



Republic of the Philippines  
**Department of Education**  
REGION VIII - EASTERN VISAYAS

November 14, 2022

**OFFICE MEMORANDUM**

No. **656**, s. 2022

**CONDUCT OF MONITORING OF THE SHS-TVL TOOLS AND EQUIPMENT  
PROCURED BY THE REGIONAL OFFICE PER SCHOOL**

To: Schools Division Superintendents  
Divisions of Leyte and Southern Leyte  
All Others Concerned

1. In reference to the attached Regional Memorandum No. 600, s. 2021 dated October 7, 2021, re: Submission of Pictures of the SHS-TVL Tools and Equipment Procured by the Regional Office Per School, this Office, through the Curriculum and Learning Management Division (CLMD), hereby requires the specified Schools Division Offices (SDOs) through the Education Program Supervisor in charge of the Technical Vocational Livelihood (TVL), to monitor and submit the required reports by the Commission on Audit as stated in the Memorandum, this last quarter of 2022.
2. The following must be included in the submission:
  - a. Pictures of the delivered items together with the School Head and the designated School Inspectorate Team;
  - b. Pictures taken with the School Head and the designated School Inspectorate Team taken at the gate where the name of the school is located;
  - c. Pictures taken during the installation, testing, commissioning and training for various TVL tools and equipment conducted by the supplier; and
  - d. Duly subscribed and sworn Certification issued by the respective School Head and designated School Inspectorate Team certifying that the delivered TVL tools and equipment were complete and in good condition.
3. Enclosed is the list of the remaining recipient SHSs from Leyte and Southern Leyte.
4. Expenses incurred during the conduct of monitoring of the activity shall be charged against Local Funds, subject to the usual accounting and auditing rules and regulations.



5. Immediate dissemination of and compliance with this Memorandum are desired.

  
EVELYN R. FETALVERO, CESO IV  
Regional Director

Enclosures: As stated

References: As stated

To be indicated in the Perpetual Index under the following subjects:

AUDIT FINDINGS

PROCUREMENT

SHS-TVL

CLMD-ESF



Enclosure 1 of OM 656 2022**LIST OF SENIOR HIGH SCHOOLS IN THE DIVISION OF LEYTE**

School	Programs / Specialization
Asuncion S. Melgar National High School	Computer Systems Servicing
Atty. Roque A. Marcos Memorial School (La Paz NHS)	Bread and Pastry Production Carpentry Cookery
Juan S. Tismo National High School (Babatngon NHS)	Cookery
Bato National High School	Bread and Pastry Production Cookery
Calingcaguing National High School	Food (Fish) Processing Computer Systems Servicing
Damulaan National High School	Cookery
Dr. Geronimo B. Zaldevar Memorial School of Fisheries	Bread and Pastry Production Cookery
Dulag National High School	Bread and Pastry Production Cookery Electrical Installation and Maintenance
Javier National High School	Bread and Pastry Production
	Cookery
Juan Villablanca Memorial High School	Bread and Pastry Production Carpentry Cookery Dressmaking Tailoring
Leyte Agro-Industrial School	Bread and Pastry Production Dressmaking Horticulture
Lim-ao National High School	Bread and Pastry Production Cookery Horticulture
Macarthur National High School	Bread and Pastry Production Computer System Servicing Cookery
Mahaplag National High School	Bread and Pastry Production Computer System Servicing Cookery Shielded Metal Arc Welding
Mahaplag National High School – Upper	Computer System Servicing
Merida Vocational School	Automotive Servicing Beauty / Nail Care Hairdressing Wellness Massage
San Agustin National High School	Computer System Servicing
San Isidro National High School	Bread and Pastry Production Cookery

	Shielded Metal Arc Welding
Sta. Fe National High School	Agricultural Crops Production Computer System Servicing
Tolosa National High School	Bread and Pastry Production Cookery Electrical Installation and Maintenance
Villaba National Comprehensive High School	Bread and Pastry Production
Palompon National High School	Bread and Pastry Production Cookery Electrical Installation and Maintenance Electronic Products Assembly and Servicing
Jugaban National High School	Bread and Pastry Production Cookery

**LIST OF SENIOR HIGH SCHOOLS IN THE DIVISION OF SOUTHERN LEYTE**

School	Programs / Specialization
Hinunangan National High School	Computer Systems Servicing Cookery Front Office Services
Don Agustin F. Escano NHS	Computer System Servicing Electrical Installation and Maintenance
Himbangan National High School	Computer System Servicing
Limasawa National High School	Front Office Services Tourism Promotion Services
Lungsodan National High School	Bread and Pastry Production Computer System Servicing Cookery
Rito Monte de Ramos Sr. MHS (Nahaong NHS)	Bread and Pastry Production Cookery Housekeeping
Pintuyan National Vocational High School	Animation Automotive Servicing Bread and Pastry Production Computer Systems Servicing Cookery Electrical Installation and Maintenance Housekeeping Shielded Metal Arc Welding
Silago National High School	Animation Automotive Servicing Computer Systems Servicing
Sta. Cruz National High School	Animation Beauty / Nail Care Bread and Pastry Production Computer Systems Servicing Cookery
Villa Jacinta National Vocational High School	Animation Automotive Servicing Bread and Pastry Production

