



Republic of the Philippines  
**Department of Education**  
 REGION VIII - EASTERN VISAYAS

January 6, 2023

**OFFICE MEMORANDUM**

No. **009**, s. 2023

To: Regional Office Division Chiefs/Unit Head  
 (CLMD, AD, ESSD, and PAU)  
 All Others Concerned

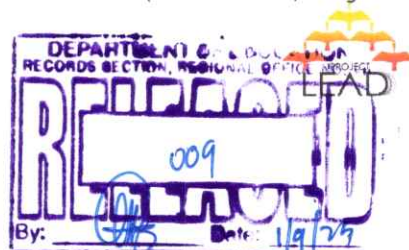
**PARTICIPATION TO THE FINAL SITE VISIT AND TECHNICAL  
 EVALUATION AND REVIEW MEETING ON THE NEWLY  
 CONSTRUCTED GIRLS' EDUCATION CENTER (GEC)**

1. In reference to the latest official communication from the Director and Representative of the United Nations Educational, Scientific and Cultural Organization (UNESCO) dated December 21, 2022 requesting our participation and assistance during the **Final Site Visit and Technical Evaluation and Review Meeting** on January 12, 2023 relative to the newly constructed Girls Education Center, the following DepEd Regional officials and personnel shall be at the designated venue as shown below:

Date/Venue	Activity	RO8 Participants
January 12, 2023 (9:00 am -10:00 am) RELC NEAP, DepEd RO8	Conduct of Meeting by the UNESCO	<ul style="list-style-type: none"> <li>• Dr. Evelyn R. Fetalvero, CESO IV, Regional Director</li> <li>• Bebiano I. Sentillas, CESO V, Asst. Regional Director</li> <li>• Dr. Harvie D. Vilalmor Chief, CLMD</li> <li>• Dr. Rosemarie M. Guino Chief, ESSD</li> <li>• Alfredo P. Café, EPS, ALS Focal Person, CLMD</li> <li>• Ryan Jay L. Bagon, Engineer III, ESSD</li> <li>• (Other Personnel from the ESSD and GSU)</li> <li>• Apple Reyes AO, GSU</li> </ul>
(10:00 am -12:00 nn) GEC Site	Final Evaluation of the GEC by the UNESCO, KOICA, and DepEd-EFD Team with the assistance of the concerned officials and personnel from the DepEd RO8 and from the VistaGreen Builders, Inc.	<ul style="list-style-type: none"> <li>• Alfredo P. Café, EPS, ALS Focal Person</li> <li>• CLMD-ALS Support Staff</li> <li>• Ryan Jay L. Bagon, Engineer III, ESSD</li> <li>• (Other Personnel from the ESSD and GSU)</li> </ul>



Government Center, Candahug, Palo, Leyte  
 (053) 832-2997 | region8@deped.gov.ph  
**ISO 9001:2015 Certified**




(12:00 nn -02:00 pm)	Lunch Break	
(02:00 pm -03:00 pm)	Preparation and Reporting of the Final Evaluation of the newly constructed GEC	<ul style="list-style-type: none"> <li>• Dr. Evelyn R. Fetalvero, CESO IV, Regional Director</li> <li>• Bebiano I. Sentillas, CESO V, Asst. Regional Director</li> <li>• ALL THE IDENTIFIED RO8 PARTICIPANTS</li> </ul>
(03:00 pm -04:00 pm)	Q & A	
(04:00 pm -04:15 pm)	Closing Remarks	

2. There is **no registration fee**. Provision of snacks and lunch for the general participants and the Board and Lodging expenses of the monitoring team, including the transport vehicle for the UNESCO and KOICA personnel, will be arranged by the UNESCO, while the meeting venue and the transportation within the region of the DepEd Education Facilities Division (EFD) Team, DepEd Central Office, shall be facilitated by the DepEd Regional Office VIII through the Education Support Services Division - Education Facilities Section (ESSD-EFS), chargeable against the DepEd Regional Office VIII Funds, subject to the usual accounting and auditing rules and regulations.

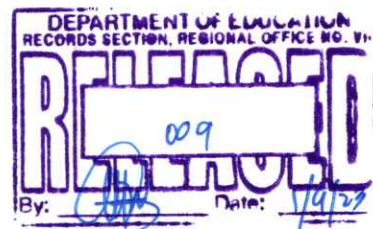
3. The participants are advised to observe health protocol in this kind of gathering considering the recent COVID-19 local measures.

4. Further, the Public Affairs Unit (PAU) shall document the activity and promote the advocacy of the project.

5. Immediate dissemination of and compliance with this Memorandum are desired.

  
**EVELYN R. FETALVERO, CESO IV**  
 Regional Director

CLMD-APC





Alfredo Cafe &lt;alfredo.cafe@deped.gov.ph&gt;

## Invitation Letter for the Final Technical Evaluation and Checks of the Constructed Girls Education Centre, 12 January 2023

ALQUITRAN, Remegio &lt;r.alquitran@unesco.org&gt;

Wed, Dec 28, 2022 at 5:09 PM

To: "evelyn.fetalvero@deped.gov.ph" &lt;evelyn.fetalvero@deped.gov.ph&gt;, Region VIII Eastern Visayas &lt;region8@deped.gov.ph&gt;

