

Republic of the Philippines

Department of Education

REGION VIII - EASTERN VISAYA.

November 7, 2022

OFFICE MEMORANDUM

No.

633

s. 2022

CAPACITY-BUILDING PROGRAM ON EFFECTIVE PUBLIC SPEAKING FOR THE REGIONAL EXECUTIVE COMMITTEE (REXECOM)

To: Regional Office Division Chiefs Unit and Section Heads All Others Concerned

- 1. This Office, through the Human Resource Development Division (HRDD), shall conduct a capacity-building program on Effective Public Speaking for the Regional Executive Committee (REXECOM) on **December 12, 2022** at the Regional Educational Learning Center National Educators Academy of the Philippines (RELC-NEAP), Training Hall 1.
- 2. This capacity-building program is designed to help executives and middle managers to develop their public speaking skills to be able to: (a) speak naturally and think with clarity and purpose; (b) face an audience with confidence, control, sense of humor, and authenticity; (c) shape and organize one's speech and presentation to get the desired response; (d) conquer glossophobia by managing negative stress; (e) and deliver impromptu and prepared speeches.
- The participants are the Regional Division Chiefs and Unit and Section Heads.
- Enclosed is the Activity Matrix for reference.
- 5. For inquiries, contact Dr. Alejandra B. Lagumbay, Chief of HRDD, through hrdd.region8@deped.gov.ph.
- Expenses for meals, including lunch and two snacks, and the training venue shall be charged to OARD Fund, subject to the usual accounting and auditing rules and regulations.
- Immediate dissemination of and compliance with this Memorandum are desired.

DEPARTMENT OF EDUCATION
RECORDS SECTION, REGIONAL OFFICE NC. VIII

6 3 3

By: Date: 11 2 2

EVELYN R. FETALVERO, CESO IV

Regional Director

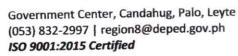
Se

HRDD-DSS



DepEd RO8 ATA-F22 (CY2018-v03-r00)

Page 1 of 2





Republic of the Philippines

Department of Education

REGION VIII - EASTERN VISAYAS

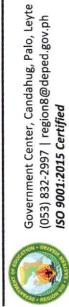
CAPACITY-BUILDING PROGRAM ON EFFECTIVE PUBLIC SPEAKING FOR THE REGIONAL EXECUTIVE COMMITTEE (REXECOM) RELC-NEAP, Training Hall I | December 12, 2022

TIME	TOPIC
8:00 a.m. – 12:00 p.m.	Preliminaries
	The Rule of Three in Public Speaking Aristotle's Three Pillars of Persuasive Communication
	Preparation, Practice, and Performance
	The Speaker; The Audience; The Medium; The Purpose; The Sources; The Materials
	Mr. Ariem V. Cinco
	Administrative Officer V
	Lunch Break
1:00 p.m 5:00 p.m.	Principles of Development and Organizational Patterns
	Let your body talk! Practical Tips
	Mr. Ariem V. Cinco
	Administrative Officer V
	Class Manager: Dina S. Superable

Prepared by:

DINA S./SUPERABLE
EPS

ALEJANDRA B. LAGUMBAY, PhD



DepEd RO8 ATA-F22 (CY2018-v03-r00) Page 2 of 2