	Computer Systems Servicing Cookery Electrical Installation and Maintenance
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**List of Specific Equipment under each TVL SHS Specialization Needing Accomplishment Report**

<p><b>1. Computer Systems Servicing</b></p> <ul style="list-style-type: none"> <li>- 5 units Portable electric hand drill</li> <li>- 10 units Multimeter digital</li> </ul>	<p><b>2. Bread and Pastry Production</b></p> <ul style="list-style-type: none"> <li>- 3 sets Air compressor with airbrush cake decorating set</li> <li>- 1 unit Bread slicer machine - tabletop</li> <li>- 1 unit Commercial Stand Mixer with Complete Attachment</li> <li>- 1 unit Mechanical dough roller</li> <li>- 1 unit Decker oven</li> <li>- 2 units Gas range w/ oven, 4 burner</li> <li>- 1 unit Refrigerator, 7 cu.ft.</li> <li>- 1 unit upright freezer</li> </ul>
<p><b>3. Carpentry</b></p> <ul style="list-style-type: none"> <li>- 5 units Circular electric saw, portable</li> <li>- 3 units Portable electric jig saw</li> <li>- 3 units Portable electric planer</li> <li>- 5 units Electric Drill, portable</li> </ul>	<p><b>4. Cookery</b></p> <ul style="list-style-type: none"> <li>- 2 units Gas range w/oven, 4 burner</li> <li>- 1 unit stock pan burner</li> <li>- 1 unit Bain Marie-table</li> <li>- 2 units combination of broiler and griddle – small</li> <li>- 3 units Meat chopper machine</li> <li>- 3 units meat slicer – small</li> <li>- 1 unit salamander griller</li> <li>- 1 unit air condition, 1.5 hp window type</li> <li>- 1 unit dish washing machine</li> <li>- 1 unit reach-in freezer</li> <li>- 1 unit reach-in refrigerator</li> <li>- 5 units preparation table with sink &amp; shelves</li> <li>- 1 unit soak sink</li> <li>- 1 unit wash sink with 3 compartments</li> </ul>
<p><b>5. Food (Fish) Processing</b></p> <ul style="list-style-type: none"> <li>- 1 unit oven</li> <li>- 1 unit meat grinder</li> <li>- 1 set food processor set with accessories</li> <li>- 2 units brix refractometer</li> <li>- 1 unit consistometer</li> <li>- 1 unit headspace gauge</li> <li>- 3 units salinometer</li> <li>- 1 unit laboratory scale cabinet drier or forced draft</li> <li>- 1 unit silent cutter</li> <li>- 1 unit smoke hous</li> </ul>	<ul style="list-style-type: none"> <li>- 1 unit wheeler</li> <li>- 1 unit cap seal</li> <li>- 1 unit cap sealer</li> <li>- 5 units poly/temperature sealer</li> <li>- 1 unit pressure canner</li> <li>- 1 unit stuffer / linker</li> <li>- 1 unit vacuum pack machine</li> <li>- 1 unit chiller</li> <li>- 1 unit freezer</li> <li>- 1 unit refrigerator, 7 cu. Ft.</li> <li>- 1 unit weighing scale, digital 25 kilograms</li> </ul>

