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Republic of the Philippines  
**Department of Education**  
REGION VIII - EASTERN VISAYAS

December 1, 2022

**OFFICE MEMORANDUM**

No. **701**, s. 2022

To: Schools Division Superintendent } Division of Leyte  
All Others Concerned

**RENAMING OF ORMOCAY ELEMENTARY SCHOOL TO  
BENITA B. MARAY ELEMENTARY SCHOOL**

1. In reference to the recommendation from the National Historical Commission of the Philippines (NCHP) relative to the request for the renaming of school, the Department of Education Regional Office No. VIII through the Quality Assurance Division (QAD) announces the change of name of school from **Ormocay Elementary School** to **Benita B. Maray Elementary School**, Barangay Ormocay, Dagami, Leyte with **School I.D. 121317** effective December 1, 2022.

2. To preserve the historicity, it is advised that the old name of the school, which has been sanctified by usage by the residents of the community, be placed beneath the new name as follows:

**BENITA B. MARAY ELEMENTARY SCHOOL**  
(Formerly Ormocay Elementary School)

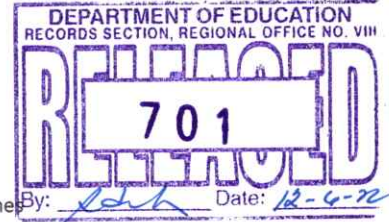
3. The copies of this issuance shall be posted at the Regional Office, Division Office, Municipality/City Halls, Schools and other conspicuous places for reference and information of the general public.

4. The Schools Division Superintendent of Leyte Division is advised to facilitate the updating of data and profile of the aforementioned school in the Enhanced Basic Education Information System (EBEIS) and Learners Information System (LIS) and to monitor the implementation of this issuance.



5. Immediate dissemination of and compliance with this Memorandum are desired.

  
**EVELYN R. FETALVERO, CESO IV**  
Regional Director



QAD-JGG

Enclosure: None

Reference: Communication from National Historical Commission of the Philippines

To be indicated in the Perpetual Index under the following subjects:

**PUBLIC SCHOOL**

**MANAGEMENT**



National Historical Commission of the Philippines

OFFICE OF THE DIRECTOR IV	
Date and Time Received	Signature
01 OCT 2022 3:24	[Signature]
Date and Time Released	Signature
01 OCT 2022	[Signature]

27 October 2022

VICE MAYOR HOMOBONO U. BARDILLON  
Municipality of Dagami  
Office of the Sangguniang Bayan  
Province of Leyte

Dear Vice Mayor Bardillon,

This is to acknowledge receipt of Resolution No. 2022-44, enacted by the Sangguniang Bayan of Dagami, requesting the renaming of Ormocay Elementary School to Benita B. Maray Elementary School, in honor of Benita B. Maray, donor of the school lot.

We are pleased to inform you that the National Historical Commission of the Philippines (NHCP) does not object to the proposed renaming based on the thorough deliberations of the Sangguniang Bayan of Dagami and the Local School Board. However, it is recommended that the old name of the school be placed beneath the new name as follows:

**BENITA B. MARAY ELEMENTARY SCHOOL**  
(Formerly Ormocay Elementary School)

This will preserve the historicity of the old name, serve as guide to the people who are used to the former name and address, and assist in the delivery of postal communication.

Enclosed is a copy of the *NHCP Revised Guidelines on the Naming and Renaming of Streets, Public Schools, Plazas, Building, Bridges and other Public Structures* for your guidance and reference.

Thank you.

Very truly yours,

*[Signature]*  
for **CARMINDA R. AREVALO**  
Officer-in-Charge  
Office of the Executive Director

Cc: **EVELYN R. FETALVERO, CESO IV**  
Regional Director  
DepEd Region-VIII  
Government Center, Candahug  
Palo, Leyte



OUT-2022-3074

**IMPORTANT:** We value your feedback. Please fill out our feedback form online at <https://bit.ly/RPHDFeedbackForm>. Thank you.s



*cm 10/27*

## **Revised Guidelines on the Naming and Renaming of Streets, Public Schools, Plazas, Building, Bridges and other Public Structures**

### **Revised Guidelines on the Naming and Renaming of Streets, Public Schools, Plazas, Building, Bridges and other Public Structures**

#### **I. Who May Name or Rename**

1. All public places may be named or renamed by the President, through a proclamation, or by Congress, through legislation.

