than twenty percent (20%) (RA 11917, July 30, 2022)		
E. VAT (Agency fee x 12% VAT-RMC-39-2007		
F. Total Rate per Guard/Month		
G. Total No. of Guards Required		
H. Total Cost per Month		
I. Total Cost for 10 Months		
J. TOTAL BID PRICE		

Name of Company/Bidder

Signature Over Printed Name
of Authorized Representative

Date