



Republic of the Philippines
Department of Education
 REGION VIII - EASTERN VISAYAS

November 23, 2022

REGIONAL MEMORANDUM

No. **1328**, s. 2022

CONVERGENCE OF REGIONAL AND SCHOOLS DIVISION OFFICE PLANNING UNITS

To: Schools Division Superintendents
 All Others Concerned

1. This Office, through the Policy Planning and Research Division (PPRD), will be conducting a two-day Convergence of Regional Office (RO) and Schools Division Office (SDO) Planning & Research Units on December 1-2, 2022 at M Grand Royal, Catbalogan City, Samar.
2. This activity aims to align the duties and responsibilities of the RO and SDO Planning & Research personnel and develop a harmonized plan for 2023 toward strengthening the existing strategies on planning, data management, and research in DepEd Region VIII.
3. The expected participants are the Senior Education Program Specialists for Planning and Research and Planning Officers of the 13 SDOs and 8 PPRD personnel. Schools Division Superintendents shall ensure 100% attendance of the Division participants.
4. Expenses for board and lodging for the conduct of this activity shall be charged to downloaded Funds, while travel and other incidental expenses of the SDO participants to their respective local funds, subject to the availability of funds and the usual accounting and auditing rules and regulations.
5. Immediate dissemination of and compliance with this Memorandum are desired.


EVELYN R. FETALVERO, CESO IV
 Regional Director

Enclosure: Training Matrix

References: None

To be indicated in the Perpetual Index under the following subjects:
 CONVERGENCE PLANNING RESEARCH

PPRD-MBG



YEAR-END PLANNING & RESEARCH CONVERGENCE AND STRATEGIC COORDINATION WORKSHOP

December 1-2, 2022 @ M Grand Royal, Catbalogan City, Samar

SCHEDULE OF ACTIVITIES

TIME	ACTIVITY/TOPIC	PERSONS RESPONSIBLE
DAY 1		
08:00-09:00	Arrival, Check-in, and Registration	PPRD
09:00-10:00	Opening Program	PPRD
10:00-12:00	<p style="text-align: center;">15-minute Presentation of the Policy, Planning, and Research Division and the Planning and Research Sections of all 13 Schools Division Offices on the following:</p> <ul style="list-style-type: none"> a. 2020 RBEP/DEDP Accomplishments b. Status of WFPs in PMIS c. Status of LIS/BEIS Participation d. Utilization of BERF 2019-2022 	PPRD and All SDOs
12:00-01:00	Lunch	
01:00-03:00	Continuation of Presentations	
03:00-05:00	<p style="text-align: center;">Workshop 1: Actual Job Functions</p> <p style="text-align: center;">Which actual duties and responsibilities fill the schedule and workloads of the Senior Education Program Specialist for Planning & Research and the Planning Officer III?</p>	Mark Gallano
05:00-06:00	Dinner	
DAY 2		
06:00-07:00	Breakfast	
08:00-09:00	Preliminaries	
09:00-10:00	Duties and Responsibilities of the Planning & Research Units of the Regional Office and Schools Division Offices	Rita Dimakiling
10:00-11:00	Finalization of the Harmonized 2022 Strategic Plan and Commitment Pledge	Teodorico Pelino
11:00-12:00	Sharing of FY 2022 Implementation Plans	PPRD and All SDOs
12:00-01:00	Lunch	
01:00-02:00	<p style="text-align: center;">Workshop 2: Strategies</p> <p style="text-align: center;">Which innovative and efficient strategies and activities are the best options in the delivery of the duties and responsibilities of the planning units?</p>	Jennylynd Daya
02:00-03:00	Closing Program	PPRD
03:00-04:00	Check-out and Departure	PPRD