



Republic of the Philippines
Department of Education
 REGION VIII - EASTERN VISAYAS

November 10, 2022

REGIONAL MEMORANDUM

No. **1265**, s. 2022

**BI-ANNUAL WORKSHOP ON THE CONSOLIDATION OF THE STATUS OF
 IMPLEMENTATION OF INFRASTRUCTURE PROJECTS IN REGION VIII**

To: Schools Division Superintendents
 Division Engineer
 Division Project Engineer
 All Others Concerned

1. To ensure the effective implementation of the Infrastructure Programs, Projects, and Activities across governance levels, this Office, through the Education Support Services Division- Education Facilities Section, shall conduct a Bi-Annual Workshop on the Consolidation of the Status of Implementation of Infrastructure Projects in Region VIII, in coordination with the Eastern Samar Division as the Host Division on November 16-18, 2022, inclusive of travel time at the Melinda's Resort and Restaurant, Circumferential Road, Brgy. Songco, Borongan City.

2. The participants to this event are the OIC-ESSD Chief, Regional Engineer and staff, Division Engineers, Division Project Engineers, and Personnel from the Host Division which can be seen in the table below.

RO/ SDO	NO. OF PAX
Regional Office No. VIII	1 ESSD Chief 1 Regional Engineer 1 Draftsman/ Driver 1 RO Secretariat
Baybay City Division	1 Division Project Engineer
Biliran Division	1 Division Engineer
Borongan City Division	1 Division Project Engineer
Calbayog City Division	1 Division Engineer 1 Division Project Engineer
Catbalogan City Division	1 Division Engineer 1 Division Project Engineer
Eastern Samar Division	1 Division Engineer 1 Division Project Engineer 5 Division Personnel
Leyte Division	1 Division Engineer 5 Division Project Engineers
Maasin City Division	1 Division Project Engineer
Northern Samar Division	1 Division Engineer



	1 Division Project Engineer
Ormoc City Division	1 Division Engineer 1 Division Project Engineer
Samar Division	1 Division Engineer 3 Division Project Engineers
Southern Leyte Division	1 Division Engineer 1 Division Project Engineer
Tacloban City	1 Division Engineer 1 Division Project Engineer
TOTAL NO. OF PAX	37 PAX

3. This activity aims to:
 - a. present the updates/status of the utilization of downloaded funds in their respective Division Offices in a 5-minute PowerPoint presentation;
 - b. update the Status of Projects Implemented Infrastructure in the prescribed Google Link;
 - c. plan out preparations for the 6th National Conference of DepEd Engineers and Architects; and
 - d. thresh-out relevant issues and concerns.

4. The check-in time is at 2:00 PM of Day 0, November 16, 2022, with PM snacks as the first meal. Then, check-out time is on November 18, 2022, at 12:00 pm with lunch as the last meal.

5. Moreover, all the attendees are directed to observe the health and safety protocols to prevent the spread of the Covid-19 Virus.

6. For more inquiries, Engr. Ryan Jay L. Bagon may be reached at 09154990703 and Engr. Mark Gil P. Montallana at 09352509015.

7. There is no Registration Fee. The food, venue, and accommodation shall be charged against the downloaded funds to the Host Division, while the traveling expenses shall be charged against the respective local funds of the identified participants, subject to the usual accounting and auditing rules and regulations.

8. Immediate dissemination of and compliance with this Memorandum are desired.


EVELYN R. FETALVERO, CESO IV
 Regional Director

Enclosures: None: Program of Activities
 References: None
 To be indicated in the Perpetual Index under the following subjects:
 EFS WORKSHOP

ESSD-EFS-RJB



Enclosure 1 of RM _____, s. 2022

**BI-ANNUAL WORKSHOP ON THE CONSOLIDATION OF THE STATUS OF
IMPLEMENTATION OF INFRASTRUCTURE PROJECTS IN REGION VIII**

Schedule Time	Topic/Lesson	Resource Person
Day 0 - November 16, 2022		
02:00 PM - 05:00 PM	Arrival and Registration	EFS- Eastern Samar Division
Day 1 - November 17, 2022		
08:00 AM - 9:00 AM	Opening Program	EFS- Eastern Samar Division
	Invocation	EFS- Eastern Samar Division
	Philippine National Anthem	
	Acknowledgment of Participants	EFS- Eastern Samar Division
	Welcome Remarks	SDS Bernardo A. Adina Eastern Samar Division
	Statement of Objectives	Dr. Rosemarie M. Guino ESSD, OIC-Chief
	Inspirational Message	Evelyn R. Fetalvero, CESO IV Regional Director
9:01 AM – 10:00 AM	Presentation of the Updates/Status of the Utilization of Downloaded Funds	Regional Engineer
10:01 AM – 10:15 AM	AM Snack	
10:16 AM – 12:00 PM	Continuation of the Presentation of the Updates/Status of the Utilization of Downloaded Funds	Regional Engineer
12:01 PM – 1:00 PM	Lunch	
1:01 PM – 3:00 PM	Workshop on the Status of Implemented Infrastructure Projects using the Google Link	Regional Engineer
3:01 PM – 4:00 PM	Preparation of Plans for the 6th National Conference of DepEd Engineers and Architects	Regional Engineer
4:01 PM – 5:00 PM	Discussion on Relevant Issues and Concerns	Regional Engineer
Day 2 - November 18, 2022		
06:00 AM - 7:00 AM	Breakfast	EFS- Eastern Samar Division
07:45 AM - 8:00 AM	Management of Learning (MOL)	Regional Engineer

8:01 AM - 11:00 AM	Presentation and Critiquing of Division Consolidated Outputs	Regional Engineer
11:01 AM - 12:00PM	Ways Forward	Regional Engineer
12:01 PM - Onwards	Check-out time of Participants and Lunch	All participants

Prepared by:


ENGR. RYAN JAY L. BAGON
DepEd Regional Engineer

Noted by:


ROSEMARIE M. GUINO, EdD
ESSD, OIC-Chief