

January 18, 2023

**REGIONAL MEMORANDUM** 

No. 043 , \$12023

## CAPACITY BUILDING FOR DIVISION INFORMATION OFFICERS

To: Schools Division Superintendents

Division Information Officers and Alternate DIOs

All Others Concerned

- 1. To continuously enhance the skills and competence of DepEd Region VIII Information Officers in performing communication tasks that will effectively deliver the key messages in support of the programs and projects of DepEd, this Office through the Public Affairs Unit will conduct a **Capacity Building for Division Information Officers** on **February 2-3, 2023**. The venue will be announced later.
- 2. The participants of the said activity are the Division Information Officers (DIOs) of the 13 Schools Division Offices and the Public Affairs Unit of the Regional Office.
- 3. No registration fee is required. Food and accommodation expenses shall be charged to PAU funds subject to the usual accounting and auditing rules and regulations. Travel expenses of the participants shall be charged against Local Funds/MOOE of the respective offices subject to the usual accounting and auditing rules and regulations.
- 4. Immediate dissemination of and strict compliance with this Memorandum are desired.

**EVELYN R. FETALVERO, CESO IV** 

Regional Director

DEPARTMENT OF EDUCATION
RECORDS SECTION, REGIONAL OFFICE NO. VIII

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