



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

January 25, 2023

OFFICE MEMORANDUM

No. **041**, s. 2023

To: Assistant Regional Director
Regional Performance Management Team
Regional Functional Division Chiefs
All Others Concerned

PRESENTATION AND VALIDATION OF 2023 OFFICE PERFORMANCE COMMITMENT AND REVIEW FORMS OF THE REGIONAL FUNCTIONAL DIVISIONS

1. This Office, through the Regional Performance Management Team (RPMT), shall spearhead the Presentation and Validation of 2023 Target Office Performance Commitment and Review Forms (OPCRFs) of the Regional Functional Divisions (RFDs) on February 6, 2023, at the Convergence Zone, Office of the Regional Director, Main Building, DepEd Regional VIII Complex, Government Center, Candahug, Palo, Leyte.
2. The activity aims to:
 - a. present the 2023 OPCR targets of RFDs;
 - b. evaluate the OPCRs based on the compendium and Regional Director's targets; and
 - c. discuss other important matters and concerns relative to performance management.

3. The participants in this activity are listed below:

Office/Participants	No. of Pax	Name
Office of the Director IV	1	Dr. Evelyn R. Fetalvero
RPMT Members	7	Dr. Bebiano I. Sentillas
		Dr. Rita R. Dimakiling
		Ms. Alma E. Suyom
		Dr. Alejandrino L. Yman
		Dr. Teodorico C. Peliño Jr.
		Atty. Maureen Charisse A. Maltos
		Dr. Genis S. Murallos



Secretariat		Ms. Eva D. Rosales
Observer		Ms. Jeanneth P. Camenforte
RFD Chiefs	5	Dr. Alejandra B. Lagumbay
		Ms. Mercedes M. Sarmiento
		Dr. Rosemarie M. Guino
		Dr. Harvie D. Villamor
		Mr. Cesar P. Verunque

4. The RFD Chiefs shall present their 2023 Target OPCR based on the Compendium of Office Functions and the Regional Director's OPCR which can be accessed through the link: https://bit.ly/ROFDComp_RDsOPCR. The RFD Chiefs shall also upload a scanned copy of their OPCRFS to the said link on or before January 27, 2023. All RPMT members and RFD chiefs are enjoined to do a preliminary review of the ORCRFs on January 30-31, 2023 using the template provided in Enclosure 1.

5. Each RO FD Chief shall be given 15 minutes to present his/her OPCR in a Sliddeck Presentation based on the template in Enclosure 2. Another 15 minutes shall be given to the RPMT members and assigned reactor to review, evaluate, and give feedback. The FD Chiefs shall also prepare eight photocopies of their OPCRFS for the RPMT members during the meeting. The following is the time allotment and order of presentation.

Time Allotment	RO FDs	Presenters	Assigned reactors
09:00-09:30 AM	AD	Dr. Alejandrito L. Yman	Ms. Mercedes M. Sarmiento
09:30-10:00 AM	CLMD	Dr. Harvie D. Villamor	Dr. Rosemarie M. Guino
10:00-10:30 AM	ESSD	Dr. Rosemarie M. Guino	Mr. Cesar P. Verunque
10:30-11:00 AM	FTAD	Ms. Mercedes M. Sarmiento	Dr. Alejandrito L. Yman
11:00-11:30 AM	FD	Ms. Alma E. Suyom	Dr. Alejandra B. Lagumbay
11:30-12:00 AM	HRDD	Dr. Alejandra B. Lagumbay	Dr. Harvie D. Villamor
01:00-01:30 PM	PPRD	Dr. Rita R. Dimakiling	Ms. Alma E. Suyom
01:30-02:00 PM	QAD	Mr. Cesar P. Verunque	Dr. Rita R. Dimakiling

6. The RPMT representatives for Schools Division Offices (Dr. Genis S. Murallos) and Civil Society Group (Ms. Jeanette P. Camenforte) shall attend virtually through the link: <https://bit.ly/PPRDmeet>.

7. Immediate dissemination of and compliance with this Memorandum are desired.


EVELYN R. FETALVERO, CESO IV
 Regional Director

PPRD-TCPJ



Enclosure 1 to OM No. 041, s. 2023

2023 OPCRF EVALUATION TEMPLATE

Functional Division:	Name of Ratee:
Validator:	Date of Validation:
Findings	Recommendations

Enclosure 2 to OM 041, s. 2023

2023 OPCR PRESENTATION TEMPLATE

Name of the Division: _____

Statement of Purpose: _____

KRAs	Objectives	KPIs	Outputs