1.a. Local government units can not rename public place if the original name was created by an act of Congress or by a proclamation of the President of the Philippines;

1.b. No national road, school, hospital and other national property can be named or renamed by a local government unit.

2. Public places under the jurisdiction of the local governments with the exception of barangays may be named or renamed by the local government unit concerned (e.g. a provincial road cannot be renamed by a municipal or city government)

2.a. The change of name of any local government unit shall be effective only upon ratification in a plebiscite conducted for the purpose in the political unit directly affected. (Letter "f" of Sec. 13 of Local Government Code)

3. The sanggunians of component cities and municipalities may, in consultation with the National Historical Institute, change the name of streets, roads, schools, health facilities or any other public place or building within its territorial jurisdiction (see "c" Sec. 13 of Local Government Code)

4. Renaming of a public school shall be made only upon the recommendation of the local school board concerned, while those of public hospitals, health centers, and other health facilities shall be made only upon the recommendation of the local health board concerned (Letters "e" and "f" of Section 13 of Local Government Code)

#### **II. What May Be Renamed**

1. Present names of provinces, cities, towns and barangays may be renamed provided that the renaming shall be a reversion to their old names, found to be more culturally and historically significant.

2. National roads, schools, bridges, buildings, plazas and other structures can be renamed by the Office of the President or the Congress of the Philippines.

3. Public roads, schools, bridges, buildings and other structures under the jurisdiction of the local governments may be renamed by the local government unit concerned;

### **III. Character of Names**

1. Proposed names must have historical and cultural significance and must contribute to the positive development of national pride through the good example exhibited by the name being used.

2. Recommended names for public places should be appropriate in terms of historical value and significance to the place to be named or renamed.

3. Indigenous names of roads, streets, barangays and other places should always be preserved especially if that name is unique to the place. (e.g. places named Sampaguita, Tagaytay, Kundiman, Tayuman, etc., should not be renamed).

4. Hispanized and foreign terms should be retained if they have attained a degree of historical significance and have been sanctified by usage.

5. The use of Filipino words should be encouraged in the naming or renaming of streets, plazas and other public places.

6. Names should be short and simple for practical and aesthetic reasons. However, the use of nicknames or aliases in the naming of public places should be discouraged.

7. The use of names which are complicated and confusing shall be discouraged. In cases where the name and initials are the same with other prominent personages, the full name of the person intended to be honored should be specified.

**8. Schools, hospitals and other public structures named after the province or municipality are considered appropriately named and, therefore, shall not be renamed. \***

9. The old name, of streets, schools, hospitals, etc., which have been sanctified by usage by the residents of the community, should be placed underneath the new name in the signage to facilitate the delivery of postal matter and serve as direct guide for people accustomed to the former names.

**10. Natural features such as islands, rivers, seas, oceans, mountains, plains shall not be renamed, unless there are being reverted to their old indigenous names.\***

### **IV. Naming/Renaming after Persons**

1. Street, plaza or any public place may be named or renamed to honor a person or family who contributed to the welfare of the Filipino people.

2. Streets bearing the names of religious personalities identified with the national movement should be retained or recommended for street names as well as for other public places.

3. Names of public places named after foreigners or places with foreign names may be retained if these names were associated with the place and attained a degree of historical significance.

#### **V. Aesthetic Unity**

1. No street or road should be renamed if it is one of complex of related street names in one district and renaming one of them would destroy aesthetic unity.

#### **VI. Continuity**

1. No portion of a street or road may be renamed if it would tend to disrupt the continuity of its present name.

*\*new guidelines*