



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

January 25, 2023

OFFICE MEMORANDUM

No. **042**, s. 2023

**QUARTERLY INTERNAL MONITORING, EVALUATION, AND ADJUSTMENT
MEETING OF POLICY, PLANNING, AND RESEARCH DIVISION**

To: Chief of PPRD
PPRD Personnel
All Others Concerned

- The Policy, Planning, and Research Division (PPRD) sets the schedule of its Quarterly Internal Monitoring, Evaluation, and Adjustment Meeting as specified below:
 First Quarter - March 31, 2023 Second Quarter - June 30, 2023
 Third Quarter - September 29, 2023 Fourth Quarter - December 22, 2023
- This activity aims to review, monitor, and evaluate the progress and performance of the Division in terms of accomplishments of targets and issues encountered per Key Result Area (KRA) and gather objective information that can inform decision-making for the continuous improvement of the Division's mandate.
- The participants in this activity are the PPRD Chief Education Supervisor, Education Program Supervisor, Senior Education Program Specialist, Planning Officer III, Education Program Specialist II, Administrative Officer II, Statistician I, and Administrative Assistant I.
- The expenses for lunch of the participants and other incidental expenses shall be charged against PPRD funds, subject to the existing accounting and auditing rules and regulations.
- Immediate dissemination of and compliance with this Memorandum are desired.


EVELYN R. FETALVERO, CESO IV
Regional Director *rf*

PPRD-TCPJ



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DEPARTMENT OF EDUCATION
RECORDS SECTION, ATTENTION OFFICE OF THE REGIONAL DIRECTOR (RD-RO) (053-832-2997) Page 1 of 1

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By: *[Signature]* Date: *1/26/23*