Cc: "Djelid, Mohamed" &lt;m.djelid@unesco.org&gt;, "Choi, Mee Young" &lt;my.choi@unesco.org&gt;, "Djamhur, Rusyda" &lt;r.rusyda@unesco.org&gt;, "Kurnia, Ade Ayu" &lt;aa.kurnia@unesco.org&gt;, "bebiano.sentillas@deped.gov.ph" &lt;bebiano.sentillas@deped.gov.ph&gt;, HARVIE VILLAMOR &lt;harvie.villamor@deped.gov.ph&gt;, Alfredo Cafe &lt;alfredo.cafe@deped.gov.ph&gt;, "ryanjay.bagon@deped.gov.ph" &lt;ryanjay.bagon@deped.gov.ph&gt;, apple reyes &lt;apple.reyes@deped.gov.ph&gt;

**\*\*This message is sent on behalf of Mr. Mohamed Djelid, Director and Representative of UNESCO Office Jakarta\*\***

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21 December 2022

Dear RD Evelyn Fetalvero,

Greetings from UNESCO Jakarta Office!

UNESCO presents its compliments to the Department of Education through the DepEd Regional Office VIII and has the honour to emphasize our strong commitment to continued cooperation and partnership on mutual interest to attain the goal for quality education and lifelong learning and the Sustainable Development Goals (SDGs).

As we have already the GEC building constructed with its the physical completion of the building achieved in December 2022, we deemed it necessary to undertake a final check and evaluation of the newly constructed building to ensure that the detailed construction punchlist and all the required legal permits and documentations of the constructed building are all completed.

In this regard, we would like to respectfully invite you and DepEd Regional Office team to join in the final technical evaluation and checks of the constructed GEC on 12 January 2023 at the GEC Construction Site and at the NEAP-RELC Training Hall at DepEd Regional Office VIII Compound located in Brgy. Candahug, Palo, Leyte for the final site inspection and meeting. We attach the concept note which includes the list of participants and programme agenda for your reference.

Please refer to the attached list of participants from DepEd Region VIII side and we would be happy for their participation in this final check and evaluation of the constructed GEC.

We look forward to having confirmation of your availability and your team members for the final technical evaluation and checks of the constructed Girls Education Centre. Should you have further clarification regarding this matter, our colleague, Mr. Remegio Alquitran with email: [r.alquitran@unesco.org](mailto:r.alquitran@unesco.org) and mobile phone number: +63-9952500834 will be available to assist you.

Once again, we greatly appreciate DepEd's continued partnership with UNESCO and its unwavering commitment to support the Better Life for Out-of-School Girls to Fight Against Poverty and Injustice in the Philippines Project in achieving SDG 4 - Quality Education.

Yours sincerely,

**Mohamed Djelid**

Director and Representative

**Enclosure:**

1. Concept Note, List of Participants and Programme Agenda

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**2 attachments**



**Invitation Letter\_DepEd R8\_ Final Technical Evaluation & Checks of GEC (12 January 2023)\_signed.pdf**  
112K



**Final\_Concept-Note-Agenda\_Final Technical Evaluation Meeting-of-GEC-Construction.pdf**  
628K

**Dr Evelyn Fetalvero, CESO IV**  
Regional Director  
Department of Education Regional  
Office VIII  
Government Centre  
Brgy. Candahug, Palo, Leyte

21 December 2022

**UNESCO Office, Jakarta**  
**Regional Science Bureau for Asia and the Pacific**  
**Cluster Office for Brunei Darussalam, Indonesia, Malaysia, Philippines, and**  
**Timor-Leste**

Ref. JAK/ED/LI/22/0656

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the Constructed Girls Education Centre, 12 January 2023**

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Yours sincerely,



**Mohamed Djelid**  
Director and Representative

**Enclosure:**

1. Concept Note, List of Participants and Programme Agenda

## 7. Programme Agenda

<b>DAY 1: Thursday, 12 January 2023 – Final Evaluation and Check of the Constructed GEC and Meeting   Training Hall, NEAP-RELC, DepEd Regional Office VIII</b>		
09:00 – 09:05	Introduction and Welcoming of Meeting Participants	<b>Mr. Remegio Alquitran</b> , National Project Officer, UNESCO Jakarta
09:05 - 09:10	Welcoming Remarks	<b>Dr. Evelyn Fetalvero</b> , Regional Director, DepEd Regional Office VIII
09:10- 09: 15	Opening Remarks	<b>Mr. Mohamed Djelid</b> , Director and Representative, UNESCO Jakarta
09:15 – 09:20	Objective of the Meeting	<b>Dr. Me Young Choi</b> , Head of Education Unit, UNESCO
09:20 – 09:45	Briefing on the Progress of the Constructed GEC Building	<b>Engr Dana Gabriola</b> , Project Manager, VistaGreen
09:45 - 10:00	Snacks	Participants
10:00 –12:00	GEC Construction Site Final Evaluation	<b>DepEd, UNESCO, KOICA and VistaGreen</b>
12:00 – 14:00	Lunch Break	Participants
14:00 – 15:00	Preparation and Reporting of the Final Evaluation & Checks of the Constructed GEC	<b>Engr. Annabelle Pangan</b> Chief, EFD - Department of Education
15:00 – 16:00	Q & A	<b>DepEd, UNESCO, KOICA and VistaGreen</b>
16:00 – 16:15	Closing Remarks	<b>Dr. Evelyn Fetalvero</b> , Regional Director, DepEd Regional Office VIII <b>Mr. Mohamed Djelid</b> , Director and Representative, UNESCO

MC: **Mr Remegio Alquitran**, National Project Officer, UNESCO Jakarta

--END--