



**Republic of the Philippines**  
**Department of Education**  
 REGION VIII - EASTERN VISAYAS

November 29, 2022

**REGIONAL MEMORANDUM**

No. **1340**, s. 2022

**CONDUCT OF REGIONAL MANAGEMENT COMMITTEE MEETING**

To: Director III  
 Schools Division Superintendents  
 Assistant Schools Division Superintendents  
 Regional Office Chiefs and ORD Unit Heads  
 SGOD and CID Chiefs  
 All Others Concerned

- To provide updates relative to the 5 days full in-person classes and discuss policies and actions that will address issues, concerns, and problems in accordance with the national educational policies, plans, and standards, this Office shall conduct a Face-to-face Regular Regional Management Committee Meeting **December 15-16, 2022**. The activity shall be hosted by Leyte Division.
- The participants to the said activity are the following:

Regional Office	Regional Director Assistant Regional Director 1 ORD staff 8 Regional Office FD Chiefs 3 ORD Unit Heads Dr. Ryan R. Tiu 3 Drivers
<b>SUBTOTAL</b>	<b>18</b>
Schools Division Office	13 SDSs 14 ASDSs 26 SGOD and CID Chiefs 13 Drivers
<b>SUBTOTAL</b>	<b>66</b>
<b>TOTAL NO. OF PAX</b>	<b>84</b>

- A registration fee of Three Thousand Pesos (Php 3,000.00) shall be collected from each participant to cover expenses for food and accommodation which shall be charged against



local funds subject to the usual accounting and auditing rules and regulations. Travel expenses shall also be charged against local funds.

4. The host division shall take charge of the procurement, prepare the venue, organize program of activities, and the minutes of the proper Mancom meeting.
5. Immediate dissemination of and strict compliance with this Memorandum are desired.

  
**EVELYN R. FETALVERO, CESO IV**  
Regional Director

ORD-PAU-JFC