<p><b>6. Horticulture</b></p> <ul style="list-style-type: none"> <li>- 1 unit chain saw, portable</li> <li>- 1 unit drying oven</li> <li>- 1 unit hand tractor</li> <li>- 1 unit mower (grass cutter)</li> <li>- 1 unit power sprayer</li> <li>- 2 units drying meter</li> <li>- 5 units moisture meter</li> <li>- 5 units pH Meter</li> <li>- 1 unit weighing scale for sorting, 50 kg.</li> </ul>	<p><b>7. Dressmaking</b></p> <ul style="list-style-type: none"> <li>- 5 units steam press</li> </ul>
<p><b>8. Electrical Installation and Maintenance</b></p> <ul style="list-style-type: none"> <li>- 6 units heavy duty soldering iron, 500 watts</li> <li>- 3 sets prick punch set</li> <li>- 1 unit industrial fan</li> <li>- 5 units bolt cutter, 24"</li> <li>- 7 units clamp ammeter, digital</li> <li>- 3 units earth resistance tester</li> <li>- 5 units insulation resistance tester</li> <li>- 13 units multimeter, analog</li> <li>- 5 units car park ramp detector</li> <li>- 1 unit fire alarm system</li> <li>- 5 units electric disc grinder, portable</li> <li>- 5 units electric drill, portable</li> <li>- 3 units heat gun</li> <li>- 5 units pipe bender</li> <li>- 5 units pipe cutter</li> <li>- 5 unit pipe reamer</li> <li>- 4 sets pipe threader, manual</li> <li>- 25 pairs gloves, rubber</li> </ul>	<p><b>9. Shielded Metal Arc Welding</b></p> <ul style="list-style-type: none"> <li>- 5 units industrial fan</li> <li>- 5 units electric disc grinder, portable</li> <li>- 5 sets arc welding machine, AC/DC with accessories</li> <li>- 1 unit automatic gas gutting machine</li> <li>- 2 units bench grinding machine, pedestal</li> <li>- 5 sets oxy-acetylene welding &amp; cutting outfit</li> <li>- 2 units portable electrode oven</li> <li>- 1 unit power hack saw</li> <li>- 5 piece welding table / positioners-</li> </ul>
<p><b>10. Tailoring</b></p> <ul style="list-style-type: none"> <li>- 5 units steam press</li> </ul>	<p><b>11. Organic Agriculture</b></p> <ul style="list-style-type: none"> <li>- 2 units Carbonizer</li> <li>- 1 unit Chipper/Shredder</li> <li>- 5 units Moisture Meter</li> <li>- 5 units pH Meter</li> <li>- 2 units Portable Soil Analyzer Kit</li> <li>- 1 unit Meat Grinder</li> <li>- 1 unit Weighing scale, digital 200 kilos capacity</li> <li>- 1 unit Weighing scale, digital 25 kilograms</li> </ul>
<p><b>12. Hairdressing</b></p> <ul style="list-style-type: none"> <li>- 5 units Hair Extension Machine</li> <li>- 5 units Infrared Iron</li> <li>- 13 units Hair Extension Wiglets</li> <li>- 5 units Shampoo Bowl set</li> </ul>	<p><b>13. Beauty / Nail Care</b></p> <ul style="list-style-type: none"> <li>- 5 units Foot spa machine</li> <li>- 3 units Hand Towel Warmer</li> <li>- 2 units Sterilizer</li> </ul>

<p><b>14. Automotive Servicing</b></p> <ul style="list-style-type: none"> <li>- 2 sets Bore Gauge</li> <li>- 5 units Dial Indicator</li> <li>- 3 units Ignition Timing Light for Gasoline Engine</li> <li>- 5 units Soldering Iron</li> <li>- 5 units Tachometer</li> <li>- 5 units Vernier Caliper, 0 to 100mm</li> <li>- 1 set Air Compressor with Complete Accessories</li> <li>- 5 units Battery Tester</li> <li>- 5 units Multimeter, digital</li> </ul>	<p><b>15. Wellness Massage</b></p> <ul style="list-style-type: none"> <li>- 5 units Massage Bed / Table</li> <li>- 5 units Massage Trolley</li> <li>- 3 units Digital Camera with Tripod</li> <li>- 1 units White Board</li> </ul>
<p><b>16. Animation</b></p> <ul style="list-style-type: none"> <li>- 25 sets Animation Disc with Light Box Set</li> </ul>	<p><b>17. Agricultural Crops Production</b></p> <ul style="list-style-type: none"> <li>- 1 unit Chain Saw, Portable</li> <li>- 1 unit Hand Tractor</li> <li>- 2 units Mower (grass cutter)</li> <li>- 1 unit Power Sprayer</li> <li>- 2 units Moisture Meter</li> <li>- 3 units pH Meter</li> <li>- 1 set Pipe threader, manual</li> </ul>
<p><b>18. Housekeeping</b></p> <ul style="list-style-type: none"> <li>- 1 unit Air Condition, 1.5 hp window type</li> <li>- 1 unit Drying Cleaning Machine</li> <li>- 1 unit Polisher, Electric with Accesories</li> <li>- 1 unit Steam Press</li> <li>- 1 unit Washer/Dryer</li> <li>- 1 unit White Board</li> <li>- 1 unit Refrigerator, 7 cu. ft.</li> </ul>	<p><b>19. Beauty / Nail Care</b></p> <ul style="list-style-type: none"> <li>- 5 units Foot spa machine</li> <li>- 3 units Hand Towel Warmer</li> <li>- 2 units Sterilizer</li> </ul>
<p><b>20. Animation</b></p> <ul style="list-style-type: none"> <li>- 25 sets Animation Disc with Light Box Set</li> </ul>	<p><b>21. Front Office Services</b></p> <ul style="list-style-type: none"> <li>- 5 units Lapel microphone</li> <li>- 1 unit Bell Boys Cart</li> <li>- 1 unit Cash Register with Drawer</li> <li>- 1 unit Hypercom</li> <li>- 1 unit Key card marker with Verifier</li> <li>- 1 unit Safety deposit box/ drop vault</li> </ul>
<p><b>22. Tourism Promotion Services</b></p> <ul style="list-style-type: none"> <li>- 1 set Sound System</li> </ul>	<p><b>23.</b></p>